



No. CEO/DUSU/2023-24/R-4433  
23rd August, 2023

## **NOTIFICATION**

### **SCHEDULE FOR ELECTION OF OFFICE BEARERS OF DELHI UNIVERSITY STUDENTS' UNION AND MEMBERS OF CENTRAL COUNCIL: 2023-2024**

1.	Last date for receipt of Nomination Papers alongwith Demand Draft of Rs. 500/- and Affidavit	:	Tuesday, the 12 September, 2023 till 03:00 P.M.
2.	Scrutiny of Nomination Papers	:	Tuesday, the 12 September, 2023 at 03:15 P.M.
3.	Publication of list of duly Nominated Candidates	:	Tuesday, the 12 September, 2023 till 06:00 P.M.
4.	Last date for Withdrawal of Nominations	:	Wednesday, the 13 September, 2023 till 12:00 Noon
5.	Publication of final list of Candidates	:	Wednesday, the 13 September, 2023 till 05:00 P.M.
6.	Date of Election	:	Friday, the 22 September, 2023
7.	Timings of Voting	:	Day Classes : 08:30 A.M. to 01:00 P.M. Evening Classes : 03:00 P.M. to 07:30 P.M.
8.	Counting of Votes	:	Date, time and venue to be announced later

**Note : Submission of Nomination Papers :**

**For DUSU** - **Office of the Chief Election Officer  
Room No. 01, Conference Centre,  
Opp. Botany Department (Gate No. 4),  
University of Delhi, North Campus,  
Delhi - 110007.**

**For Central Council** - **Concerned College/Department**

- Note : (a)** The prescribed nomination papers for the Office Bearers of DUSU are to be put in the sealed box kept in the Office of the Chief Election Officer, DUSU Elections 2023-24 at the above address from 10:00 A.M. to 05:00 P.M. on any working day.
- (b)** Nomination papers for the Membership of Central Council are to be obtained from the concerned Colleges/Departments/Institutions.
- (c)** All nomination papers are to be downloaded from the Delhi University Website ([www.du.ac.in](http://www.du.ac.in)).
- (d)** **The Code of Conduct, Constitution of DUSU, decision of Hon'ble Supreme Court of India regarding Students' Union Election "University of Kerala v. Council, Principals, Colleges, Kerala and others" (Lyngdoh Committee Recommendation), Hon'ble Delhi High Court order dated 29.05.2018 in W.P (C) No. 7824/2017 titled Prashant Manchanda v. Union of India & Ors (Defacement Case), The Delhi Prevention of Defacement of Property Act, 2007 and NGT order** may be seen on DU Website.

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*23/8/23*  
**REGISTRAR**

# **IMPORTANT INSTRUCTIONS**

## **OFFICE OF THE CHIEF ELECTION OFFICER**

### **DUSU ELECTIONS 2023-2024**

No. CEO/DUSU/Elec/2023-24/

Dated : 29.08.2023

1. The nomination forms should be downloaded in such a way that page 1 and 2 are in front and back of one sheet of A4 size.
2. Canvassing time for the DUSU Elections shall be strictly from 08:00 a.m. to 08:00 p.m. Each candidate will not have more than 04 (four) bonafide students accompanying him/her while canvassing in the College/Campus.
3. All the relevant documents related to DUSU Elections 2023-24 are available in the DU website i.e. [www.du.ac.in](http://www.du.ac.in) – DUSU Elections 2023-24.
4. Nomination forms can be downloaded from the DU website i.e. **www.du.ac.in** and College website respectively.
5. All the concerned Colleges and Departments will have CCTV and videography at the entry and exit points during the election process especially on the counting day to adhere to the code of conduct and directives of the Hon'ble Supreme Court in this regard.
6. The candidate may be allotted to submit ten minute electoral speech in a video clipping which may uploaded on DU website after the approval of the Chief Election Officer.
7. A Grievance committee headed by the Dean, Students Welfare is being formed for clarifications and smooth functioning of the DUSU elections.
8. The following e-mails have been provided for correspondence related to DUSU Elections 2023-24:

[dusuelections2023@gmail.com](mailto:dusuelections2023@gmail.com)

All of this will help you reducing the paper work.

**Sd/-**  
(Prof. Chander Shekhar)  
Chief Election Officer, DUSU



**OFFICE OF THE CHIEF ELECTION OFFICER  
DELHI UNIVERSITY STUDENTS' UNION  
ELECTIONS : 2023-2024**

**GUIDELINES FOR THE CONDUCT OF D.U.S.U. ELECTIONS : 2023-24**

- 1 No candidate contesting election of Office-bearers of the Union will be allowed to enter any College or Hostel premises for the purpose of canvassing without proper identification i.e. College Identity Card or an Identity Slip issued by the Office of the Chief Election Officer.
- 2 **Canvassing time for the DUSU Elections from 08:00 a.m. to 08:00 p.m. Each candidate will have not more than 04 (four) bonafide students while canvassing in the College/Campus.**
- 3 Each supporter of a candidate, if any, accompanying the candidate should also carry his/her College Identity Card while canvassing in a College/Hostel. Supporters of the candidate who are not members of DUSU will **not be** allowed to enter the College/ Department/Institution.
- 4 The Principal of Colleges/Head of the Departments/ Institutions may announce appropriate time in their College/Institution/ Department when a candidate can come, meet and address the students of College/Institution/ Department. This may be given adequate publicity so that the candidates and students know the arrangements so made.
- 5 No candidate or his supporters will indulge in any act of gross indiscipline as per provisions of the Ordinance XV B of the University of Delhi as listed below:
  - (a) Physical assault or threat to use physical force, against any member of the teaching and non-teaching staff of any College/Institution/ Department and against any student within the University of Delhi.
  - (b) Carrying of, Use of or threat of use of any weapons;
  - (c) Any violation of the provisions of Civil Rights Protection Act 1976;
  - (d) Violation of the status, dignity and honour of students belonging to the Scheduled Castes and Tribes.
  - (e) Any practice whether verbal or otherwise derogatory to women;
  - (f) Any attempt at bribing or corruption in any manner;
  - (g) Willful destruction of institutional property;
  - (h) Creating ill-will or intolerance on religious or communal grounds;
  - (i) Causing disruption in any manner of the academic functioning of the University System.
  - (j) The candidature of the candidate may be cancelled without prior intimation if the candidate/supporter is found to be involved in any such activities prohibited as per ordinance XV B of the University of Delhi.
- 6 On the day of polling, if a candidate visits a College/Department, HOD/Principal or Election Officer or some other teacher deputed by the HOD/Principal/Election Officer may take him/her around the Polling booths for his/her satisfaction.

- 7 Adequate police force be provided in each College/ Department/Institution/. The police authorities will also post some police constables around the canteens, Bus stands near the College/Department/Institution and other sensitive points.
- 8 The Electric Supply authorities be requested to ensure that on the day of polling there is no power failure and also at the time of counting of votes in the Evening Colleges.
- 9 That authorities of College/Department/Institution will make adequate arrangements for Emergency lights, etc. to cope up with any emergency situation.
- 10 For each office of DUSU office bearers there would be separate EVM (DUSU set up) would be provided by the Office of Chief Election Officer. For College/Department/Institution Student's Union Election, paper ballot will be used and would be provided by the Principal/Head/Director of each College/Department/Institution.
- 11 Colleges/Departments/Institutions/ should ensure that all EVMs are properly sealed and name of the College/Department/Institution clearly written on each EVM before these are dispatched to the Counting Centre. The EVMs for DUSU Election should reach the Counting Centre immediately after the polling is over.
- 12 Necessary EVMs will be dispatched to the College/Institute/Departments on **21<sup>st</sup> September, 2023** and College/Institutions/Departments will make appropriate arrangements for conduct of elections. The polling hours are from 8.30 a.m. to 1.00 p.m. for Day Classes and 3.00 p.m. to 7.30 p.m. for Evening Classes. All students who report for polling during the above timings should be allowed to cast their votes.
- 13 Every bonafide student should be allowed to cast his/her vote after checking his/her Identity Card.
- 14 The statement showing the number of votes polled should be sent in a sealed cover alongwith the EVMs.
- 15 Police escorts should be made available for transportation of EVMs from the Colleges/Institutions/Departments to the Counting Centre.
- 16 The Colleges/Institutions/Departments will give publicity to the instructions regarding how to vote with EVM for the election of DUSU office bearers and for college student's union through paper ballot.

**Sd/-**

Chief Election Officer

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## **UNIVERSITY OF DELHI**

### **RULES REGARDING CONDUCT OF ELECTIONS OF THE OFFICE BEARERS AND MEMBERS OF CENTRAL COUNCIL OF DELHI UNIVERSITY STUDENTS' UNION UNDER CHAPTER-VIII CLAUSE 24 OF DELHI UNIVERSITY STUDENTS UNION CONSTITUTION : EFFECTIVE FROM 1996-97.**

- 1      The Patron shall nominate every year a Chief Election Officer to conduct the elections of the Office-bearers and members of the Central Council of Delhi University Students Union.
- 2      The Patron shall also appoint Election Officers in various Colleges/ Institutions affiliated to Delhi University Students' Union.
- 3      The Election Officers shall work in coordination with the Chief Election Officer.
- 4      The Chief Election Officer and the Election Officers may appoint such number of Returning Officers as they may deem necessary.
- 5      The Electoral College for elections will consist of all students admitted to various courses of study in colleges/institutions affiliated to Delhi University Students' Union upto One day before the date fixed for filing of nominations.
- 6      All Elections will be held by Secret Ballot.
- 7      The Chief Election Officer shall issue a complete schedule of elections giving therein the date and time for filing nominations, scrutiny of nominations, the authority with whom nominations are to be filed, the date for withdrawal of nomination and the date and time of holding the elections and other instructions, etc. if any.
- 8      Forms for nominations to various offices will be prescribed by the Chief Election Officer.
- 9      Nominations for the posts of Office-bearers will be filed at the Office of the Chief Election Officer, who will scrutinize the nominations at his office and put up on the Notice Board the final list of candidates for election of Office-bearers after withdrawals, if any.
- 10     The Nomination papers are accepted along with a Bank Draft for Rs. 500/- (Rupees five hundred only) as security deposit in favour of the Treasurer, DUSU, issued by a Scheduled Bank in Delhi. The Bank Draft is to be submitted in the office of the Chief Election Officer, Delhi University Students' Union Elections at the time of Nomination and the candidate is required to obtain a receipt thereof. In case any candidate fails to deposit in person, the above said bank draft alongwith Nomination paper, his/her candidature for the said post shall be deemed to have been withdrawn by the said candidate. The security deposit shall be forfeited in case a candidate fails to get atleast 10% of the total valid votes cast for the post for which he/she is seeking election. The amount so forfeited shall be deposited in the account of Delhi University Students' Union.
- 11     A candidate withdrawing his/her candidature before the last date fixed for such withdrawal may claim the return of bank draft from the Office of the Chief Election Officer within One week in person by showing his/her College/Institution Identity Card.
- 12     A candidate who has secured at least 10% of the total valid votes cast for the post he/she is seeking election may claim refund of security deposit from the Office of the

Treasurer, Delhi University Students' Union within 7 days of the declaration of the result of election.

- 13 Nominations for the membership of the Central Council shall be invited by and filed with the Election Officers in various Colleges/Institutions, who will also do the scrutiny of these nominations and put up on the Notice Board of the college, final list of candidates for elections after withdrawals, if any.
- 14 Simultaneous elections will be held for the following in the Colleges/Institutions affiliated to Delhi University Students' Union:-
  - (a) President of Students' Union of the College/Institution.
  - (b) Member(s) of the Central Council of DUSU from the College/Institution and
  - (c) Office-bearers of the Delhi University Students' Union
- 15 The Chief Election Officer will arrange for the counting of votes for the Office-bearers of the Delhi University Students' Union and also announce the results.
- 16 The Election Officers in the respective Colleges/Institutions will arrange for the counting of votes for :-
  - a. President of the Students Union of the College/Institutions.
  - b. Members of the Central Council from the College/Institution and announce the result and communicate the same immediately but not later than 24 hours to the Chief Election Officer.
- 17 The Election Petition, if any, may be made to the Patron of the Union by a candidate or candidates within 48 hours after the declaration of results by the Chief Election Officer. No election petition shall be entertained after the expiry of 48 hours of the declaration of results.
- 18 The Chief Election Officer may issue necessary directions to the Election Officers for the smooth and orderly conduct of elections.

**Sd/-**  
Chief Election Officer

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# UNIVERSITY OF DELHI

## CODE OF CONDUCT

(For the candidates contesting DUSU

and

College Students' Union Elections 2023-2024)

1. The union/representative body so elected shall only comprise of regular students enrolled in a full time course in the institutions of the University.
2. Undergraduate students between the ages of **17 and 25 years** as on 16<sup>th</sup> August of the year of elections may contest elections. This age range may be appropriately relaxed in the case of professional colleges, where courses often range between 4 to 5 years (maximum relaxation of one year for the upper age limit for Professional Colleges).
3. For postgraduate Students, the maximum age-limit to contest an election would be **28 years** as on 16<sup>th</sup> August of the year of elections.
4. The candidate should in no event have any academic arrears in the year of contesting the election. Any pending paper(s) will be construed as academic arrear(s). Candidates failed in the preceding academic year and/or re-admitted in the current academic year will not be eligible to contest the election.
5. The candidates should have attained the minimum percentage of attendance as prescribed by the University or 75% attendance, whichever is higher.
6. The candidate shall have one opportunity to contest for the post of office-bearer, and two opportunities to contest for the post of executive member. No candidate can contest simultaneously for more than one post.
7. Every candidate is required to furnish an affidavit, along with the Security Deposit, to the effect :
  - (i) that he/she does not have any previous criminal record and has not been subjected to any disciplinary action by the University/College.
  - (ii) that I have not failed in the preceding academic year and/or re-admitted in the current year.
8. The maximum permitted expenditure per candidate shall be Rs. 5000/-



9. Each candidate shall, within two weeks of the declaration of the result, submit complete and audited accounts to the College/University authorities.
10. The election of the candidate will be nullified in the event of non-compliance with any of the above rules/guidelines or in the event of any excessive expenditure.
11. No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.
12. All students shall be prohibited from indulging or abetting all activities which are considered to be 'corrupt practices' and offences, such as bribing of voters, intimidation of voters, impersonation of voters; canvassing or the use of propaganda with 100 meters of polling centers, holding public meetings, during the period of 24 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling centers shall also be prohibited.
13. **Canvassing time for the DUSU Elections from 08:00 a.m. to 08:00 p.m. Each candidate will have not more than 04 (four) bonafide students while canvassing in the College/Campus.**
14. No candidate shall be permitted to make use of printed posters, printed pamphlet, or any other printed material for the purpose of canvassing. Candidates may only utilize handmade posters for the purpose of canvassing, in accordance to NGT order (OA No. 402/2015 dated July 18, 2016)
15. Candidates may only utilize handmade posters at certain designated places in the Campus, which shall be notified in advance by the College/University authority.
16. No candidate shall, nor shall his/her supporters, deface or cause any destruction to any property of the University/College/Institute Campus

including the Website and Facebook page of the University/College/Institute for any purpose whatsoever. All candidates shall be held jointly and severally liable for any destruction/defacing of any University/College property.

17. The use of loudspeaker, vehicle and animals for the purpose of canvassing shall be prohibited.
18. Excepting the voters, no one without a valid Identity Card/Pass/Letter of Authority, from the College Principal/University authorities shall enter the polling booths.
19. Contravention of any of the above provisions of Code of Conduct may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The College/University authorities may also take appropriate disciplinary action against such a violator.
20. The Hon'ble Supreme Court has made the provisions contained in Section 153A and Chapter IX-A "Offences relating to election" applicable to Students election. Objectionable incidents, therefore, must be reported to the police, within 12 hours after the alleged commission of offence, for registering cases under relevant Sections of IPC.
21. There shall be Grievances Redressal Cell for DUSU elections with the Dean Students Welfare of the University/teacher in charge of student affairs for college students union elections as its Chairman. In addition, one senior faculty member, one senior administrative officer and two final year students – one boy and one girl will be the members as the case may be (till the election results are declared, students can be nominated on the basis of merit and/or participation in the co-curricular activities in the previous year).
22. Notwithstanding anything contained in the aforesaid code of conduct, the directives of the Supreme Court judgment dated 22.09.2006 shall prevail.

## ***FACILITIES FOR PAPERLESS CAMPAIGN BY CONTESTING CANDIDATES***

The University has made the following arrangements for a paperless campaign by the contesting candidates:

- a) A space has been designated at DU website by Delhi University Computer Centre to upload the Election related material by the office of Chief Election Officer.
- b) The candidates can submit an electoral speech in a video clipping, not exceeding ten minutes, to the office of the Chief Election Officer latest by 14<sup>th</sup> September, 2023 by 05:00 PM. This would be uploaded on the DU website after the **approval** of the Chief Election Officer.
- c) Candidates may use Social Media available free of cost instead of paper for canvassing.

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