

2015

A meeting of the Department of Economics was held on 16th November, 2015 at 11.00 am in the department room. The following teachers were present for the meeting:-

1. Ms. Anshu Chapra *Chapra*
2. Ms. Manita Datt *Datt*
3. Ms. Iti Dandona *Iti Dandona*
4. Mr. Krishna Ram *Krishna Ram*
5. Ms. Suresh Singh Rajgopal *Suresh*
6. Ms. Shivani Gupta *Gupta*
7. Ms. Bhumika Hingorani *Bhumika*

1. The moderation of the internal assessment ^{marks} for all the three years was done. The following changes are:

B.A. (H) Ist yr. Sem I: CBCS (Economics)

Paper	Name	Roll. No.	Marks	Moderated
Introductory Microeconomics	21080	11		
	Hanshit Sachan	21082	12	+1
	Mangal Singh	21088	11	+2
	Arash Bhardi	21089	12	+2

B.A. (H) Economics: Sem III

Intermediate Microeconomics-I	Gautam Anubha	21099	08	+2
-------------------------------	---------------	-------	----	----

B.A. (H) Economics: Sem IV (FYUP)

Political Economy	Vijay	21036	07	+3
-------------------	-------	-------	----	----

2. Paper distribution for the next Semester Session was discussed.
3. Shivani Gupta and Bhumika Bhawanani shall be present during the upload of internal assessment marks. *Datt*

WORK DISTRIBUTION OF THE DEPARTMENT OF ECONOMICS, 2015-16

1. **Orientation Day:** TIC(MamtaDatt) & all teachers
2. **IQAC:** Past TIC(Anshu Chopra), TIC(MamtaDatt), Next TIC(ItiDandona)
3. **Time Table :** Anshu Chopra, MamtaDatt
4. **Work Load:** Anshu Chopra & MamtaDatt
5. **Pareto, Economics Festival:** TIC(MamtaDatt) & Next TIC(ItiDandona)
6. **PC Ganguly Scholarship:** Anshu Chopra & MamtaDatt
-Essays Krishna Ram, Shivani Gupta, & Bhumika Bhavnani
7. **Workshop/Seminar:** Krishna Ram
8. **Academic Tour:** Sumeet Singh Raheja & Shivani Gupta
9. **Library work/Weeding of Books:** Krishna Ram & ItiDandona
10. **Result Analysis:** Shivani Gupta & Bhumika Bhavnani
11. **Uploading of Internal Assessment/timetable:** Shivani Gupta & Bhumika Bhavnani
12. **Signing of Internal assessment:** Shivani Gupta & Bhumika Bhavnani
13. **Admission:** TIC(MamtaDatt), Shivani & Bhumika
14. **All Department write-ups/reports/minutes:** Reetika Rana
15. **Student Fund(Freshers Party & Farewell):** ItiDandona & Sumeet Singh Raheja
16. **Department Fund:** Reetika Rana & Sumeetsingh Raheja
17. **General Finance:** Reetika Rana

MEETING

A meeting of the department was held on 25th March 2015 at 12 o'clock in the staff room.

The following were items on agenda






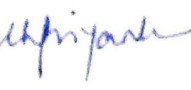


- i) feedback on internal assessment
- ii) date for picnic
- iii) inter department audit

Praman Singh

The following decisions were made after discussion.

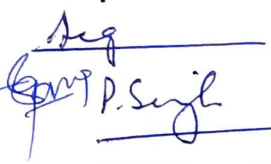
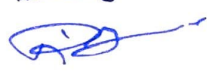


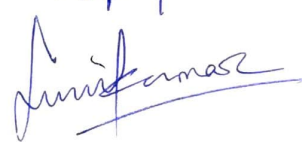

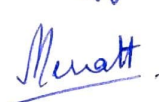
- (i) Test and Assignment / Class Work / Project Work marks would be uploaded by 13th April 2015.
- ii) Date of picnic was decided to be Saturday 28th March 2015 being a holiday.
- iii) dates of audit were informed to faculty members (being 27th - 29th April 2015)

The following members attended the meeting

<u>Name</u>	<u>Signature</u>
Sonal Gangi	
Merina Hasan	
DIMA MAPAAR	
Preeti Dandya	
Sunil Kumar	
Chakravan Priyanka	
Gurjan	
SARITA MALIK	
ARUP K CHATTERJEE	

Meeting

In a meeting of the department on 25th March 2015 at 11:30 in the staff room it was discussed that the highest marks for IA would be 8 (approx) and the lowest not less than 3 (out of a scale of ten). Along with paper-in-charges were informed about the dates for signature.

<u>Name</u>	<u>sig</u>
SONALI GARGI Pranam Singh	
DIMA MADAN	
VARUN	
PRIYANKA	
SUNIL	
PREETI	
SARITA	
GUNJAN	
S. HANGZO	
MERINA	

MEETING-1

A meeting of the English Department was convened on the 20th of April '2015.

Agenda:

1. Completion of syllabus.
2. Uploading of Class Test/Assignment marks.
3. Attendance Issues.
4. Signing of Consolidated Sheets.

The meeting was attended by the following members:

1. Dr. Poonam Singh P. Singh
2. Sonali Garg Garg
3. Grace Sharma
4. ~~Barun~~ Gulati Gulati
5. Sunil Kumar Sunil Kumar
6. Preeti Preeti
7. Priyanka Priyanka
8. Sarita Malik Sarita
9. Divya Madaan Divya
10. Merina Merina
11. Gunjan. GK

MEETING-1

A meeting of the English Department was convened on the 20th of April '2015.

Agenda:

1. Completion of syllabus.
2. Uploading of Class Test/Assignment marks.
3. Attendance Issues.
4. Signing of Consolidated Sheets.

The meeting was attended by the following members:

1. Dr. Poonam Singh P. Singh
2. Sonali Garg Garg
3. Grace Sharma
4. ~~Barun~~ Gulati Gulati
5. Sunil Kumar Sunil Kumar
6. Preeti Preeti
7. Priyanka Priyanka
8. Sarita Malik Sarita
9. Divya Madaan Divya
10. Merina Merina
11. Gunjan. GK

Dept. of English

Savitri College

(University of Delhi)

Date: 29/04/15


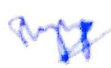

A meeting of the department was held in the staff room at 11:00 am.

Agendas:

1. Moderation of Internal Assessment marks in certain papers (Contemporary Literature and English Literature II)

2. The case of Aham Tyagi (Eng II, Sem II) facing justification on disciplinary grounds was discussed. The department decided to take the required steps regarding his internal assessment provided the formal letter is given by the office by 20/05/15.

Members Present:

1. Ms. Sonali Bang (TIC) — 
2. Ms. S. Hangzo
3. Dr. Dinye Madaan 
4. Dr. Varun Gulati 

Departmental Meeting Dtd.: 30-11-2015.

A meeting of the department of Geography was held on 30-11-15 at 1 P.M. in the dept.

Following teachers attended the meeting:

1. Dr. B. S. Dahiya BSDahiya
2. Dr. D. V. Chikara DVChikara
3. Dr. Lalita Rana Lana
4. Dr. A. S. Rana - AsRana 30/11/15.
5. Dr. Prieta Tewari Pewari
6. Dr. Prabuddh Mishra PBMishra 30/11/15.
7. Dr. Rajender Singh RSingh
8. Dr. Nitin Puri NPuri
9. Mr. Bharat Rana - BRana.

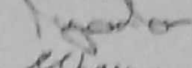
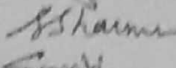
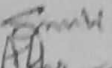
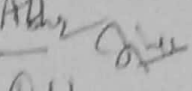
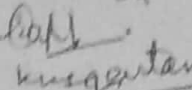
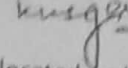
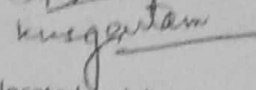
Agenda of the meeting:

1. Distribution of papers for semester II, IV & VI.
2. Supply order / purchase of copier in the dept.
3. Inviting the papers for Srivastava - 2015-16.

2016

Minutes

A meeting of department of computer science was held on 25th July 2016. Following members were present.

1. Mr. Rakesh Yadav 
2. Ms. Preeti Sharma 
3. Dr. Smriti Babbar 
4. Ms. Abha Vasal 
5. Mr. Ajay Kumar 
6. Ms. Sapna Grover 
7. Mr. K.K.S. Gautam 

Individual time-table was allocated and distributed to all the faculty members. It was also discussed that teachers adhere to time-table and syllabus strictly as per university guidelines. The continuous evaluation of students will be carried out from the beginning of the session. Also, the following committees were made:

1. **Time-table committee:** Rakesh Yadav (Convener), Sapna Grover, K.K.S. Gautam
2. **Internal academic audit committee:** Smriti Babbar (Convener), Rakesh Yadav, Ajay Kumar
3. **Technical festival committee:** Abha Vasal (Convener), Preeti Sharma, Ajay Kumar
4. **Student Advisory committee:** Ajay Kumar (Convener), Sapna Grover, Smriti Babbar
5. **Workshop and seminar committee:** Preeti Sharma (Convener), K.K.S. Gautam, Abha Vasal

Minutes

A meeting of department of computer science was held on 1st September 2016. Following members were present.

1. Mr. Rakesh Yadav - Rakesh
2. Ms. Preeti Sharma - Preeti
3. Dr. Smriti Babbar - Smriti
4. Ms. Abha Vasal - Abha
5. Mr. Ajay Kumar - Ajay
6. Ms. Sapna Grover - Sapna
7. Mr. K.K.S. Gautam - K.K.S. Gautam
8. Mr. Kamal Kumar Ranga - Kamal
9. Ms. Yogesh Kumari - Yogesh
10. Ms. Vijaya Goel - Vijaya

Few members were added to the internal committees of the department. Final list of committees along with the names of members is as follows:

1. **Time-table committee:** Rakesh Yadav (Convener), Sapna Grover, K.K.S. Gautam, Kamal Kumar
2. **Internal academic audit committee:** Smriti Babbar (Convener), Rakesh Yadav, Ajay Kumar, Yogesh Kumari
3. **Technical festival committee:** Abha Vasal (Convener), Preeti Sharma, Ajay Kumar, Vijaya Goel
4. **Student Advisory committee:** Ajay Kumar (Convener), Sapna Grover, Smriti Babbar, Kamal Kumar
5. **Workshop and seminar committee:** Preeti Sharma (Convener), K.K.S. Gautam, Abha Vasal, Vijaya Goel

A meeting of the department of Economics was held on 22nd June, 2016 at 10:00am in the department room.

The following teachers were present:

1. Ms. Aashu Chandra Chandra
2. Ms. Manta Datt Datt
3. Ms. Iti Dardona Iti Dardona
4. Dr. Reetika Rana Rt.
5. Dr. Kushee Ram Krishna
6. ~~Mr. Suresh Singh Ralaja~~
6. Ms. Shivani Gupta Singh
7. Ms. Bhurika Bhavnani Bhavnani

The following issues were discussed:

1. The papers were distributed for the Semester I, III and IV for the academic session 2016-17. (5A)
2. For P.C. Ganguly Memorial Scholarship bank account one of the authorised signatory Ms. Manta Datt (Treasurer) shall be replaced by Ms. Iti Dardona as Ms. Manta Datt is proceeding for leave.

Iti Dardona

Bhavnani

Singh

Krishna

Datt

Chandra

Minutes of the Meeting

(6)

A meeting of department of Economics was held on
4. July 2016 at 11.00am

Following members were present

- 1) Ms. Mamta Datt Datt
- 2) Ms. Iti Sandona Iti Sandona
- 3) Ms. Bhavnika Bhavnani Bhavnika
- 4) Ms. Shivani Shivani
- 5) Mr. Sumet Raheja Sumet

Following was discussed

- 1) Work distribution was discussed among faculty members and duties were assigned to all the teachers.
- 2) Members also discussed paper distribution for 2nd I, III and V semester of 2016-2017. ^{Final} papers were allocated to the faculty members ^(6A).
- 3) Members were also informed ^{about} the Academic Calendar 2016-2017. (6B)
- 4) Faculty members were informed about the requirements of mentoring. Data was shared by with the members regarding the students they have to mentor. (6C)

Minutes of the Meeting

A meeting of Department of Economics was held
on 8/11/2016 at 11.00 am

Following members were present

- 1) Ms Anshu Chopra ~~Dept~~
- 2) Ms. Iti Dandona Iti Dandona
- 3) Dr. Krishna Ram Krishna
- 4) Ms Bhumnika Shrivastava ~~Shrivastava~~
- 5) Ms Ishu Thakur ~~Ishu Thakur~~
- 6) Reetika Rana ~~Reetika~~

Following issues were discussed

Paper allocation for even semester (II, IV and VI)
was discussed among the members

- 1) Modalities of Internal Assessment were discussed
- 2) A tentative date for the meeting for moderation was decided.
- 3) Essays for Pradeep & P.C Ganguly Memorial Scholarship were given to teachers for evaluation.
- 4) The faculty members proposed to offer Public Finance as a Generic Elective semester IV option ~~in~~ instead of Indian Economy - 2. The proposal was made as per students' request.

15/2/16.

MEETING.

A meeting of the dept. was called in the Dept. Room on 15/2/16 at 11.30 a.m. with the following agenda :-

- 1) Syllabus completion for Jan - April '16.
- 2) LITOPIA '16 → Preparations
Duty delegation.
Letter for cash advance submitted.

P. Singh	→	P. Singh
S. Gang	→	S. Gang
A. Rahman	→	Anjali Rana
S. Hangzo	→	S. Hangzo
Litu Madan	→	Litu Madan
Gitarani	→	Gitarani
V. Gulati	→	V. Gulati
Divya	→	Divya
Priyanka	→	
Preeti	→	Preeti
Gunjan	→	

LITOPIA :-

Activities: Publicity/Poster → Divya.
flex/banner.

Stu. Activities → Priyanka & Preeti.
Quiz → Grace
Storyw → Poonam & Preeti.
Poetry → G

Kita Anyali → Stage Management.

Dumb Charade → Divya

Poetry → Gurjar - Judgement. 10 a.m.

& Writing → Benam & Rita

Portrait → 1

Quiz →

Poetry + Portrait → 10 a.m. - 11:00 a.m.

Prize Money Poetry 1 - 1500

2 - 1000

3 - 750

Story Portrait 1 - 1500

1 - 1500

2 - 1000

2 - 1000

3 - 750

Quiz - 1 → 3000

2 → 1800

~~3~~ → 50 x 10 Succ. = 500/-

Dumb-Ch - 1 - 3000

2 - 1800

Lunch: Benali

- Chole bhature, Palak paneer

- Veg raita, Aloo gobi.

- Pulao, Roti.

- Gulab jamun.

NOTICE

23/2/16.

A meeting of the department was convened at 11:00 a.m. in the dept. room with the following agenda :

- a) Final preparations for LITOPIA '16.
- b) Syllabus status till Feb' 2016.

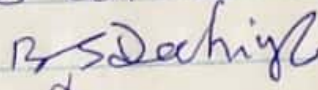
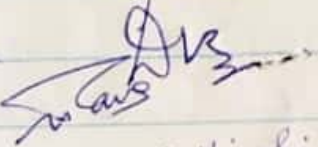
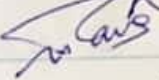
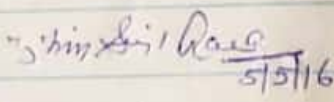
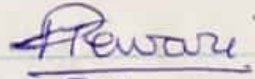
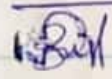
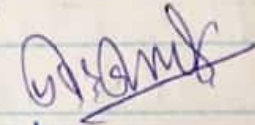
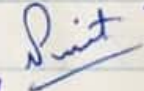
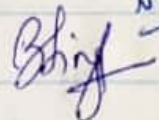
The following teachers attended the meeting:-

P. Singh	→	<u>P. Singh</u>	23/2/2016
Sonali Gang	→	<u>Gang</u>	
S. Hangzo	→	<u>S. Hangzo</u>	
Anjali Raman,	→	<u>Anjali Raman</u>	23/2/16
Vareun Gulati	→		
Divya Madan	→		
Ritu Madan	→	<u>Ritu Madan</u>	23/2/16
Gitarani Devi	→	<u>Gitarani Devi</u>	
Preeti D.	→	<u>Preeti D.</u>	23/2/16.
Priyanka	→	<u>Priyanka</u>	
Grunjan	→	<u>Grunjan</u>	

A meeting of the teachers of the department was held in the department staff room on 5th May, 2016 at 11:00 Am. The agenda was as follows:

- Confirmation of minutes of meeting of 8th Apr, 2016
- matters arising out of minutes.
- Reporting matters.
- Distribution of courses for odd semester.
- Distribution of duties.
- Any other matter.

The following members attended the meeting:

1. Dr. B. S. Dahiya 
2. Dr. D. V. Chikara 
3. Dr. L. Rana 
4. Dr. T. S. Rana 
5. Dr. P. Tewari 
6. Dr. R. Singh 
7. Dr. P. Mishra 
8. Dr. N. Punj 
9. Mr. B. Ratna 

The minutes of the meeting are as follows:

1. The minutes of the meeting held on 8th Apr. 2016 were read out and confirmed.
2. In reporting matters, the following items were reported:
 - i) That department had requested the college to start courses.

ii) The college had asked departments whether they would like to offer skill-development courses. The department formed a 3-member committee to explore the possibility of starting a course in GIS. The members of the committee were:

- Dr. P. Tewari
- Dr. T.S. Rana
- Dr. P. Mishra

iii) The teachers were also requested to apply for UGC (and other) projects.

iv) The teachers were informed that they must apply for duty leave & station leave.

3 Courses for the odd semester were distributed. The details are as follows:

Sl. No.	Course No.	Paper	Teacher
	101	Geomorphology	Dr. B.S. Dahiya
2.	102	Cartographic Techniques	i) Dr. B.S. Dahiya ii) Dr. L. Rana iii)
3.	301	Climatology	Dr. D.V. Chikara
4.	302	Statistics	i) Dr. S. Singh ii) Mr. Bharat Ratna iii)
5.	303	Evolution of Geographic Thought Geog. of India	Dr. S. Bhat Singh
6.		(Static) Hydrology & Oceanography	Dr. B. Ratna
7.		Social Geography	Dr. N. Purit
8.	502	Evolution of Geographic Thought	Dr. L. Rana

A meeting of the teachers of the department was held in the department staff room on 21st Nov, 2016 at 11:00 am.

The following members attended the meeting

1. Preeti Tewari Tewari
2. Dr. D.V. Chikara
3. B. S. DAHIYA
4. Dr. T. S. Rana
5. Lalita Rana
6. Prabuddh Mishra
7. Rajender Singh
8. Surender Singh
9. Bharat Rana
10. Nishu Punit

Dr. T. S. Rana 21/11/16.

 Lalita Rana

 Prabuddh Mishra

 Rajender Singh

 Surender Singh

 Bharat Rana

 Nishu Punit

The minutes of the meeting are as follows.

1. The minutes of the meeting held on 8th Nov, 2016 were read out & confirmed.
2. Internal assessment could not be moderated as printouts of uploaded assessment could not be taken out due to problems with the server.
3. The distribution of courses for the even semester was done. This is as follows:

B.A (HONS)

- Sem II
- Human Geography - Dr. Tejvir Singh Rana
 - Thematic Cartography - Dr. B.S. Dahiya
 - Dr. D.V. Chikara
 - Dr. L. Rana
 - Information Technology - Dr. N. Punit

8. 503 Field Techniques
 i) Dr. T.S. Rana
 ii) Dr. P. Mishra
 iii) ~~NA. NA. Rana~~

9. 504 Optional - Biogeography - Dr. P. Mishra
 - Political Geog. - Dr. P. Tewari
 - Agri. Geog. - Dr. R. Singh

Generic Courses :

10 Disaster Management ^(Sem. I) Dr. D.V. Chikara
 11 Climate Change - Vulnerability
 & Adaptation ^(Sem III) Dr. R. Singh
 Mr. Bharat Ratri

11 Ability Enhancement & C. Remote Sensing
 12 SEC Remote Sensing - ~~Dr. N. Puri~~ Dr. N. Puri

B.A (Prog)

13 Sem. I Physical Geography Dr. T.S. Rana
 14 Sem II General Cartography Dr. P. Tewari
 15 SEC: Regional Planning
 & Development Dr. N. Puri
 16 Sem V Geog. of the Environment Dr. R. Singh

4. Duties were allocated to members of the department. Details are attached as under.

i) Student Adviser - Dr. P. Mishra

ii) Library in-charge - Dr. R. Singh

iii) ~~Rep. M. Class 6 PRO.~~ Dr. Kalita Rana
 MI DUAL CAMERA

Sem IV

Economic Geog. Dr. L. Rana
 Environmental Geog. Dr. P. Tewari
 Fieldwork & Research Dr. B. S. Dahiya
 Dr. S. Singh

SEC GIS - Dr. Nitin Purit

GE. Sustainable Devpt - Dr. T. S. Rana

Sem VI

Disaster Management Dr. P. Tewari
 Regional Planning Dr. S. Singh
 GIS Dr. R. Singh
 Dr. P. Mishra

Optional papers Geog. of Tourism -
 Contemporary Environmental Issues - Dr. D. V. Chikara
 Rural Development .

B.A (P)
Sem II

Human Geog. Mr. Bharat Ratny

Sem IV

Environmental Geog. Dr. P. Mishra
 SEC Remote Sensing & GPS - Mr. Bharat Ratny

Sem VI

World Economic Geog. Dr. R. Singh .

2017

Minutes

A meeting of department of computer science was held on 20th July 2017.

Following members were present

1. Mr. Rakesh Yadav *Rygal*
2. Ms. Preeti Sharma *P. Sharma*
3. Dr. Smriti Babbar *Smriti*
4. Ms. Abha Vasal *ABV*
5. Mr. K.K.S. Gautam *K.K.S. Gautam*
6. Ms. Yogesh Kumari *Yogesh Kumari*

Individual time-table was allocated and distributed to all the faculty members. It was also discussed that teachers adhere to time-table and syllabus strictly as per university guidelines. The continuous evaluation of students will be carried out from the beginning of the session.

The Academic Calendar for the session 2017-18 was made. Also, teachers were asked to submit proforma for the teaching plan of their paper.

The following department committees were made:

1. **Time-table committee:** Rakesh Yadav (Convener), Preeti Sharma, K.K.S. Gautam
2. **Internal academic audit committee:** Preeti Sharma (Convener), Rakesh Yadav, Smriti Babbar
3. **Technical festival committee:** Abha Vasal (Convener), Preeti Sharma, Yogesh Kumari
4. **Student Advisory committee:** Smriti Babbar (Convener), Yogesh Kumari, Abha Vasal
5. **Workshop and seminar committee:** Rakesh Yadav (Convener), K.K.S. Gautam, Abha Vasal

Minutes of the

①

A meeting of the Department of Education was held on 8/05/2017 at 11:30 am

Following members were present

- 1) Ms. Anshu Chopra Chopra
- 2) Ms. Mamta Datt Datt
- 3) Ms. Ili Sandona de Dunder
- 4) Mr. Sumit Raghya Sumit
- 5) Ms. Shivani Gupta Gupta
- 6) Ms. Dhruvika Bhanani Bhanani
- 7) Rutika Rane Rane

Following issues were discussed

- 1) The members discussed the calendar for the academic session 2017-2018. It was proposed that the Workshop/Seminar be planned in the month of September 2017, followed by the academic tour in October 2017 and departmental festival in March 2018.
- 2) The proposed academic calendar was agreed upon and to be sent across to College for prospectus.
- 3) The members discussed the academic/non-academic work in the department to be done during the academic session 2017-2018. A tentative work distribution was decided upon and signed by the members.

Chopra Datt Sumit

Minutes of the Meeting —

(3)

meeting department of Economics was held on
14/06/2017 at 11:00 am

Following teachers were present

- 1) Ms. Anshu Chopra Anshu
- 2) Ms. Mamta Datta (out of country)
- 3) Ms. Ili Dandona Ili Dandona
- 4) Mr. Krishna Ram Krishna
- 5) Mr. Suresh Singh Ranya Suresh
- 6) Ms. Chhviika Bhavnani Chhviika
- 7) Ms. Shivani Gupta Shivani
- 8) Reetika Rane Reetika

Following issues were discussed

- Paper distribution was discussed among the members. Members expressed their choice of papers for the semester I/II/III for the academic session 2017-2018.

~~Handwritten signature~~

Handwritten signature

Minutes of the Meeting

D.2

A meeting of Department of Economics was held on 18th December, 2017 at 11:00 am in Department Room.

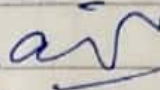

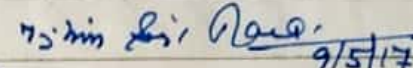
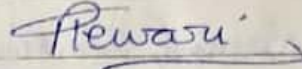
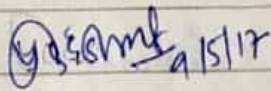
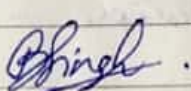
Following teachers were present:

1. Ms. Anshu Chopra Anshu
2. Ms. Manita Datt MD
3. Ms. Iti Dandona Iti Dandona
4. Dr. Reetika Rana R
5. Mr. Sumest Singh Raheja Sumest
6. Ms. Shivani Gupta Singh
7. Ms. Bhumika Bhavnani Bhumika
8. Mr. Irfan Irfan
9. Ms. Priyanka Priyanka

Following issues were discussed:

- Paper distribution was discussed among the members for the semester II/IV/VI for the academic session 2017-2018.

A meeting of the faculty of the department was held on 9th May, 2017 at 12:30 PM in the departmental staffroom. The following members attended the meeting: —

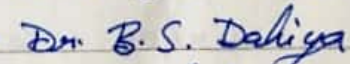
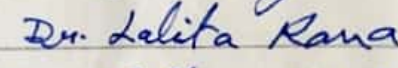
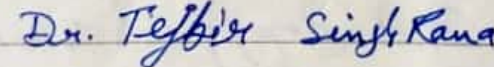
1. Dr. B.S. Dahiya — B.S. Dahiya
2. Dr. D.V. Chakara —
3. Dr. Surender Singh — 
4. Dr. Lalita Rana — 
5. Dr. T.S. Rana —  75 min Sir Rana 9/5/17.
6. Dr. P. Tewari —  Tewari
7. Dr. Rajender Singh —
8. Dr. P.K. Mishra —  P.K. Mishra 9/5/17
9. Dr. N. Punnit —
10. Mr. B. Ratna —  B. Ratna.

The minutes of the meeting are as follows: —

1. The minutes of the meeting held on 18th April, 2017 were read out and confirmed.
2. Allocation of papers for odd semesters - I, II and V were allocated. The details are as follows:

BA(Hon)

Sem - I Geomorphology — BSD (Dr. B.S. Dahiya)

Cartographic Techniques —  Dr. B.S. Dahiya
 Dr. Lalita Rana
 Dr. Tejvir Singh Rana

REDMI NOTE 6 PRO
MI DUAL CAMERA
Semester Management — Dr. Dharmvir Chakara

Generic - Disaster Management Risk
Reduction - Dr. Preeti Tiwari

The meeting ended with a vote of thanks to the
Chair.



A meeting of all the teachers of the department held on 27/11/2017 at 12.00 noon in the department of Geography - Staffroom (214)

The following teachers attended the meeting:

1. Dr. B. S. Dahiya BSDahiya
2. Dr. D. V. Chhikara DVC
3. Dr. Surender Singh S. S.
4. Dr. Lalita Rana L.Rana 27/11/17
5. Dr. Tejvir Singh Rana - 75 min T.S.Rana 27/11/17
6. Dr. Preeti Tewari P.Tewari
7. Dr. Rajender Singh
8. Dr. Prabuddh Kumar Mishra P.K.Mishra 27/11/17
9. Dr. Nitin Punj
10. Mr. Bharat Ratna B.Ratna

The minutes of the meeting are as follows:

- ① The meeting began with reading out the minutes of the previous meeting held on 20/11/2017. The minutes were read out and confirmed.
- ② Details of Internal Assessment details of Academic Progress report of individual papers checked by the teachers, teaching that subject.
- ③ Paper distribution of even semester.

II 201-Hum Geo-SS	IV. 401-Eco. Geog. TSR	VI-601-Ev. of Thought - LR
202-Th. Carto ^{DVC} LR	402-Env. Geog. PT.	602-DMPP ^{TSR} PKM
GE-SIT-NP.	403-Field. Res. Method ^{SS} BSD	DSE-3-Pol. Geog - PT
B.ACPJ-Hum. Geog.-RS	SEC - GIS - NP	DSE-4 - Hy. & Ocean - BSD.
	GE - Sus. Dev - PKM	B.ACPJ - SEC - FTBR - BR
	B.ACPJ - Geo. - RS	DSE - Dis. Map - DVC
	405-Report - BR	GE - Sus. & Dev. - DVC

Minutes of the Meeting

(2)

A meeting of the members of the Dept. of Zoology was held on 10th April 2017 at 12:00 noon in Zoology Staff Room.

Agenda: To decide upon the DSE-1 and DSE-2 paper for B.Sc. Zoology and DSE-1 paper for B.Sc. Life Sciences for the Next upcoming (Odd Semester) in July 2017.

(* DISCIPLINE SPECIFIC ELECTIVE)

Following was decided:

1. For B.Sc. Zoology (H) - Vth Semester (CBCS) Dept. of Zoology (North Campus) provided following option for DSE-1 and DSE-2

- (i) Animal Behaviour and Chronobiology
- (ii) Biology of Insecta
- (iii) Computational Biology
- (iv) Endocrinology.
- (v) Immunology.

The department of Zoology Shivaji College, unanimously decided the following paper are to be offered to students:

DSE-1 - IMMUNOLOGY

DSE-2 - COMPUTATIONAL BIOLOGY.

2. For B.Sc. Prog Life Sciences - Vth Semester (CBCS) : Dept. of Zoology (North Campus) provided following option for DSE-1

- (i) Animal Biotechnology
- (ii) Applied Zoology
- (iii) Reproductive Biology

The department of Zoology, Shivaji College, decided the following paper to be offered to the students:

DSE-1 - ANIMAL BIOTECHNOLOGY.

Practical paper Lab Requirements (Paper-wise) is also collected from all the faculty members of Zoology.

M. Acharya
 D. K. Kulkarni
 P. S. Patil
 H. S. Patil
 M. S. Patil
 S. S. Patil
 J. S. Patil
 A. S. Patil
 S. S. Patil
 S. S. Patil
 S. S. Patil

①

ZOOLOGY

Dated 18-4-17

To,

7/1200/17

18/04/17

Principal
Shivaji College
Ring Road Raja Garden
New Delhi - 27
University of Delhi

Subject: Decision of DSE paper for
Upcoming Semester (B.Sc. Zoo (H) & B.Sc. LS)

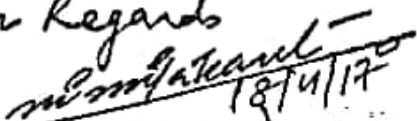
Respected Mam,

I am submitting the minutes of the meeting of Dept. of Zoology, Shivaji College, held on 10-4-17 in Zoology Staff Room at 12:00 noon to decide upon the Discipline Specific Elective (DSE) papers to be offered to the students of both Zoology (Hons) and Life Sciences from the list of papers provided by the Dept. of Zoology North Campus, University of Delhi.

The decision was unanimous and clearly stated in the minutes attached.

Kindly do the needful.

Warm Regards


18/4/17

(Ms. NIMITA KANT)

Teacher Incharge
Dept. of Zoology
Shivaji College
University of Delhi

(3)

Minutes of the meeting

7/1463/17
03/05/17




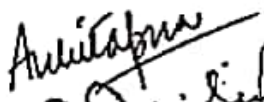
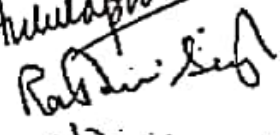
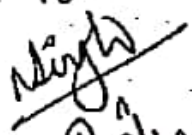

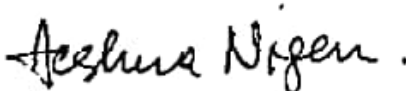
A meeting of the members of the Dept. Of Zoology, Shivaji College, University Of Delhi was held on 3rd May 2017 at 12:00 noon in Zoology staff room no.98.

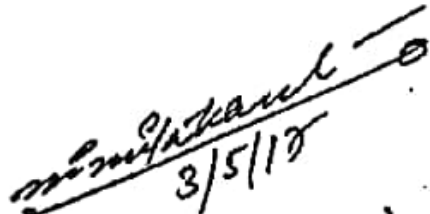
Following were the agenda:

1. Selection of papers for VIth semester (DSE-3 & DSE-4 for Zoology(Hons) and DSE II, SEC-IV of Life Sciences) from the list provided by Zoology Dept. North Campus, University Of Delhi, Delhi -7.
2. Collecting choice of papers from Permanent faculty members for upcoming semester in July 2017.
3. Discussion on the modalities of academic audit of the department. (scheduled on 18th may 2017).
4. Moderation of Internal Assessment

- Following was finalized :
- **FOR ZOOLOGY (II)**
- DSE-3 - Animal Biotechnology.
- DSE-4 - Fish and Fisheries/ Parasitology
- **FOR BSc. LIFE SCIENCES**
- DSE- II - Immunology
- SEC-IV - Sericulture
- It was decided to purchase the life cycle charts of Invertebrates for Practicals /Theory as the old one were discarded at the time of NAAC as they were in bad condition.
- The date for moderation of Departments's Internal Assessment was decided as 9/05/2017 (Tuesday).

Following attended the meeting :

1. Dr. Deepika Yadav 
2. Dr. Parul Kulshreshtha 
3. Dr. Jitendra Kr Chaudhary 
4. Dr. Ankita Dua 
5. Dr. Rashmi Singh 
6. Dr. Neetu Singh 
7. Dr. Anil Kr. Meena 
8. Dr. Aeshna Nigam 


3/5/17
(MS. NIMITA KANT)
Teacher - Incharge
Dept. of Zoology
Shivaji College, DU.

21

Dated : 19/6/17

P / 2117 / 17

19/06/17

To,
Principal
Shivaji College
University Of Delhi
Ring Road, Raja Garden
New Delhi- 110027

Subject : Minutes of the meeting

Respected mam,

I am submitting the Minutes of the meeting of Dept. of Zoology, Shivaji College, DU held on 19/06/17 at 12:00 noon in main staff room .

Kindy do the needful.

Warm regards

Nimita Kant
19/6/17

Nimita Kant
Teacher In Charge
Dept. of Zoology
Shivaji College, DU
M- 9871620360
nimitakant@gmail.com

19/06/17

Minutes of the meeting

A meeting of the members of the Department Of Zoology, Shivaji College, University Of Delhi was held on 19th June 2017 at 12:00 noon in main (Zoology) staff room.

Following was discussed and decided:

1. A tentative academic calendar for the upcoming session (2017-18), Dept. of Zoology was finalized.
2. Above Timeline of visits and events are subject to change as per as the availability of mentor/ chief guest /funds etc.

Following attended the meeting:

1. Dr. Sunita Gupta *Sunita*
2. Dr. Deepika Yadav *Deepika Yadav*
3. Dr. Manish Kr. Sachdeva *Msachdeva*

Nimita Kant
19/6/17
(NIMITA KANT)
Teacher-In-charge
Dept. of Zoology
Shivaji College, D.

Dated : 18/7/17

P/2393/17

18/07/17

To,
Principal
Shivaji College
University Of Delhi
Ring Road, Raja Garden
New Delhi- 110027

Subject : Minutes of the meeting

Respected mam,

I am submitting the Minutes of the meeting of Dept. of Zoology, Shivaji College, DU held on 18/07/17 at 12:00 noon in main staff room for Time-table distribution for July 2017

Kindy do the needful.

Warm regards

Nimita Kant
18/7/17

Nimita Kant
Teacher In Charge
Dept. of Zoology
Shivaji College, DU
M- 9871620360
nimitakant@gmail.com

Minutes of Meeting

A meeting of the members of the Department of Zoology, Shivaji College, University of Delhi was held on 18th July 2017 at 12:00 noon in Zoology Staff Room (98) to distribute Time-table for the session July 2017.

Following faculty members attended the meeting :

1. Dr. Sunita Gupta. $\frac{\text{Sunita}}{18-7-17}$
2. Mr. Manish Kr. Sachdeva. $\frac{\text{Msachdeva}}{18/07/17}$

Nimita Kant
18/7/17

(NIMITA KANT)

Teacher in Charge

Dept. of Zoology

Shivaji College, DU.

Minutes of the meeting

A meeting of the members of the Department Of Zoology, Shivaji College, University Of Delhi was held on 20th July 2017 at 2:30 pm in Zoology staff room to distribute time table for the session July 2017.

Following faculty members attended the meeting:

1. Dr. Aeshna Nigam *Aeshna Nigam*
2. Dr. Parul Kulshreshtha *Parul*
3. Dr. Ankita Dua *Ankita Dua*
4. Dr. Jitendra Kr. Chaudhary *Jitendra Chaudhary*
5. Dr. Rashmi Singh *Rashmi Singh*
6. Dr. Anil Kr. Meena *Anil Meena*
7. Dr. Neetu Singh *Neetu Singh*

Nimita Kant
20/7/17
NIMITA KANT
Teacher In charge
Dept. of Zoology
Shivaji College, D.U.

Dated : 20/07/17

My copy

7/2473/17

20/07/17

To,
Principal
Shivaji College
University Of Delhi
Ring Road, Raja Garden
New Delhi- 110027

Subject : Minutes of the meeting

Respected mam,

I am submitting the Minutes of the meeting of Dept. of Zoology, Shivaji College, DU held on 20/07/17 at 2:30 pm in Zoology staff room.

Kindy do the needful.

Warm regards

Nimita Kant

Nimita Kant
Teacher In Charge
Dept. of Zoology
Shivaji College, DU
M- 9871620360
nimitakant@gmail.com

Dated : 25/07/17

My copy

P/2556/17

25/07/17

To,
Principal
Shivaji College
University Of Delhi
Ring Road, Raja Garden
New Delhi- 110027

Subject : Minutes of the meeting

Respected mam,

I am submitting the Minutes of the meeting of Dept. of Zoology,
Shivaji College, DU held on 24/07/17 at 11:30 am in Zoology staff
room.

Kindy do the needful.

Warm regards

Nimita Kant
25/7/17

Nimita Kant
Teacher In Charge
Dept. of Zoology
Shivaji College, DU
M- 9871620360
nimitakant@gmail.com

Minutes of the meeting

A meeting of the members of the Department Of Zoology, Shivaji College, University Of Delhi was held on 24th July 2017 at 11:30 am in Zoology staff room to make various Departmental committee's for the session July 2017.

Following was discussed:

1. Format for paper choice, continuous assessment, student mentoring, academic progress report both practical & theory was distributed to teaching faculty.

1. Following Committee's were constituted and member were finalized:

- a. Lab maintenance
 - i. Past TIC- Dr. Deepika Yadav
 - ii. Present TIC- Ms. Nimita Kant
 - iii. Future TIC- Mr. Manish Kr Sachdeva
- b. Museum upkeep
 - i. Dr. Rashmi Singh
 - ii. Dr. Parul Kulshreshtha
- c. Material Purchase
 - i. Ms. Nimita Kant
 - ii. Dr. Sunita gupta
- d. Educational trip & Excursion
 - i. Dr. Deepika Yadav
 - ii. Dr. Ankita Dua
- e. Moderation
 - iv. Past TIC- Dr. Deepika Yadav
 - v. Present TIC- Ms. Nimita Kant
 - vi. Future TIC- Mr. Manish Kr Sachdeva
- f. Internal assessment & Result analysis
 - i. Dr. Jitendra Kr. Chaudhary
 - ii. Dr. Aeshna Nigam *Aeshna Nigam*
- g. Refreshment
 - i. Dr. Neetu Singh
 - ii. Dr. Anil Kr. Meena

Following faculty members attended the meeting:

1. Dr. Deepika Yadav *Deepika Yadav*
2. Mr. Manish Kr. Sachdeva *Manish Kr. Sachdeva*
3. Dr. Aeshna Nigam *Aeshna Nigam*
4. Dr. Parul Kulshreshtha *Parul Kulshreshtha*
5. Dr. Rashmi Singh *Rashmi Singh*
6. Dr. Neetu Singh *Neetu Singh*

Nimita Kant
24/7/17
NIMITA KANT
Teacher in charge
Dept. of Zoology
Shivaji College, D.U.

A meeting of the faculty members of the Dept. of Zoology was held on 7th September 2017 at 12:30 pm in the Zoology staff room (98).

The following was discussed in the meeting:

- Teachers were asked to submit the details of the courses covered before the mid semester break.
- It was unanimously decided that from this semester a date-sheet for Internal test will be made and displayed well in advance, and a week or 10 days will be dedicated for the internal tests in their usual theory or practical classes without disturbing the time table. So that the complete data for test and assignments marks will be ready by a certain deadline.
- A tentative date-sheet for internal test was also made after discussion with respective subject teachers.
- The teachers were also asked to give students a deadline for submission of assignments.
- Also the teachers were earlier asked to identify weak students in the class.- In this regards it was noticed by the teachers of 3rd sem zoology honours, that Pramod Kumar and Vakkur Ali (3rd semester zoology honours) have some language issues and hence are not able to grasp the topics or concepts.
- The step taken in this regard is that Dr. Jitendra Kr. Chaudhary volunteered to give some extra teaching hours to them, but only Pramod Kumar was regular and after giving few hours daily for few months he was able to crack DST inspire fellowship for the next five years and has shown real improvement in his results and understanding.

Following members attended this meeting :

Dr. Neetu Singh Singh
Dr. Prad Kumar Prad

M. Pachdeva

Jitendra K. Chaudhary J. Chaudhary
Dr. Parul Kulkarni Parul
Dr. Aashrua Nigam Aashrua Nigam

Dr. Rashmi Singh Rashmi

Dr. Ankita Ankita
Dr. Anil K. Anil
Chaudhary

Pankaj Choudhary Pankaj
Dr. Pawan K. Vats Pawan

Nimita Kant
2/9/17

NIMITA KANT
(Teacher-in-charge)
Dept. of Zoology
Shriji College, DU.

Dated : 31/10/17

P/3823/17
31/10/17

To,
Principal
Shivaji College
University Of Delhi
Ring Road, Raja Garden
New Delhi- 110027

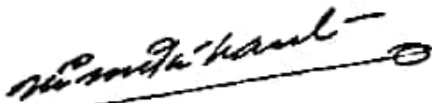
Subject : Minutes of the meeting

Respected mam,

I am submitting the Minutes of the meeting of Dept. of Zoology, Shivaji College, DU held on 31/10/17 at 12:00 noon in main staff room .

Kindy do the needful.

Warm regards



Nimita Kant
Teacher In Charge
Dept. of Zoology
Shivaji College, DU
M- 9871620360
nimitakant@gmail.com

P.F.A.

1. Final Date-sheet of Nov 2017 practical examination.
2. Budget for the same.
3. Original minutes of the dept.

17

Minutes of the meeting

A meeting of the members of the Department Of Zoology, Shivaji College, University Of Delhi was held on 31st October 2017 at 12:00 pm in Zoology staff room to distribute duties for the Practical Examination to be held in November 2017.

- The date sheet was also displayed on notice board for students on the same day.
- A copy of datesheet was also submitted to the lab incharge.
- All the members were informed that the reporting time is 9:00 am and examination will commence at 9:30 am.
- All the practicals examinations have a duration of 3 hour ,except ex-students of 3 Year UG Prog (4hrs).

Following faculty members attended the meeting:

1. Dr. Deepika Yadav *Deepika Yadav*
2. Dr. Aeshna Nigam *Aeshna Nigam*
3. Dr. Parul Kulshreshtha *Parul Kulshreshtha 31/10/2017*
4. Dr. Ankita Dua *Ankita Dua 31/10/17*
5. Dr. Jitendra Kr. Chaudhary *Jitendra Chaudhary*
6. Dr. Anil Kr. Meena *Anil Meena 31/10/17*
7. Dr. Neetu Singh *Neetu Singh 31/10/17*
8. Dr. Anil kumar *Anil Kumar 31/10/17*
9. Dr. Tarun Kr Vats *Tarun Vats*
10. Mr. Pankaj Kr Chaudhary *Pankaj Chaudhary*

Nimita Kant
31-10-17
NIMITA KANT
Teacher In charge
Dept. of Zoology
Shivaji College, D.U.

MINUTES OF THE MEETING

(20)

A meeting of the members of the department of zoology was held on 24th November 2017 (Friday) at 11:30 am in the department of zoology staff (room no.98).

Following pointers were discussed :

1. As directed by the Department Of Zoology, DU, North campus the paper **Research Methodology SEC** (skill enhancement course) to be taught in the semester 4 to the students BSc. Prog. Life Sciences. Is now being offered by the Department of Botany, therefore the Dept. of Zoology will now offer paper **Aquarium Fish Keeping** as SEC -3.
2. **For Zoology (H)**
DSE-3 - Animal Biotechnology.
DSE-4 - Parasitology
3. **FOR BSc. LIFE SCIENCES**
DSE- II - Immunology
SEC-4 - Sericulture
4. Result analysis of last semesters result was also discussed through a presentation given by the Result Analysis Committee of the department.
5. Moderation of **Internal Assessment** was also done by :
 1. Dr. Deepika Yadav (Past TIC)
 2. Mr. Manish Kr. Sachdeva (Future TIC)
 3. Ms. Nimita Kant (Present TIC)
4. Permanent teachers were asked to submit their paper choice for Jan 2018 session by 25th Nov 2017 to the present teacher-in-charge.

Following member attended the meeting:

1. Dr. Deepika Yadav Deepika Yadav
2. Mr. Manish Kr Sachdeva Ms Sachdeva
24th Nov 2017
3. Dr. Aeshna Nigam Aeshna Nigam
4. Dr. Parul Kulshreshtha
5. Dr. Jitendra Kr Chaudhary Jitendra Chaudhary
24/11/2017
6. Dr. Ankita Dua Ankita Dua
7. Dr. Rashmi Singh Rashmi Singh
24/11/17
8. Dr. Neetu Singh Neetu Singh
9. Dr. Anil Kr. Meena Anil Meena
10. Dr. Anil Kumar Anil
11. Mr. Pankaj Kr Chaudhary ppchaudhary

Pankaj Chaudhary
24/11/17

29

Dated : 24/11/17

2

To,
Principal
Shivaji College
University Of Delhi
Ring Road, Raja Garden
New Delhi- 110027

P/4438/17
24/11/17


SUBJECT : SUBMISSION OF DETAILS OF PRACTICAL SESSION
FOR JAN 2018

Respected ma'am,

I am submitting the DETAILS OF PRACTICAL SESSION FOR JAN 2018 of Dept. of Zoology, Shivaji College, DU as per required by the Time table committee.

Kindy do the needful.

Warm regards


24/11/17

Nimita Kant
Teacher In Charge
Dept. of Zoology
Shivaji College, DU
M- 9871620360
nimitakant@gmail.com


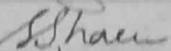
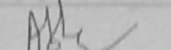
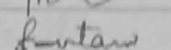
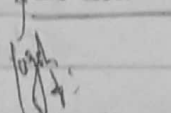
2018

Date _____

MINUTES

A meeting of faculty members of Computer Science Department was held on 20th July, 2018 at 10:30 am

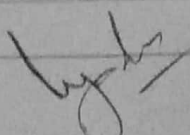
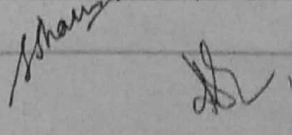
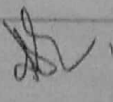
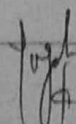
Following members were present

1. Mr. Rakesh Yadav - 
2. Ms. Preeti Sharma - 
3. Ms. Abha Vasal - 
4. Mr. K.K.S. Gautam - 
5. Ms. Yogesh Kumari - 

Individual time table was distributed and allocated to each faculty member of Computer Science department. It was informed that all faculty member should follow time table according to University norms and rules. It was also decided to inform students they ^{should} strictly attend their classes.

Academic calendar of ^{academic session 2018-19} ~~old semester~~ was made. Also various department committee were made. It is as follows.

1. Time-table Committee - Preeti Sharma (Convener), Abha Vasal, Rakesh Yadav
2. Internal Academic Audit Committee - Rakesh Yadav (Convener), Preeti Sharma, Abha Vasal
3. Technical Fest Committee - Yogesh Kumari (Convener), Preeti Sharma, K.K.S. Gautam
4. Student Advisory Committee - Abha Vasal (Convener), K.K.S. Gautam, Yogesh Kumari
5. Workshop and Seminar Committee - K.K.S. Gautam (Convener), Rakesh Yadav

Minutes of the meeting

34

A meeting of the Dept. of Economics held on 19th July, 2018 in the Dept. Room at 11 am.

Following members were present :-

1. Ms. Anshu Chopra Chopra
2. Ms. Itri Dandona Ms Dandona
3. Mr. Sumit S. Rastogi Sumit S. Rastogi
4. Ms. Shwani Gupta Gupta
5. Mr. Rajan Rajan
6. Ms. Priyanka Priyanka

Following issues were discussed :-

- Paper distribution was discussed amongst the members. Members expressed for their choice of papers for the semesters I/II/III for the academic session 2018-19.
- Modalities of division of papers between faculty was discussed.

Dept. of Economics held a meeting on 21st Aug, 2018
at 12 noon in the Dept. Room.

Following members were present :-

- 1) Ms. Anshu Chopra Anshu
- 2) Ms. Shri Dandona Shri Dandona
- 3) Mr. Sumet S. Rajeja Sumet
- 4) Ms. Shivani Gopal Shri. G.
- 5) Ms. Jasnine Jasnine G.
- 6) Ms. Priyanka Priyanka
- 7) Ms. Aditi Gupta Aditi
- 8) Mr. Jayan
- 9) Mr. Jagadish Jagadish

Following issues were discussed :-

- 1) All the faculty members were assigned work for 2018-19 by the TIC as per work distribution.
- 2) Faculty mentors were assigned to all the students of BA(H) Economics. The teachers were told to hold formal / informal meetings regularly.
- 3) A list of P.G. (Paying Guests) students was made and members had to prepare the list.
- 4) The members also discussed the execution of their teaching plan. It was noted that almost all the teachers were adhering to the proposed teaching plan. An academic progress Report was made to record the same.

Shri Dandona Sumet Priyanka
Aditi

Minutes of the meeting (5)

A meeting of the Department of Economics was held on 18th Dec 2018 in the department room at 11.00 a.m.

The following members were present

1. Mr. Anshu Chopra ~~Asst~~
2. Mr. Iti Dandona ~~Asst~~
3. Mr. Sumant C. Raha ~~Asst~~
4. Mr. Piyanka ~~Asst~~
5. Mr. Irfan Khan ~~Asst~~
6. Mr. Shivani Chel - ~~Asst~~ Asst.
7. Mr. Aditi Gupta ~~Asst~~
8. Mr. Jaswinder Chhabra ~~Asst~~
9. Mr. Jagadish ~~Asst~~

Following issues were discussed:-

- Paper distribution was discussed amongst the members. Members expressed their choice of papers for the semesters II/IV/VI for the academic session 2018-19.

A meeting of all the faculty members of the department was held in the department staff room (214) on 8/5/18 at 9:45 AM. (Notice for the meeting was served through e-mail and whatsapp on 06 May 2018.)

The agenda was as follows:

- * Internal Academic Audit - 2018
- * Paper distribution for semester I, III and V.
- * Any other matter.

The following member attended the meeting:

- | | |
|---------------------------|----------------------|
| 1. Dr. B. S. Dahiya | <u>B.S. Dahiya</u> |
| 2. Dr. D. V. Chhikara | <u>D.V. Chhikara</u> |
| 3. Dr. Susender Singh | <u>S. Singh</u> |
| 4. Dr. Lalita Rana | <u>L. Rana</u> |
| 5. Dr. T. S. Rana | <u>T.S. Rana</u> |
| 6. Dr. Preeti Tewari | <u>P. Tewari</u> |
| 7. Dr. Rajender Singh | <u>R. Singh</u> |
| 8. Dr. Prabuddh Kr Mishra | <u>P.K. Mishra</u> |
| 9. Dr. Nitin Punit | <u>N. Punit</u> |
| 10. Mr. Bharat Ratne | <u>B. Ratne</u> |

The minutes of the meeting are as follows:

1. The minutes of the previous meeting held on 12/04/18 were read out and confirmed.
2. Internal Academic Audit was done in committee room on 8/05/2018. All the faculty members were present. Dr. Anita Kapur, Dr. Shikha Kumar and Dr. Suman Kharbanda were present and performed the audit. The copy of the audit report

was submitted to the office.

3. Paper distributions for semester I, III and IV were distributed the details are as follows:

B.A.(H) Geography —

S.NO.	COURSE	PAPER	TEACHER
1.	101	Geomorphology	— BSD
2.	102	Cartographic Techniques (Pr)	< BSD LR
3.	GE	Disaster Management	— DVC
4.	301	Climatology	— DVC
5.	302	Statistical Methods in Geography (Pr)	< PT BR
6.	303	Geog. of India	— SS
7.	SECI	Remote Sensing (Pr)	— NR
8.	GE	Climate Change vulnerability and Adaptation	— PKM
9.	C-11	Regional Planning & Development	
10.	C-12	Remote Sensing & GIS (Pr)	
11.	DSE-1	Population Geography	
12.	DSE-2	Urban Geography	

B-A (Prog) Geography:

I sms — Physical Geography — RS

III sms — General cartography —

SEC — Regional Planning — TSR

IV Sem — DSC — Geography of India — BR

SEC — GIS based Project Rept: NP

GE — Disaster Risk Reduction — PT

Meeting ended with the vote of Thanks to the chair.

(Signature) (Prabuddh Kr. Mishra)

2019

Minutes of the Commerce Department Meeting held on 7th June, 2019

A meeting of Department of Commerce was held on 7th June, 2019 at 10.00 Am in College staff room. Following important matters were discussed in the meeting!—

1) on the basis of student's responses received through group managers it was decided that the following options will be offered to the students of B.Com (H) Sem V and B.Com (P) Sem (V), (Subject to constraints in time-table making, if any)!—

For DSE I, Paper of B.Com (H) Sem 5!—

1) Management Accounting

For DSE II, B.Com (H) Sem 5!—

1) Advertising

For DSE I, B.Com (P) Sem 5!—

1) principles of Marketing

For DSE II B.Com (P) Sem 5—

1) Financial Management

2) The teachers were allocated various subjects or papers for the forth coming academic session of B.Com (H) Sem V, III, I and B.Com (P) Sem V, III, I as per their individual preferences (Copies of paper allocation list,

both Subject wise and classwise are attached here-with/

3) Dubies were allocated to teachers for Admissions of B-com (H) and B-com (P) Courses as follows :-
For B-com (H) admissions :-

- 1) Monika
- 2) Shweta
- 3) Manika
- 4) Jyoti

For B-com (P) admission :-

- 1) Vanitha chadha
- 2) Suhniya
- 3) Harman
- 4) Ritesh

4) The Mentor list for July 2019-20 (Cold Semester) was prepared, including thereon the names of individual teachers appointed as mentors for different classes and sections of B-com (H) Sem I, III, V and B-com (P) Sem I, III and V.

Manika
7/10/19

Shweta
7/10/19

Suhniya
7/10/19

Harman
7/10/19

Ritesh
7/10/19

Vanitha
7/10/19

Kalyans Kumar
Kumar Chaudhary

Following teachers were present in the meeting

- 1) Dr. Ranesh K. Malik Ranesh
- 2) Dr. A. Ravi Narayan ~~Sec.~~ Rabinarayan Saravanan
- 3) Mr. Suman Chakrabarti Suman
- 4) Dr. Rajinder Raj
- 5) Mr. Rajesh Raj
- 6) Mr. Kiran Kiran Chaudhary
- 7) Dr. Chhavi Sharma Chhavi Sharma
- 8) Mr. Vanitha Vanitha
- 9) Mr. Manika Manika
- 10) Mr. Manika Manika
- 11) Mr. Manika Mari Mari
- 12) Mr. Subhaya Supriya Kamra
- 13) Mr. Anubha Anubha
- 14) Mr. Anubha Anubha
- 15) Mr. Harman Harman
- 16) Mr. Vineeta Vineeta
- 17) Mr. Rishi Rishi
- 18) Mr. Tyoti Tyoti

Minutes of Meeting of Department of Commerce on 19th July, 2019

A meeting of department was held on 19th July, 2019 at 1.30 pm for distribution of timetable for the semesters I, II and III

The following teachers attended the meeting

- | | |
|---------------------------|-------------------------------|
| Dr. Rabinarayan Samantara | Rabjyoti Samantara |
| Rajesh Kumar | Rajesh Kumar |
| Dr. Ramesh Malik (TIC) | Ramesh Malik |
| Dr. Rajinder Singh | Rajinder Singh |
| Kiran Chaudhary | Kiran Chaudhary |
| Vanika Chodha | Vanika Chodha |
| Manika | Manika |
| Manisha Rani | Manisha Rani |
| Manisha | Manisha |
| Dr. Chhavi Sharma | Chhavi Sharma |
| Supriya | Supriya Kamra |
| Dr. Anubha | Anubha |
| Shubra | Shubra |
| Harmanpreet Kaur | Harmanpreet Kaur |
| • Vineeta | Vineeta |
| Jyoti Yadav | Jyoti Yadav |

Minutes of Meeting of Department of Commerce on 19th July, 2019

A meeting of department was held on 19th July, 2019 at 1.30 pm for distribution of timetable for the semesters I, II and III

The following teachers attended the meeting

- | | |
|---------------------------|------------------------------------|
| Dr. Rabinarayan Samantara | Rabjyoti Samantara |
| Rajesh Kumar | Rajesh Kumar |
| Dr. Ramesh Malik (TIC) | Ramesh Malik
19/7/19 |
| Dr. Rajinder Singh | Rajinder Singh |
| Kiran Chaudhary | Kiran Chaudhary |
| Vanika Chodha | Vanika Chodha |
| Manika | Manika |
| Manisha Rani | Manisha Rani |
| Manisha | Manisha |
| Dr. Chhavi Sharma | Chhavi Sharma |
| Supriya | Supriya Kamra |
| Dr. Anubha | Anubha |
| Shubla | Shubla |
| Harmanpreet Kaur | Harmanpreet Kaur |
| • Vineeta | Vineeta |
| Jyoti Yadav | Jyoti Yadav
19/7 |

MINUTES

A meeting of faculty members of Computer Science Department was held on 20th July, 2019 at 12:00 noon in Department room

The following members were present

1. Mr Rakesh Yadav — Yadav
2. Ms Preeti Sharma — Sharma
3. Ms. Abha Vasal — ASL
4. Mr K.K.S. Gautam — Gautam
5. Ms. Yogesh Kumari — JK

The following discussions were made

1) Individual timetable was distributed to all the faculty members. Also, teacher-in-charge informed all members to strictly follow their timetable and syllabus as per university norms. The continuous evaluation of students will be carried out from the beginning of the session.

2) Academic calendar of academic session 2019-2020 was made. The various committee of department was also made. It is as follows.

Committee	Members
Time Table Committee	- Ms Preeti Sharma (convener), Mr Abha Vasal, Mr Rakesh Yadav
Internal Academic Audit	Mr Rakesh Yadav (convener), Ms. Preeti Sharma, Ms. Abha Vasal
Technical fest	Ms. Yogesh Kumari (convener), Ms Preeti Sharma, Mr K.K.S. Gautam
Student Advisory	Ms. Abha Vasal (convener), Mr K.K.S. Gautam, Ms. Yogesh Kumari
Workshop & Seminar	Mr K.K.S. Gautam (convener), Mr Rakesh Yadav

Sharma

JK

Gautam ASL

Minutes of the meeting

A meeting of department of economics was held on 17th July 2019 at 1:00 pm in the department room.

Following members were present:

1. Ms. Anshu Chopra *Anshu*
2. Ms. Ili Dandona *Ili Dandona*
3. Mr. Sumeet Singh Raheja *Sumeet*
4. Ms. Shivani Gupta *Shivani*
5. Ms. Bhavika Bhavnani *Bhavika*
6. Mr. Irfan Alam *Irfan*
7. Ms. Priyanka *Priyanka*
8. Ms. Aditi Gupta *Aditi*
9. Ms. Shivani Noel *Shivani*
10. Mr. Jagadish *Jagadish*
11. Ms. Paimi *Paimi*

Following issues were discussed:—

- (i) Paper distribution for sem I, III & V for the academic session 2019-20 was discussed among the faculty members.
- (ii) Modalities of division of papers between faculty members was discussed.

(iii) Teachers were handed over the time table for sem I, III & V for academic session 2019-20.

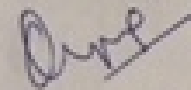

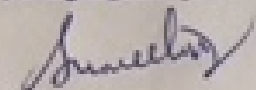


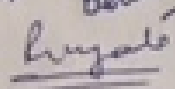
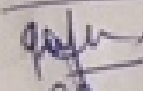

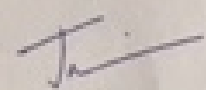
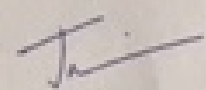
(iv) A tentative work distribution was decided upon by the faculty members for the academic / non-academic work in the department to be done during the academic session 2019-20.

(v) The members discussed the calendar for the academic session 2019-20. It was proposed that workshop be planned in the month of September 2019, followed by national seminar in January 2020 and departmental festival in March 2020.

Minutes of the meeting

A meeting of department of economics was held on 16th dec 2019 in the department room at 2:00 pm.

The following members were present:

- (i) Ms. Anshu Chopra 
- (ii) Ms. Itri Dandona 
- (iii) Mr. Suresh Singh Raheja 
- (iv) Ms. Shivani Gupta 
- (v) Ms. Bhumika Bharnani 
- (vi) Ms. Priyanka 
- (vii) Mr. Irfan Alam 
- (viii) Ms. Shivani Noel 
- (ix) Mr. Sagadish 
- (x) Ms. Tasmeen 

Work distribution - for the coming semester also discussed in the meeting.

Distribution of papers regarding sem I, II & III also discussed.

2/2340/19
16/05/19

Meeting for
Academic Calendar


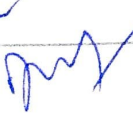

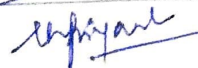
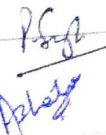

Internal Committee formation on 16/5/2019

(93)

A department meeting was scheduled on 16 May 2019 in the department room at 12:30 pm to discuss the academic calendar of the upcoming odd semester July-Dec 2019 and for the formation of the department internal committee. The department has proposed and forwarded the following tentative programmes.

- (I) Film Screening - September 2019
- (II) Literary Quiz/Poetry Recitation - October 2019
- (III) Department Fest/Workshop January ~~2019~~ 2020
- (IV) Educational Tour - February 2020

The second agenda ~~is~~ ^{on} the department internal committee was structured as below:

- (1) Department Fest/Workshop
Dr Sonali Gang and Dr Divya Madan have volunteered to convene the event
 - (2) Educational Tour
Dr Gilanani Leisangthem volunteered to take charge of the event
 - (3) Film Screening
Dr Antara Bhatia and Ms Meenakshi Yadav have volunteered to convene the event
 - (4) Literary Quiz/Poetry Recitation
Ms Preeti Desoduja and Ms Richa Dawar volunteered for the event.
 - (5) Time Table Committee
Past, Present and Future TICs
- Ramu:      

6. Moderation Committee
Past, Present & Future TICs

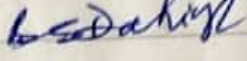
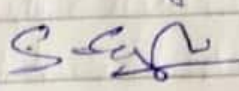
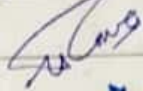
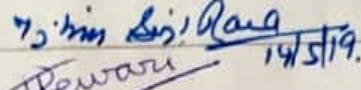
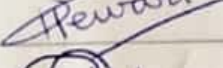

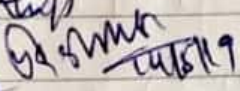
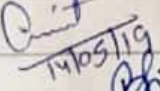
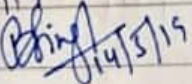
7. Workload Committee
Past, Present & Future TICs

Following members were present

Chalpaan Phiyanka	Upyank	Poonam Singh	Sonal Singh
Om Nandan	Om Nandan	P. Singh	Om Singh
Dhruv M. Dandia	Dhruv		
L. Gitarani	L. G.		
Preeti Desodhya			Preeti
Angali Ramesh			Angali Ramesh
Poonam Singh			P Singh
Richa Dewan			Richa
Anessa Bhatia			Anessa
Meenakshi Yadav			Meenakshi
Ranu			Ranu

A meeting of the faculty members of the Department was held in the Departmental Staff Room No. 214 on 14-5-19 at 12:30 pm. Notice for the meeting was served through whatsapp.

The following members attended the meeting:

1. Dr. B.S. Dahiya 
2. Dr. D.V. Chikara
3. Dr. Surender Singh 
4. Dr. Lalita Rana 
5. Dr. T.S. Rana 
6. Dr. Preeti Tewari 
7. Dr. Rajender Singh 
8. Dr. Prabudh K. Mishra 
9. Dr. Nitin Punit 
10. Dr. Bharat Ratnu 

The minutes of the meeting are as follows:

1. The minutes of the previous meeting held on 2.5.19 were read and confirmed.
2. Paper distribution for Sem. I, III and V among teachers was accomplished as follows:

B.A. (H)			TEACHER.
Sl. No	COURSE	PAPER	
1.	101	Geomorphology	→ B.S. D
2.	102	Cartographic Techniques	1. B.S. D 2. L.R
3.	6E	Disaster Management	DVC
4.	301	Climatology	- DVC
5.	302	Statistical Methods in Geography	1. PT 2. BR

B.A (Prog.) - I
Physical Geography - Dr. Tejvir Singh Rana

Sem - III

Climatology - Dr. Dharmvir Chhikara

Statistical Methods in Geography ← Dr. Preeti Tewari
Mr. Bharat Ratan

Geography of India - Dr. Surender Singh

SEC - Remote Sensing - Dr. Nitin Punj

Generic - Climate Change Vulnerability and
Adaptation - Mr. Bharat Ratan

B.A (Prog.) - III Sem

General Cartography -

SEC - Regional Planning & Development

Sem - IV B.A (Hons)

Regional Planning and Development

- Dr. Lalita Rana

Dr. Nitin Punj

Remote Sensing and GIS ← Dr. Rajender Singh
Dr. Prabuddh Mishra

DSE - Population Geography - Dr. Surender Singh

Urban Geography - Dr. Rajender Singh

B.A (Prog) GIS Based Project Report (Pr) Dr. Nitin Punj

REDMI NOTE 6 PRO

MUSICAL GAMER

Geography of India - Dr. Prabuddh Mishra

6. Library In-charge : Do. Lalita Rana
7. Purchase Committee
1. Do. Surender Singh
 2. Do. Rajender Singh
 3. Do. T. S. Rana
 4. Do. Preeti Tewari
8. Result Analysis : 1 Do. Nitin Kunit
2 Do. Bharat Ratna
- Item : 4. Any other matter - No

The meeting ended with vote of Thanks.

B.S. Dahiya
14/5/19

22-11-2019

68

A meeting of all the faculty members of the Dept. was held on 22-11-2019 in Room No. 214 at 12.00 Noon. The notice was served on WhatsApp.

The agenda was as follows:

1. Confirmation of minutes of the meeting dated 6-11-19
2. Moderation of 'Internal Assessment'
3. Any other matter.

The following members were present:

1. B. S. Dahiya *BSDahiya*
2. Dr. D.V. Chhikara *Dr. D.V. Chhikara*
3. Dr. Surender Singh *Dr. Surender Singh*
4. Dr. Lalita Rana
5. Dr. T. S. Rana *T.S. Rana 22/11/19*
6. Dr. Prachi Tewari *Prachi Tewari*
7. Dr. Rajender Singh
8. Dr. Prabudh K. Mishra *Prabudh K. Mishra*
9. Dr. Nitin Punj *Nitin Punj*
10. Dr. Bhavati Ratan *Bhavati Ratan*

The minutes of the meeting are as follows:

1. The minutes of the meeting dated 6-11-2019 were confirmed.
2. Internal assessment of following papers observed and necessary moderations were accomplished

B.A. (H)

Sem. I

101 - Geomorphology ✓

Sem. III - 301 - Climatology ✓

303 - Geography of India ✓

Sem. V - 501 - Regional Planning & Development

501 - Political Geography ✓

DBE-2 = Urban Geography ✓

A meeting of all the faculty members of the Department was held in Room No: 214 at 10:30 am.

The following members attended the meeting.

- 1. Dr. B. S. Dahiya P.S. Dahiya
- 2. Dr. D.V. Chikara
- 3. Dr. Surender Singh S.S.
- 4. Dr. Dalita Rana
- 5. Dr. T. S. Rana T.S. Rana
- 6. Dr. Praeti Tewari Prawari
- 7. Dr. Rajender Singh
- 8. Dr. Prabudh Mishra Prabudh Mishra
- 9. Dr. Nitin Kunit Nitin Kunit
- 10. Dr. Bhasat Patra - Bhatnagar Bhatnagar

The minutes of the meeting are as follows

1. Paper distribution for Sem-II, IV & VI, 2020 were distributed among faculty members as follows

SN.	Course	paper	Teacher
1.	201	II	Human Geography & cultural landscape.
2.	202		Thematic Cartography (Ps) Stats.
3.	GE		SIT (spatial information Technology.)
4.	401	IV	Economic Geography
5.	402		Environmental Geog.
6.	403		Field Work & R.M (Ps)
7.	SEC		GIS (Ps)
	GE		Sustainable Development
1.	601	VI	Evolution of Geog. Thought
2.	602		Disaster Management (Project)
1.	DSE-3		Political Geog
2.	DSE-4		Hydrology & Oceanography
			PolH (Project)

GE^{ix}: Generic Elective

Sem-I = Disaster Management ✓

Sem-III = Climate Change: Vulnerability & Adaptation ✓

BA (Prog)

Sem-I = Physical Geography

Sem-III = General Cartography ✓

SEC = Regional Planning & Development ✓

SEM-V =

ISE - Geography of India ✓

GE = Disaster Risk Reduction ✓

3. All the members requested to submit their academic progress report in time i.e. latest by 29-11-2019.

4. Members were also requested to submit all necessary records for academic audit for SEMs - I, II & V.

2020

Meeting Minutes

A meeting of faculty members of Computer Science Department was held on 10th August 2020 at 11.30 am in Computer Science Dept room.

The following members were present

1. Mr. Rakesh Yadav — *Rakesh Yadav*
2. Ms. Preeti Sharma — *Preeti Sharma*
3. Ms. Abha Vasal — *Abha Vasal*
4. Mr. KKS Gautam — *KKS Gautam*
5. Ms. Yogesh Kumari — *Yogesh Kumari*
6. Ms. Ritu Meena — *Ritu Meena*

The following discussion was held

1. The teacher-in-charge welcomed all the faculty members for the new academic session 2020-21
2. All the faculty members joined their duties after summer vacations.
3. The teacher-in-charge informed that as there will be no classes for first semester till the admissions are done, it has been decided to distribute classes of 3rd and 5th Semester among all faculty members.
4. Individual timetable was distributed to all faculty members. Also, teacher in-charge informed all members to strictly follow their timetable and syllabus as per university norms.
5. All teachers were asked to take online classes seriously. For practical classes, teachers were asked to explore various online platforms for programming to teach students.
6. The teacher-in charge discussed about the subjects to be taught in the odd semester of the academic year 2020-21.

The distribution of papers is as follows:

S. No	Name of Paper	Course	Semester	Name of Teacher
1	Problem Solving using Computers	B.Sc Physical Science with CS	I	Ms. Yogesh Kumari
2	Operating Systems	B.Sc Physical Science with CS	III	Mr. Rakesh Yadav
3	SEC1 Data Analysis using Python Programming	B.Sc Physical Science with CS	III	Ms. Ritu Meena
4	DSE-1 Programming in JAVA	B.Sc Physical Science with CS	V	Ms. Preeti Sharma
5	SEC3 System Administration and Maintenance	B.Sc Physical Science with CS	V	Ms. Ritu Meena
6	Programming using Python	GE1	I	Ms. Abha Vasal
7	Computer Networks	GE3	III	Mr. K.K.S. Gautam

Rakesh Yadav *Preeti Sharma* *Yogesh Kumari* *Abha Vasal* *Ritu Meena* *KKS Gautam*