



Date: 24.07.2023

QUOTATION FOR RECASTING OF FIXED ASSETS SCHEDULE

Sealed quotations are invited by the Principal, Shivaji College from reputed and experienced Chartered Accountant firms for physical verification of fixed assets and recasting of value of fixed assets of the College.

The details of assignments for recasting of fixed assets of the college are as under .

1. Physical verification of fixed assets (total value of ₹ 12 Cr. approx.) of the college as on 31.03.2023
2. Recasting of Fixed Assets after charging depreciation w.e.f. 01.04.2003 to 31.3.2023
3. Charging depreciation on fixed assets as per education institution norms.
4. Report on Fixed assets as on 31.3.2023 and accounting treatment for the same.
5. Certified Fixed Assets Schedule (Fund wise) as on 31.03.2023

Note:- The selected bidder would be responsible for carrying out the above assignment based on the data provided by the college as available in the College Software/(s) viz. Tally ERP 9 etc and documents relating to purchase, sale, grant and discarding fixed assets including Fixed assets schedule year wise (in pdf 01.04.2003 to 31.03.2010 & in excel 01.04.2010 to 31.03.2023)

The following documents are to be furnished by the Chartered Accountant along with Technical Bid as per the tender document:

- 1) Signed and Scanned Copy of Firm Registration, GST registration no., PAN No. etc.
- 2) Signed and scanned copy of supporting documents of any of the following
The interested bidders should have worked as auditor for a minimum period of three years, in University/College/Other Higher Educational Institution established by Centre/State Government (Preferably University of Delhi or its affiliated Colleges or equivalent universities covered U/s10(23C)(iiiab) of Income Tax Act).

OR

The interested bidders should have worked as auditor/consultant for the above-mentioned works or similar work in University/College/Other Higher Educational Institution established by Centre/State Government.

The sealed quotation with detailed firm profile superscribed as "**QUOTATION FOR RECASTING OF FIXED ASSETS SCHEDULE**" must reach the office in the name of the Principal, Shivaji College, Ring Road, Raja Garden, New Delhi – 110027 latest by 16.08.2023 upto 11:00 a.m.

Other terms & conditions shall be mutually decided with the lowest bidder or accepted bidder.

The College reserves the right to accept/reject the quotation in partial form or in total without assigning any reason thereof.


Officiating Principal