



शिवाजी कॉलेज  
(दिल्ली विश्वविद्यालय)  
*Shivaji College*  
(University of Delhi)



NAAC ACCREDITED "A" GRADE COLLEGE

## PART TIME CERTIFICATE COURSE IN GERMAN LANGUAGE

### Admission Guidelines

Shivaji College is offering a part time Certificate Course in German Language. This course spreads over two semesters and is run as per the official guidelines of the University of Delhi. The syllabus prescribed by the Department of the German and Roman Studies, University of Delhi, is taught and students take the examination prepared and administered by the University of Delhi. The teachers for these courses are deputed by the relevant department of the University of Delhi, and they may change on session to session or year to year basis. The Examinations will be held as per guidelines and date sheet of University of Delhi and the College is not responsible for adjustment of examination dates. A student shall be awarded a certificate after clearing the examinations at end of session as per University rules.

**Minimum Eligibility:** 55% marks and above in English at the Senior School Certificate Examination (Class XII) or equivalent.

The Course is open to bona-fide Indian nationals satisfying the eligibility criteria. However, students of Shivaji Colleges shall be given preference during screening.

**No of seats:** 45. (If the number of registrations exceeds 45, admission will be based on merit)

**Admission Registration Form Link:** <https://forms.gle/DVsEzXet7sRBiw7U6>

**Last date of submission of form:** October 23, 2021

**Display of Admission List:** October 24, 2021 on College Website and notice boards.

**Payment of Fee:** October 24 to 30, 2021, 10 am to 1 pm in the College Office or through [Paytm](#)

**Course fee:** Rs. 15,000/- (Rs. Fifteen thousand only) for two semesters inclusive of examination fee. The fee is Non-refundable.

**Fee payment:** Online through PaytM or College office.

**Class Timings** will be notified on College website as per availability of Faculty.

### **Please note:**

1. The days of class may change subject to availability of faculty. The information shall be displayed in advance.
2. The College reserves the right to cancel admission of any student found in any act of indiscipline, misbehaving with peers and staff or damaging the College property.
3. If the number of students admitted to the course is not sufficient enough to start a batch, the College shall refund full fee of the student.
4. On being granted admission, outside candidates should mandatorily get a copy of their I-card stamped from Shivaji College office and show the same at the time of entry in College for the classes. Those who do not have an I-card should use a copy of their Aadhar Card. Admission to College shall not be granted otherwise.



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**List of documents (Self-Attested) are required to upload for admission to part time Certificate Course in German Language**

1. Date of birth certificate
2. Class12th marksheet/graduation marksheet / last examination passed.
3. Passing certificate of 12<sup>th</sup> / graduation
4. Aadhaar Card
5. Passport size photograph
6. I-card of the College (if not from Shivaji College)

**Dr. Shilpi Verma**  
**Course Coordinator**

**Prof. Shiv Kumar Sahdev**  
**Officiating Principal**