

ANNEXURE 1 – Minutes of Formation of Staff Council Committees

Minutes of Staff Council Meeting held on 01.04.2015

A meeting of the Staff Council of Shivaji College was held in the auditorium on 01.04.2015 at 02:00 pm. The meeting was chaired by the Principal, Dr. Shashi Nijhawan. The minutes of the meeting are as follows:

1. The minutes of the meeting held on 29.09.2014 were read out and confirmed.
2. Results of the 1st, 3rd & 5th semesters were reported.
3. Convenors of various committees presented reports of activities carried out by them.
4. Staff Council Committees for the academic year 2015-16 were formed. (A list of the committees is attached).
5. It was decided that there would not be any reserved quota for candidates seeking admission on the basis of E.C.A.
6. The Principal informed the house about the progress towards NAAC accreditation. She urged members to provide all information required by various committees for this purpose. A list of documents to be provided by members/departments was displayed. The same is also attached.

Members were also urged to take up research projects and supervise research scholars, seek collaboration with foreign universities and participate in activities that would help the college in obtaining a higher rating.

As offering add-on courses was also a step towards a better ranking, a committee was formed to examine proposals for the same. The committee would consist of the following members:

- (i) Ms. Usha Sharda (Convenor)
- (ii) Dr. Ravindra Vasishtha
- (iii) Dr. Tejbir Singh Rana
- (iv) Dr. Shiv Kumar Sahdev
- (v) Dr. Virender Bhardwaj
- (vi) Mr. Krishna Ram

The house was informed that while conducting practical examinations the college was following the practice of appointing external examiners from within the college and the system has been working well.

7. The house agreed that the college should offer a course in B.Sc. (Hons.) Computer Science, and efforts should be made for the same.
8. It was decided that henceonwards, whenever a departmental function was organised in the auditorium, it would be the responsibility of the teacher-in-charge of the concerned department to ensure that the auditorium was cleaned up at the end of the function. The walls of the auditorium must not be defaced by the use of adhesive tapes or thumb tacks etc.

9. Ms. Suman Kharbanda was unanimously elected as Secretary, Staff Council. Her name was proposed by Dr. Darshan Malik and seconded by Dr. Anita Kapur.
10. The meeting ended with a vote of thanks to the Chair.

Teacher In-Charge for Session 2015-16

Sr. No.	Department	Name of Teacher
1	Biochemistry	Dr. Renu Baweja
2	Botany	Dr. Vijay Kumar
3	Chemistry	Dr. Rahul Singhal
4	Commerce	Ms. UshaSharda
5	Computer Science	Mr. Rakesh Yadav
6	Economics	Ms. MamtaDatt
7	English	Ms. Sonali Garg
8	Geography	Dr. T.S. Rana
9	Hindi	Dr. UshaKantaChaturvedi
10	History	Dr. ShamaMittraChenoy
11	Mathematics	Dr. VandanaRajpal
12	Physical Education	Mr. Gaurav Goel
13	Physics	Dr. Bharti
14	Political Science	Dr. S.S. Rana
15	Sanskrit	Dr. Megh Raj Meena
16	Sociology	Ms. Neena Malhotra
17	Zoology	Dr. Sunita Gupta

ADMISSION COMMITTEES: FOR THE YEAR

2015-2016

- 1. Admission Convenor:** Dr. VirenderBharadwaj
Co-Convenor
1. Dr. Neena Malhotra
2. Dr. Darshan Malik
3. Mr. Rajesh Kumar

Admission In-charge

1. B.A(Programme) Ms. Santosh Duggal (Convener)
Dr. S.K. Dubey
Ms. ItiTripathi
2. B.Sc(Programme)
a) Life Science Dr. Pratima Rani Sardar(Convener)
Dr. Nimita Kant
- b) Physical Science Dr.S.C. Goel (Convener)
Dr. VandanaKatoch
- c) B.Sc. APS 1. Dr. Rakesh Yadav (Convener)
2. Dr. Neetu Rani
- 3. B.Com Programme 1. Mr. P. R. Chadha**
- 4. Honours Courses All teacher-in-charge will do the admission for theirrespective departments**
- 5. General Counseling:**
1. Dr. NeenaWadehra
2. Dr.RabinarayanSamantara
- 3. Grievance Cell:**
1.Dr. Anuradha Mal - **Resigned**
2.Dr. RashmiWardhan
3. Ms. Nishtha Srivastava
4. Dr. PromilaMathur - **Added**
5. Dr. ArunVir Singh - **Added**
6. Dr. B.S. Dahiya **-Added**
7. Dr. VPS Malik **-Added**
- 4. SC, ST & OBC Counselling:**
1. Mr. Pankaj Dass
2. Ms. SiamlianvungHangzo
3. Dr. Rajinder Singh
4. Mr. AsheshJharwal
- 5. PWD Counselling:**
Mr. Vikas Sharma
Mr. Ramesh Malik
Dr. Rajneesh

Staff Council Secretary: Ms. SumanKharbanda

1. Academic and Workload Committee

Dr. VirenderBharadwaj, Admission Committee Convenor:

Dr. Shiv Kumar Sahdev, Time Table Convenor

Mr. Rakesh Yadav (Science)

Ms. MamtaDatt (Arts)

Ms. UshaSharda (Commerce)

2. General Purchase Committee

Dr. S.K. Yadav (Convenor)

Dr.PromilaMathur

Mr. K.C. Dixit

Dr. Neetu Rani

Mr. MeghRaj Meena

Dr. Varun Gulati

Dr. Sunita Singh

Ex Officio Member: Dr. Kumari Priyanka (Bursar)

3. Development Committee

Dr. R.K. Vasishtha (Convenor)

Dr. A.K. Shukla

Mr. Rakesh Yadav

Mr. Gaurav Goel

Mr. Ashesh Kumar Jharwal

Ex Officio Member: Dr. Kumari Priyanka (Bursar)

4. Time Table Committee

Dr. Shiv Kumar Sahdev (Convenor)

Dr. Aparna Jain

Dr. Surbhi Madan

Dr. Rahul Singhal

Dr. Prabhavathi

Dr. Darshan Pandey

Ms. SiamlianvungHangzo

Ms. Kiran Chaudhary

Dr.Manish Sachdeva

5. Canteen Committee

Mr. Gaurav Goel(Convenor)

Dr. Poonam Singh

Mr. Mukesh Singh - **(Resigned as Convenor)**

Dr. Jeetender Aggarwal

Dr. Neetu Rani

Dr. Sukhram

6. Library Committee

Dr. Anuradha Mal (Convenor)
Dr. ArunVir Singh
Ms. Sonali Garg
Dr. Vijay Kumar
Mr. Krishna Ram
Dr. DivyaMadaan
Dr. Khurshid Khan - **Added**
Dr. ShamaMitraChenoy - **Added**

7. Garden Committee

Dr.Nimita Kant (Convenor)
Dr. Poonam Singh
Dr. Neena Khanna
Dr. ShilpiVerma
Dr. KiranBamel
Dr. Preeti
Dr. Darshan Pandey - **Added**
Dr. Prabhavathi - **Added**

8. Sports Committee

Mr. Gaurav Goel (Convenor)
Mr. Rakesh Yadav
Mr. Mukesh Singh
Dr. Vikas Sharma
Dr. Meghraj
Dr. Varun Gulati
Mr. K.C. Dixit

9. Discipline Committee

Dr. Darshan Malik (Convenor)
Dr. Nimita Kant
Dr. KiranBamel
Dr. T.S. Rana
Mr. Ramesh Malik
Dr. Rahul Singhal
Mr. Mukesh Singh
Dr. Ritu Madan - **Added**
Dr. Manish Kumar Sachdeva - **Added**

Ex Officio: 1) Convenor of Student Advisory Committee: Dr. Indira Chaudhary
2) N.C.C. Incharge: Dr. Rajinder Singh (Boys Wing), Ms. Deepti (GirlsWing)
3) N.S.S. Incharge: Dr. MridulaBudhraj
4) Sport Incharge: Mr. GuaravGoel.

10. Fee Concession Committee

Dr. Preeti Tewari (Convenor)

Dr. S.C. Goel - **Resigned as Convenor**

Dr. AmarjivaLochan

Dr. RenuBaweja

Ex Officio Member: Dr. Kumari Priyanka (Bursar)

11. Placement Cell

Dr. AmarjivaLochan (Convenor)

Mr. Ramesh Malik

Mr. SumeetRaheja

Ms. Deepti

Dr. Varun Gulati

12. Magazine Committee

Dr. Virender Bharadwaj (Convenor)

Dr. Dinesh Yadav

Dr. Darshan Pandey

Dr. Divya Madaan

Dr. Rajneesh

Ms. Jayita Thakur

13. Cultural Committee

Ms. Anshu Chopra (Convenor)

Dr. Shiv Kumar Sahdev

Ms. MamtaDutt

Ms. ItiTripathi

Ms. ReetikaRana

Dr. Neetu Rani - **Resigned**

Dr. ShilpiVerma - **Resigned**

Mr. UttamKumar Sinha - **Resigned**

Ms. Shivani Gupta - **Added**

Ms. BhumikaHingorani - **Added**

14. Student Advisory Committee

Dr. Indira Chaudhary (Convenor)

Ms. Santosh Duggal

Dr. Darshan Malik

Dr. RajniKanojia

Ms. Deepika Yadav

Dr. Kumari Priyanka

Dr. Misha Yadav

15. Women Development Committee

Ms. Nishtha Srivastava (Convenor)

Dr. MridulaBudhraj

Dr. Darshan Pandey

Dr. VandanaKatoch

Dr. ShilpiVerma

Dr. SmitaTripathi
Dr. KiranBamel
Dr. Sunita Singh

16. Anti Ragging Committee + Anti Ragging Squad

Dr. S.S. Rana (Convenor)
Dr. Bhaskar Mohan Kandpal
Dr. Manish Kumar Sachdeva
Dr. VandanaKatoch
Ms. Nishtha Srivastava

Ex Officio: 1) Convenor of Student Advisory Committee: Dr. Indira Chaudhary
2) N.C.C. Incharge: Dr. Rajinder Singh(Boys Wing), Ms. Deepti(GirlsWing)
3) N.S.S. Incharge: Dr. MridulaBudhraj
4) Sport Incharge: Mr. Gaurav Goel.

17. Website Committee

Ms. Anshu Chopra (Convenor)
Dr. Aparna Jain
Ms. ItiTripathi
Ms. ReetikaRana
Mr. Krishna Ram
Dr. Chakpram Priyanka
Dr. Ritu Madan - **Added**
Dr. Jyoti Sharma - **Added**

18. Eco Club

Dr. Vijay Kumar (Convenor)
Dr. RajniKanojia
Dr. Misha Yadav
Dr.SunitaTripathi
Dr. KiranBamel
Dr. RenuBaweja
Ms. Jayita Thakur

19. Academic Supervisory Committee

Dr. T.S. Rana (Convenor)
Dr. Dinesh Yadav
Ms.SumanKharbanda
Dr. Manish Kr. Sachdeva

Ex Officio: Convenor of Time Table Committee: Dr. Shiv Kumar Sahdev
Convenor of Academic Committee: Dr. Virender Bharadwaj

20. Internal Assessment Committee

Dr. Jeetender Aggarwal (Convenor)
Dr. Anita Kapoor, Vice Principal

Dr. Shiv Kumar Sahdev, Convenor of Time Table Committee
Ms. Nishtha Srivastava
Dr. Neetu Rani
Mr. Uttam Kumar Singh
Mr. Jitender Singh

21. Examination Superintendent

Dr. R.K. Vasishtha
Mr. P.R. Chadha
Mr. Gaurav Goel
Mr. Meghraj Meena
Ms. Preeti
Dr. Uttam Kumar Sinha - **Resigned**

22. NAAC

Dr. Anita Kapur, Convener

Criterion –I

Ms. Nishtha Srivastava
Dr. Reetika Rana
Mr. Sumeet Singh Raheja

Criterion-II

Dr. Aparna Jain
Dr. Kiran Bamel

Criterion-III

Dr. Darshan Malik
Dr. Aeshna Nigam
Dr. Ankita Dua

Criterion-IV

Dr. Tejbir Singh Rana

Criterion-V

Dr. Surbhi Madan
Dr. Vandana Rajpal

Criterion –VI

Ms. Suman Kharbanda
Ms. Abha Vasal
Dr. Smriti Babbar

Criterion-VII

Dr. Anuradha Mal
Dr. Jeetender Aggarwal

23. NCC

Boy's Wing: Dr. Rajinder Singh
Girl's Wing: Ms. Deepti

24. NSS: Dr. MridulaBudhraj

Add On Courses Committee:

Ms. Usha Sharda (Convenor)
Dr. Ravindra Vasishtha
Dr. Tejbir Singh Rana
Dr. Shiv Kumar Sahdev
Dr. Virender Bhardwaj
Mr. Krishna Ram

Following were added

Ms. SumanKharbanda
Dr. Anuradha Mal
Dr. Darshan Pandey
Ms. Jyoti
Dr. PreetiTewari
Dr. VandanaKatoch
Dr. Rajinder Singh

Minutes of Staff Council Meeting held on 01.04.2016

A meeting of the Staff Council of Shivaji College was held in the auditorium on 01.04.2016 at 1.30pm. The meeting was chaired by the Principal, Dr. Shashi Nijhawan. The minutes of the meeting are as follows:

1. Minutes of the meeting held on 16.12.2015 were read out and confirmed.
2. It was decided that semester results be discussed in detail (paper wise) in internal audit of respective departments.
3. Convenors of various committees presented reports of activities carried out by them.
4. The list of Teachers-in-Charge for 2016-17 were read out.
In some departments the names of T.I.Cs were not decided as some clarifications have to be sought from the University regarding seniority of faculty members. Following committee was formed to look into this and seek specific clarifications regarding this.
Dr. B S Dahiya (convener)
Dr. Virender Bhardwaj
Secretary, Staff Council.
5. Staff Council Committees for the academic year 2016-17 were formed. (list attached).
The house decided to add the names of adhoc teachers in these committees.
6. Dr. Mahender Meena was made incharge of remedial courses for students and getting funds for the same from the University.
7. The house agreed that the College should offer Sociology as a subject to B.A (P) students in the coming session.
8. It was proposed that new courses like Psychology (Hons), Journalism be introduced and College has already applied for B.Sc(H) Computer Science and B.M.S. College was allotted B.Sc(H) Computer Science but a reminder was sent to University regarding B.M.S. The Chairperson informed the house that some seats of existing courses will have to be reduced as the total strength of students in the College can not be increased. It was decided to form separate Committees for Science and Humanities comprising of Teacher- in-Charges of the concerned departments.
It was also proposed to introduce Postgraduate Courses in the College and needful to be done for this.
9. The house proposed that first year students with less than 40% attendance should not be issued Admit card for forthcoming examination provided it does not over ride the University rule/ notification in this regard.
10. The meeting ended with a vote of thanks to the Chair.

Teacher In-Charge for Session 2016-17

Sr. No.	Department	Name of Teacher
1	Biochemistry	*
2	Botany	Dr. Pratima Rani Sardar
3	Chemistry	Dr. Vandana Katoch
4	Commerce	Mr. P.R. Chadha
5	Computer Science	Ms. Preeti Sharma
6	Economics	Ms. Iti Tripathi
7	English	Ms. Siamlianvung Hangzo
8	Geography	Dr. Preeti Tewari
9	Hindi	Dr. S.K. Dubey
10	History	Mr. Mukesh Kumar Singh
11	Mathematics	*
12	Physical Education	Mr. Gaurav Goel
**	Physics	Ms. Mamta**
Dr.	Political Science	Dr. Dinesh Yadav
15	Sanskrit	*
16	Zoology	*

S.C. Goel will take charge till Ms. Mamta Join.

**STAFF COUNCIL COMMITTEES
2016-2017**

ADMISSION COMMITTEE

- Admission Convenor:** Dr. Anita Kapur
Co-Convenor: Dr. Surbhi Madaan
Mr. Ramesh Kumar Malik
Dr. Renu Baweja
- Admission In-charge**
1. B.A(Programme)
Ms. Nishtha Srivastava
Dr. Prabuddh Kumar Mishra
Dr. Rajneesh (Sanskrit)
 2. B.Sc.(Programme)
 - a) Life Science
Dr. Prabhavati
*
 - b) Physical Science
Dr. Manju Banerjee
Dr. Promila Mathur
 - c) B.Sc. APS
Mr. Rakesh Yadav (Convenor)
Dr. Uttam Kumar Sinha
 3. B.Com Programme
Ms. Suman Kharbanda
 4. Honours Courses
All teacher-in-charge will do the admission for their respective departments
- General Counseling:** Dr. Dharam Vir Chhikara (Convenor)
Dr. Anil Aggarwal
Dr. Vandana Rajpal
Dr. P.K.Sahu
3. **Grievance Cell:** Dr. Usha Kant Chaturvedi (Convenor)
Dr. Manjula Singh
Dr. Poonam Singh
Dr. Khurshid Khan
4. **SC, ST & OBC Counselling:** Dr. Krishna Ram (Convenor)
Dr. Priyanka Chakpram
Dr. Sukhram
Dr. Jayitha Thakur
Dr. Misha Yadav
Dr. Jitender Singh
5. **PWD Counselling:** Mr. Vikas Sharma (Convenor)

Mr. Ramesh Malik
Dr. Rajneesh
Ms. Gunjan Kumari

**STAFF COUNCIL COMMITTEES
2016-2017**

Staff Council Secretary: Ms. Suman Kharbanda

1. General Purchase Committee

Dr. S.K. Yadav (Convenor)

Dr. Promila Mathur

Dr. Neetu Rani

Mr. Meghraj Meena

Dr. Sunita Singh

Dr. Varun Gulati

Ex Officio Member: Dr. Kumari Priyanka (Bursar)

2. Development Committee

Dr. R.K. Vasishtha (Convenor)

Dr. A.K. Shukla

Mr. Rakesh Yadav

Mr. Gaurav Goel

Dr. Jitender Singh, Mathematics

Ex Officio Member: Dr. Kumari Priyanka (Bursar)

3. Time Table Committee

Dr. Virender Bhardwaj (Convenor)

Dr. S.K. Yadav

Dr. Jitender Aggarwal

Dr. Sukhram

Dr. Manish Sachdeva

Dr. Ramesh Malik

4. Canteen Committee

Mr. Gaurav Goel (Convenor)

Dr. Poonam Singh

Mr. Mukesh Singh

Dr. Jeetender Aggarwal

Dr. Neetu Rani

Dr. Sukhram

Mr. Rajinder Singh (Geography)

5. Library Committee

Dr. Shama Mitra Chenoy (Convenor)

Dr. Amarjiva Lochan
Dr. Lalita Rana
Ms. L. Gitarani Devi
Dr. Ashesh Kumar Jharwal
Mr. Uttam Kumar Sinha
Dr. Divya Madaan

6. Garden Committee

Dr. Nimita Kant (Convenor)
Dr. Poonam Singh
Dr. Sunita Gupta
Dr. Neena Khanna
Dr. Shilpi Verma
Dr. Kiran Bamel
Ms. Preeti (English)
Dr. Darshan Pandey
Dr. Prabhavathi
Dr. Misha Yadav
Dr. Smita Tripathi

7. Sports Committee

Mr. Gaurav Goel (Convenor)
Mr. Mukesh Singh
Dr. Vikas Sharma
Dr. Meghraj Meena
Dr. Kiran Bamel
Ms. Shweta

8. Discipline Committee

Dr. Rashmi Wardhan (Convenor)
Dr. Shiv Kumar Sahdev
Dr. Lalita Rana
Mr. Mukesh Singh
Ms. Sonali Garg
Dr. Anjali Raman
Dr. Manish Kumar Sachdeva
Ms. Nishtha Srivastava
Dr. Meghraj Meena
Dr. Varun Gulati

Ex Officio: Convenor of Student Advisory Committee: Dr. Anuradha Mal
N.C.C. Incharge(Boys Wing) Dr. Rajinder Singh
N.C.C. Incharge (GirlsWing)Ms. Raj Kumari
N.S.S. Incharge: Dr. Mridula Budhraj
Sports Incharge: Mr. Guarav Goel.

9. Fee Concession Committee

Dr. Preeti Tewari (Convenor)

Ms. L. Gitarani Devi

Dr. Renu Baweja

Mr. Vikas Verma

Ex Officio Member: Dr. Kumari Priyanka (Bursar)

10. Placement Cell

Ms. Reetika Rana(Convenor)

Dr. Rakesh Yadav

Ms. Preeti (English)

Dr. Varun Gulati

Dr. Smita Tripathi

Dr. Chhavi Sharma

Ms. Urvashi Sahitya

Ms. Priya Saxena

Ms. Monika Sharma

Mr. Ajay Kumar

Mr. Pankaj Khandelwal

11. Magazine Committee

Dr. Virender Bhardwaj (Convenor)

Dr. Dinesh Yadav

Dr. Darshan Pandey

Dr. Jyoti Sharma

Dr. Divya Madaan

Dr. Rajneesh

Ms. Jayita Thakur

12. Cultural Committee

Dr. Shama Mitra Chenoy (Convenor)

Dr. Surbhi Madaan

Dr. Aparna Jain

Dr. Preeti Tewari

Dr. Mukesh Kumar

Dr. Jyoti Sharma

Dr. Rajinder Singh (Commerce)

Mr. Rajesh Kumar

Dr. Vandna Rajpal

Dr. Jitender Aggarwal

Ms. Gunjan Kumari

Ms. Bhumika Hingorani

Ms. Shivani Gupta

Dr. Chhavi Sharma

Ms. Vanita Chawla

Dr. Satvinder Singh
Ms. Manisha
Ms. Manisha Rani
Ms. Supriya Kamna
Ms. Harmanpreet

13. Student Advisory Committee

Dr. Anuradha Mal (Convenor)
Dr. V.P.S. Malik
Dr. Manjula Singh
Dr. Tejbir Singh Rana
Dr. Rajni Kanojia
Dr. Sonali Garg
Ms. Ritu Madaan

14. Women Development Committee

Ms. Anshu Chopra (Convenor)
Ms. Preeti Sharma
Dr. Shiv Kumar Sahdev
Ms. Mamta Datt
Dr. Darshan Pandey
Ms. Iti Dandona
Dr. Krishna Ram
Ms. Bhumika Hingorani
Ms. Shivani Gupta
Ms. Priya Saxena
Ms. Abha Vasal
Ms. Sapna Grover
Ms. Shilpi
Ms. Parul Kulshreshtha
Ms. Monika Sharma
Dr. Smriti Babbar
Ms. Urvashi Sahitya

15. Anti Ragging Committee + Anti Ragging Squad

Dr. Tejbir Singh Rana (Convenor)
Ms. Siamlianvung Hangzo
Dr. Bhaskar Mohan Kandpal
Dr. Manish Kumar Sachdeva

Ex Officio: 1) Convenor, Student Advisory Committee: Dr. Anuradha Mal
2) N.C.C. In-charge: Dr. Rajinder Singh (Boys Wing),
Ms. Raj Kumari (Girls Wing)
3) N.S.S. In-charge: Dr. Mridula Budhraj
4) Sport In-charge: Mr. Gaurav Goel.

16. Website Committee

Ms. Preeti Sharma(Convenor)
Dr. Amarjiva Lochan
Ms. Iti Dandona
Dr. Ritu Madaan
Dr. Priyanka
Dr. Reetika Rana
Mr. Sumeet Singh Raheja
Ms. Vanitha Chawla
Ms. Abha Vasal
Mr. Ajay Kumar
Dr. Smriti Babbar
Ms. Anubha
Ms. Harmanpreet

17. Eco Club

Dr. Vijay Kumar (Convenor)
Dr. Rajni Kanojia
Dr. Misha Yadav
Dr. Kiran Bamel
Dr. Renu Baweja
Ms. Jayita Thakur
Dr. Sunita Gupta
Ms. Bharti
Dr. Rajender Singh (Geography)

18. Internal Assessment Committee

Dr. Rabinarayan Samantara (Convenor)
Dr. Arun Vir Singh
Dr. Nand Gopal Giri
Dr. Vijay Kumar
Ms. Priyanka (English)
Ex OfficioConvenor,Time Table Committee ::Dr. Virender Bhardwaj

19. Examination Superintendent

Dr. Tejbir Singh Rana (Convenor)
Dr. Manish Kumar Sachdeva
Mr. Sumeet Singh Raheja

20. NCC

Boy's Wing: Dr. Rajinder Singh
Girl's Wing: Ms. Raj Kumari

21. NSS:

Dr. Mridula Budhraj (Convenor)

Dr. Ruchira Dhingra

Dr. Nishtha Shrivastav

Dr. Shilpi

Ms. Sapna

Ms. Parul

Ms. Supriya Kamna

Mr. Ritesh Bansal

Ms. Manisha Rani

Ms. Manisha

Ms. Shweta

Minutes of Meeting of Staff Council Held on 05.04.2017

A meeting of the Staff Council of Shivaji College was held on April 5, 2017 at 1.30 pm in the auditorium. The meeting was chaired by the Principal, Dr. Shashi Nijhawan. The minutes of the meeting are as follows:

1. Minutes of the meeting of Staff Council held on February 15, 2017 were confirmed.
2. The secretary reported that the College did not receive the results of the semester July-Dec 2016 from the University. It was decided to take up result analysis in the next meeting of Staff Council.
3. The list of Teachers-in-Charge for 2017-18 was read out and Staff Council Committees for the academic year 2017-18 were formed. (List attached).
4. Conveners of various committees presented reports of activities carried out by them in the academic year 2016--17.
5. The house agreed to the proposal of Chairperson to form an entrepreneurial Cell in the College and the work to be started soon for same.
6. It was also decided that students' farewell functions of all departments be held after the suspension of classes.
7. The meeting ended with thanks to the Chair.

Teacher In-Charge for Session 2017-18

S.No.	Department	Name of Teacher
1	Biochemistry	Dr. Sunita Singh
2	Botany	Dr. V. Prabhavathi
3	Chemistry	Dr. Manjula Singh
4	Commerce	Dr. Rabinarayan Samantara
5	Computer Science	Mr. Rakesh Yadav
6	Economics	Dr. Reetika Rana
7	English	Dr. L. Gitarani Devi
8	Geography	Dr. Rajender Singh
9	Hindi	Dr. Virender Bhardwaj
10	History	Ms. Nishtha Srivastava
11	Mathematics	Mr. Jitendra Singh
12	Physical Education	Mr. Gaurav Goel
13	Physics	Dr. A.K. Shukla
14	Political Science	Dr. V.P.S. Malik
15	Sanskrit	Dr. Sukhram
16	Zoology	Ms. Nimita Kant

STAFF COUNCIL COMMITTEES

2017-18

ADMISSION COMMITTEE

Admission Convenor:
Co-Convenor

Dr. Anita Kapur
Dr. Surbhi Madaan
Mr. Ramesh Kumar Malik
Dr. Renu Baweja

Admission In-charge

1. B.A(Programme) Mr. Krishna Ram
Dr. S. S. Rana
Ms. Ritu Madaan

2. B.Sc.(Programme)
a) Life Science Dr. Smita Tripathi
Dr. Manish Sachdeva

b) Physical Science Dr. Arun Vir Singh
Dr. Anil Aggarwal

c) APS Ms. Preeti Sharma
Mr. Manish Meena

3. B.Com Programme Mr. Rajesh Kumar

4. Honours Courses **All teacher-in-charge will do the admission for their respective departments**

General Counseling: Dr. Dharam Vir Chhikara (Convenor)
Dr. P.K.Sahu
Dr. Rahul Singhal
Dr. Vandana Rajpal

2. Grievance Cell: Dr. Poonam Singh (Convenor)
Dr. Sunita Gupta
Dr. Neena Khanna

- 3. SC, ST & OBC Counselling:** Dr. Kiran Chaudhary (Convenor)
Dr. Nand Gopal Giri
Dr. Jayitha Thakur
Dr. Misha Yadav
Dr. Meghraj Meena
- 4. North East Counselling** Ms. Siamlianvung Hangzo (Convenor)
Dr. Priyanka
- 5. PWD Counselling:** Mr. Vikas Sharma(Convenor)
Mr. Ramesh Malik
Dr. Rajneesh
Ms. Gunjan Kumari

**STAFF COUNCIL COMMITTEES
2017-18**

1. General Purchase Committee

Dr. B.S. Dahiya (Convenor)
Dr. Sunita Singh
Dr. Renu Baweja
Mr. Mukesh Kr. Singh
Dr. A.K. Shukla
Ex Officio Member: Dr. Kumari Priyanka (Bursar)
Ex Officio Member:Convenor Develop. Committee – Dr. Surender Singh

2. Development Committee

Dr. Surender Singh (Convenor)
Dr. Shama Mitra Chenoy
Dr. Shiv Kumar Sahdev
Dr. Jeetendra Aggarwal
Dr. Jitender Singh

Ex Officio Member: Dr. Kumari Priyanka (Bursar)
Ex Officio Member:Convenor Purchase Committee – Dr. B.S. Dahiya

3. **Time Table Committee**
Dr. Virender Bhardwaj (Convenor)
Dr. S.K. Yadav
Dr. Jitender Aggarwal
Dr. Sukhram
Dr. Manish Sachdeva
Dr. Ramesh Malik
Co-opted Members:-
Dr. Preeti Tewari
Dr. Prabhavati
Dr. Shiv Kumar Sahdev
Dr. Divya Madaan

4. **Canteen Committee**
Ms. Mamta Datt (Convenor)
Dr. Ramesh Malik
Mr. Sumeet Singh Raheja
Dr. Ruchira Dhingra
Ms. Bhumika Hingorani
Ms. Shivani Gupta
Dr. Preeti
Mr. Rajinder singh (Geography)

5. **Library Committee**
Dr. Khurshid Khan (Convenor)
Dr. Amarjiva Lochan
Dr. Lalita Rana
Ms. L. Gitarani Devi
Dr. Ashesh Kumar Jharwal
Mr. Uttam Kumar Sinha

6. **Garden Committee**
Dr. Prabhavathi (Convenor)
Dr. Sunita Gupta
Dr. Vijay Kumar
Dr. Misha Yadav
Dr. Smita Tripathi
Mr. Rajesh Kumar
Mr. Mahendra Singh Meena

7. **Sports Committee**
Mr. Gaurav Goel (Convenor)
Dr. S.S. Rana
Dr. Rajneesh
Dr. Prabhuddh Kumar Mishra

Dr. Neetu Garg
Dr. Kiran Bamel
Ms. Shweta

8. Discipline Committee

Dr. Rashmi Wardhan (Convenor)
Dr. Shiv Kumar Sahdev
Dr. Lalita Rana
Mr. Mukesh Kr. Singh
Ms. Sonali Garg
Dr. Anjali Raman
Dr. Manish Kumar Sachdeva
Ms. Nishtha Srivastava
Dr. Meghraj Meena
Dr. Varun Gulati
Mr. Uttam Kumar Sinha

Ex Officio: Convenor of Student Advisory Committee: Dr. Anuradha Mal
N.C.C. Incharge(Boys Wing) Dr. Rajinder Singh
N.C.C. Incharge(GirlsWing)Dr. Sunita Singh
N.S.S. Incharge: Ms. Nishtha Srivastava
Sports Incharge: Mr. Guarav Goel.

9. Fee Concession Committee

Mr. Rajesh Kumar (Convenor)
Dr. S.S. Rana
Mr. Gaurav Goel
Dr. Vikas Sharma
Ms. L. Gitarani Devi

Ex Officio Member: Dr. Kumari Priyanka (Bursar)

10. Placement Cell

Ms. Reetika Rana(Convenor)
Dr. Rakesh Yadav
Ms. Preeti (English)
Dr. Smita Tripathi
Dr. Chhavi Sharma
Ms. Urvashi Sahitya
Ms. Priya Saxena
Ms. Monika Sharma
Mr. Ajay Kumar
Mr. Pankaj Khandelwal

Co-opted Members:-

Ms. Vijaya

11. Magazine Committee

Dr. Ritu Madan (Convenor)

Dr. Sukhram

Dr. Jyoti Sharma

Dr. Vikas Sharma

Ms. Siamlianvung Hangzo

Dr. Neena Khanna

12. Cultural Committee

Dr. Shama Mitra Chenoy (Convenor)

Dr. Surbhi Madaan

Dr. Aparna Jain

Dr. Preeti Tewari

Dr. Mukesh Kumar Singh

Dr. Jyoti Sharma

Dr. Rajinder Singh (Commerce)

Mr. Rajesh Kumar

Dr. Vandna Rajpal

Dr. Jitender Aggarwal

Ms. Gunjan Kumari

Dr. Chhavi Sharma

Ms. Vanita Chawla

Ms. Manisha

Ms. Manisha Rani

Ms. Supriya Kamna

Ms. Harmanpreet

Ms. Richa Arora

Ms. Malvika Singh

Mr. Kundan Kumar

Dr. Akhtar Hassan

Mr. Skand Priya

Mr. Bharat Ratnu

Ms. Shweta Gautam

13. Student Advisory Committee

Dr. Anuradha Mal (Convenor)

Dr. V.P.S. Malik

Ms. Suman Kharbanda

Dr. Manjula Singh

Dr. Tejbir Singh Rana

Dr. Sonali Garg

Mr. Manish Meena

Dr. Neena Wadehra

14. Women Development Committee

Ms. Anshu Chopra (Convenor)
Ms. Preeti Sharma
Dr. Shiv Kumar Sahdev
Ms. Mamta Datt
Dr. Darshan Pandey
Ms. Iti Dandona
Dr. Krishna Ram
Ms. Bhumika Hingorani
Ms. Shivani Gupta
Ms. Priya Saxena
Ms. Abha Vasal
Ms. Sapna Grover
Ms. Shilpi
Ms. Parul Kulshreshtha
Ms. Monika Sharma
Dr. Smriti Babbar
Ms. Urvashi Sahitya
Ms. Richa Arora
Dr. Reetika Rana
Ms. Preeti
Dr. Khurshid Khan

15. Anti Ragging Committee + Anti Ragging Squad

Dr. Tejbir Singh Rana (Convenor)
Ms. Siamlianvung Hangzo
Dr. Bhaskar Mohan Kandpal
Dr. Manish Kumar Sachdeva

Ex Officio: 1) Convenor, Student Advisory Committee: Dr. Anuradha Mal
2) N.C.C. In-charge: Dr. Rajinder Singh(Boys Wing),
Dr. Sunita Singh (GirlsWing)
3) N.S.S. In-charge: Ms. Nishtha Srivastava
4) Sport In-charge: Mr. Gaurav Goel.

16. Website Committee

Ms. Preeti Sharma(Convenor)
Dr. Amarjiva Lochan
Ms. Iti Dandona
Mr. Sumeet Singh Raheja
Ms. Vanitha Chawla
Ms. Abha Vasal
Mr. Ajay Kumar
Dr. Smriti Babbar
Ms. Anubha
Ms. Harmanpreet

17. Eco Club

Dr. Nimita Kant (Convenor)
Dr. Prabhuddh Kr. Mishra
Dr. Rajender Singh (Geography)
Dr. Deepika Yadav
Dr. Pratima Rani Sardar

18. Internal Assessment Committee

Dr. Rabinarayan Samantara (Convenor)
Dr. Arun Vir Singh
Dr. Nand Gopal Giri
Dr. Vijay Kumar
Ms. Priyanka (English)
Dr. Shilpi Verma
Ex Officio
Convenor, Time Table Committee: Dr. Virender Bhardwaj

19. Examination Superintendent

Dr. Anuradha Mal (Convenor)
Dr. Neena Wadehra
Dr. Kiran Bamel
Dr. Darshan Pandey
Dr. Divya Madaan
Mr. Sumeet Singh Raheja

20. NCC

Boy's Wing: Dr. Rajinder Singh
Girl's Wing: Dr. Sunita Singh

21. NSS:

Ms. Nishtha Shrivastav (Convenor)
Dr. Ruchira Dhingra
Dr. Shilpi Verma
Dr. Deepti
Dr. Neetu Garg
Dr. Darshan Pandey
Dr. Varun Gulati
Dr. Smriti Babbar
Ms. Sapna
Ms. Parul
Ms. Supriya Kamna
Mr. Ritesh Bansal
Ms. Manisha Rani
Ms. Manisha
Ms. Shweta
Co-opted Members:-
Ms. Yogesh Kumari
Mr. Skand Priya

Dr. Sarita Kharab

Secretary, Staff Council

Dr. Mridula Budhraj

Minutes of the Staff Council Meeting held on 4th April 2018.

1. The minutes of the staff council meeting held on 09.11.2017 were confirmed.
2. The Convenors of Staff Council Committees presented reports of their respective committees. It was observed that report of some committees were not presented as their convenors were absent. It was resolved that in future, if any convenor is absent, then a member of that committee must present the report or the report be submitted to the secretary, Staff Council.
3. The Teachers In-Charge for the Academic Session 2018-19 were announced. List is attached alongwith.
4. The Staff Council Committees for the Academic Session 2018-19 were formed. List is attached alongwith.
5. The starting of Entrepreneurship Development Cell and TEDxShivajicollege were reported.
6. The establishment of study centre for PCP (Personal Contact Programme) classes for SOL students were reported.
7. The meeting ended with the vote of thanks to the chair.

Teacher In-Charge for Session 2018-19

S.No.	Department	Name of Teacher
-------	------------	-----------------

1	Biochemistry	Dr. NEENA R WADEHRA
2	Botany	Dr. SMITA TRIPATHI
3	Chemistry	Dr. ANIL KRISHAN AGGARAWAL
4	Commerce	Mr. RAJESH KUMAR
5	Computer Science	Ms. PREETI SHARMA
6	Economics	Mr. SUMEET S. RAHEJA
7	English	Mrs. RITU MADAN
8	Geography	Dr. PRABUDDH KUMAR MISHRA
9	Hindi	Dr. VIKAS SHARMA
10	History	Dr. KHURSHID KHAN
11	Mathematics	Mr. MANISH KUMAR MEENA
12	Physical Education	Mr. GAURAV GOEL
13	Physics	Dr. ARUN VIR SINGH
14	Political Science	Dr. SURENDER SINGH RANA
15	Sanskrit	Mr. MEGH RAJ MEENA
16	Zoology	Mr. MANISH KUMAR SACHDEVA

STAFF COUNCIL COMMITTEES 2018-19

ADMISSION COMMITTEE

Admission Convenor:	Dr. Virender Bhardwaj
Co-Convenor	Dr. Shilpi Verma Dr. Nand Gopal Giri Dr. Divya Madan
Admission In-charge	
1. B.A(Programme)	Dr. B.S.Dahiya Dr. Amarjiva Lochan Dr. Jyoti Sharma
2. B.Sc.(Programme)	
a) Life Science	Dr. Kiran Bamel Dr. Sunita Gupta
b) Physical Science	Dr. S.K. Yadav Dr. P.K.Sahu
c) APS	Mr. Rakesh Yadav Mr. Jitendra Singh
3. B.Com Programme	Dr. Ramesh Kumar Malik

4. Honours Courses

All teachers-in-charge will do the admission for their respective departments

S.No.	Department	Name of Teacher
1	Biochemistry	Dr. NEENA R WADEHRA
2	Botany	Dr. SMITA TRIPATHI
3	Chemistry	Dr. ANIL KRISHAN AGGARAWAL
4	Commerce	Mr. RAJESH KUMAR
5	Computer Science	Ms. PREETI SHARMA
6	Economics	Mr. SUMEET S. RAHEJA
7	English	Mrs. RITU MADAAN
8	Geography	Dr. PRABUDDH KUMAR MISHRA
9	Hindi	Dr. VIKAS SHARMA
10	History	Dr. KHURSHID KHAN
11	Mathematics	Mr. MANISH KUMAR MEENA
12	Physical Education	Mr. GAURAV GOEL
13	Physics	Dr. ARUN VIR SINGH
14	Political Science	Dr. SURENDER SINGH RANA
15	Sanskrit	Mr. MEGH RAJ MEENA
16	Zoology	Mr. MANISH KUMAR SACHDEVA

- 1. GeneralCounseling:** Dr. Poonam Singh(Convenor)
Dr. Neena Khanna Dr.
Rabi Narayan Co-opted
Members:-Mr. V.
Balasingh
- 2. GrievanceCell:** Ms. Nishtha Srivastava (Convenor) Dr.
RahulSinghal
Dr. Deepika Yadav
- 3. SC, ST &OBCCounseling:** Dr. Kiran Chaudhary(Convenor)
Mr. Mahendra Meena
Dr. Mamta
Dr. Meghraj Meena
Dr. Raj Kumari
Co-opted Members:-
Ms. Meenakshi Yadav
- 4. NorthEastCounseling** Ms. Siamlianvung Hangzo(Convenor)
Dr. Priyanka
Dr. L. Gitarani Devi
Ms. Gertrude Dondor Lamare
- 5. PWDCounseling:** Mr. Ramesh Malik
Dr.Rajneesh

STAFF COUNCIL COMMITTEES 2018-

19

- 1. General Purchase Committee** Dr.
Darshan Malik (Convenor) Dr.
RenuBaweja
Mr. Mukesh Kr. Singh Dr.
Jayita Thakur
Dr. Kiran Bamel
Co-opted Members:-
Dr. Aeshna
Dr. Ankita
Ex Officio Member: Bursar: Dr. Kumari Priyanka
Ex Officio Member: Convenor Development Committee – Dr. A.K. Shukla

2. Development Committee

Dr. A. K. Shukla (Convenor) Dr.

Nand Gopal Giri

Dr. Manish Sachdeva

Dr. P.K. Sahu

Co-opted Members:-

Mr. Ritesh Bansal

Dr. Tarun Kumar Vats

Ex Officio Member: Bursar: Dr. Kumari Priyanka

Ex Officio Member: Convenor Purchase Committee – Dr. Darshan Malik

3. Time Table Committee

Dr. Shiv Kumar Sahdev (Convenor) Dr.

Shama MitraChenoy

Dr. Aparna Jain Dr.

Surbhi Madan

Dr. L. Gitarani Devi Dr.

Rashmi Wardhan Dr.

Darshan Pandey Dr.

Rahul Singhal Dr.

Rajender Singh

4. Canteen Committee

Dr. Ruchira Dhingra (Convenor) Ms.

Mamta Datt

Dr. RameshMalik

Mr. Sumeet Singh Raheja Ms.

Bhumika Hingorani Ms.

ShivaniGupta

Dr. Preeti Desodia

Ms. Deepti

Co-opted Members:-Dr.

Parveen Bhardwaj Dr.

Tarun Gupta

Mr. Ishu Thakur

Mr. Irfan

Ms. Priyanka

Dr. Himmat Singh Deora Dr.
Ashwani Sharma
Dr. Sarita Rani

5. Library Committee

Dr. Khurshid Khan(Convenor) Dr.
Manjula Singh
Dr. Sonali Garg
Dr. Raj Kumari
Ms. Kiran Chaudhary
Dr. Mamta
Dr. Manish Sachdeva
Co-opted Members:-Dr.
Kanchan
Dr. Nupur Mondal

6. GardenCommittee

Dr. Prabhavathi (Convenor) Dr.
Manjula Singh
Dr. Vijay Kumar Mr.
Rajesh Kumar Dr.
Rajneesh
Dr. Vandana Rajpal Co-
opted Members:-Dr.
Seema Talwar Dr.
Divya Mohanty
Mr. Devender Singh Meena

7. Sports Committee

Mr. Gaurav Goel (Convenor) Dr.
S.S. Rana
Dr. Jyoti Sharma
Dr. Rajneesh
Dr. Prabhuddh Kumar Mishra Dr.
Neetu Rani
Dr. Vikas Sharma

8. Discipline Committee

Dr. Ruchira (Convenor) Dr.

Anil Aggarwal

Dr. Nand Gopal Giri

Dr. Sunita Gupta Dr.

Sunita Singh

Dr. Ramesh Malik

Mr. Rajesh Kumar

Dr. Sukhram

Co-opted Members:-

Mr. Ajay Kumar Mr.

Ankush Kumar Mr.

Satish Kumar Mr.

Ravindra Singh Mr.

Saurabh Kunj Dr.

Avneet Singh Mr.

Harsh Yadav Mr. Ravi

Dr. Anjiah Sundu

Dr. Himmat Singh Deora Mr.

Kamal Kumar

Dr. Jitendra Kumar Chaudhary Mr.

Pankaj Kumar Chaudhary Mr.

Kundan Kumar

Mr. Sarvjeet Yadav

Dr. Sarita Rani

Ex Officio: Convenor of Student Advisory Committee: Mr. Mukesh Kumar Singh

N.C.C. Incharge (Boys Division) Dr. Rajinder Singh

N.C.C. Incharge (Girls Wing)- Ms. Deepti

N.S.S. Incharge: Ms. Nishtha Srivastava

Sports Incharge: Mr. Guarav Goel.

9. Fee Concession Committee Mr.
Rajesh Kumar (Convenor) Mr.
GauravGoel
Dr. Raj Kumari
Mr. Meghraj Meena
Co-opted Members:-
Mr. Devender Singh Meena
Ex Officio Member: Bursar: Dr. Kumari Priyanka

10. PlacementCell
Dr. Suman Kharbanda (Convenor) Dr.
Lalita Rana
Dr. Preeti Tewari Dr.
Rahul Singhal Ms.
Preeti Desodia Co-
opted Members:-Ms.
Urvashi Sahitya
Ms.Monika
Ms. Harmanpreet Kaur
Ms. Shweta
Ms. Priyanka
Dr. Aeshna
Dr. Smriti Babbar
Dr. Avneet Singh
Dr. Jitendra Kumar Chaudhary Mr.
Kamal Kumar
Mr. Ravi
Dr. Shilpa Jain

11. MagazineCommittee
Dr. Neena Khanna (Convenor) Dr.
Ritu Madan
Dr. Sukhram
Dr. Vikas Sharma
Ms. SiamlianvungHangzo
Co-opted Members:-
Dr. Ritu Mishra Ms.
Rekha Kumari Dr.
Tarun Kumar Dr.
Puja Saluja

Dr. Shilpa Jain

Dr. Sonal

Dr. Kanchan

12. Cultural Committee

Ms. Anshu Chopra (Convenor) Ms.

Preeti Sharma

Dr. Khurshid Khan

Dr. Shiv Kumar Sahdev Dr.

Sunita Singh

Dr. Darshan Pandey

Ms. Iti Dandona

Dr. Reetika Rana

Mr. Sumit Singh Raheja

Ms. Bhumika Bhavnani Ms.

Shivani Gupta

Co-opted Members:-

Ms. Abha Vasal Dr.

Smriti Babbar

Ms. Vanitha Chawla

Ms. Parul Behl

Mr. Irfan Ms.

Priyanka Ms.

Monika

Ms. Richa

Ms. Urvashi Sahitya

Mr. Ishu Thakur

Mr. Krishan Kant Gautam Ms.

Yogesh Kumari

13. Student Advisory Committee

Mr. Mukesh Kumar Singh (Convenor) Dr.
Jayitha Thakur
Dr. Misha Yadav Mr.
Manish Meena
Dr. Neena Wadehra
Mr. Uttam Kumar Sinha
Co-opted Members:-Dr.
Gyanendra Pandey Ms.
Deepika Yadav
Mr. Vishal Chaudhary
Dr. Thounaojam Umeshkanta Singh Mr.
Krishan Kant Gautam
Ms. Yogesh Kumari Ms.
Divya Deep Yadav Ms.
Malvika Singh Ms.
Deepika Dahiya

14. Women Development Committee Dr.

Shama Mitra Chenoy (Convenor) Dr.
Lalita Rana
Dr. Preeti Tewari Dr.
Aparna Jain Dr.
Surbhi Madan
Dr. Jeetendra Aggarwal Dr.
Vandana Rajpal Ms.
Preeti Desodia
Co-opted Members:-
Dr. Richa Arora Dr.
Chhavi Sharma
Ms. Vanitha Chawla Ms.
Harmanpreet Kaur Ms.
Shweta
Ms. Manisha
Mr. Kundan Kumar
Dr. Sonal Singh

Mr. Skand Priya Dr.
BharatRatnu
Mr. Mukesh (Mathematics) Mr.
ChiragGarg
Ms. Meenakshi Yadav
Mr. V. Balasingh

15. Anti-Ragging Committee + Anti RaggingSquad

Dr. Poonam Singh (Convenor) Dr.
Anil Krishan Aggarwal Dr. Arun
VirSingh
Dr. Anjali Raman Dr.
KiranChaudhary

Ex Officio: 1) Convenor, Student Advisory Committee: Mr. Mukesh Kumar Singh
2) N.C.C. In-charge: Dr. Rajinder Singh(BoysDivision),
Ms. Deepti (Girls Wing)
3) N.S.S. In-charge: Ms. NishthaSrivastava
4) Sports In-charge: Mr. GauravGoel.

16. WebsiteCommittee

Dr. Anuradha Mal (Convenor) Mr.
RakeshYadav
Dr. Kiran Bamel Mr.
ManishMeena
Dr. L. Geetarani Devi
Co-opted Members:-Dr.
Smriti Babbar Dr.
NeetiGoel
Dr. Nidhi Tyagi
Ms. Preetika Dhawan
Ms. Priyanka Verma Dr.
Nupur Mondal Dr.
Seema Talwar Mr.
Devender Singh Mr.
Anurag Maurya

17. EcoClub

Dr. Vijay Kumar (Convenor) Dr.
Prabhuddh Kr. Mishra Dr. Misha
Yadav

Co-opted Members:-

Dr. Alka Mudgal
Dr. Bishnu Charan Satpathy Ms.
Deepika Dahiya
Mr. Virat Jolli
Dr. Ashwani Sharma Dr.
Arvinder Kaur

18. Internal Assessment Committee

Ms. Iti Dandona- Convenor Dr.
SmitaTripathi
Dr. Varun Gulati Dr.
ShilpiVerma Mr.
JitendraSingh
Dr. Jeetendra Aggarwal

Ex Officio Convenor, Time Table Committee: Dr. Shiv Kumar Sahdev

19. ExaminationSuperintendent

Ms. Sonali Garg Ms.
Anjali Raman Dr.
Neetu Rani
Mr. Uttam Kumar Sinha

20. NCC

Boy's Division: Dr. Rajinder Singh
Girl'sWing: Ms.Deepti

21. NSS:

Ms. Nishtha Srivastava (Convenor) Mr.

Ashesh Jharwal

Dr. Varun Gulati

Co-opted Members:-

Dr. Sarita Rani Ms.

Manisha Rani Ms.

Manisha

Ms. Vineeta

Ms. Anubha

Ms. Moonmoon Roy

Mr. Chirag Garg Mr.

MukeshKumar

Dr. Pallavi Aggarwal

Dr. Ashwani

Dr. Virat Jolli

Ms. Meenakshi Yadav

Mr. Bharat Ratnu

Dr. Neetu Singh

Dr. Parul Kulshreshtra Dr.

Rashmi Singh

22. Remedial Cell

Dr. Vijay Kumar (Convenor) Dr.

Arun Vir Singh

Mr. Rakesh Yadav

Dr. PreetiTewari

23. Entrepreneurship DevelopmentCell Mrs.

Suman Kharbanda (Convenor) Dr.

RashmiWardhan

Dr. Deepika Yadav

Dr. Varun Gulati

Dr. Prabuddh Kumar Mishra

Co-opted Members:-

Dr. Virat Jolli

Ms. Vanitha Chawla

Ms. Monika

Dr. Chhavi Sharma
Ms. Shweta
Ms. Harmanpreet Kaur Ms.
Supriya Kamna Ms.
Manisha
Ms. Manisha Rani
Ms. Anubha
Ms. Urvashi Sahitya
Ms. Parul Behl
Dr. Shilpa Jain Dr.
Avneet Singh

24. TEDxShivajicollege

Ms. Anshu Chopra (Convenor) Ms.
Preeti Sharma
Dr. Shiv Kumar Sahdev
Ms. Iti Dandona
Co-opted Members:-
Ms. Abha Vasal Ms.
Priya Saxena

Secretary, Staff Council
Dr. Mridula Budhraja

Minutes of the Staff Council Meeting held on 25th March, 2019

1. The minutes of the staff council meeting held on 12th October, 2018 were confirmed.
2. The respective Convenor of Staff Council Committees presented reports of their committees.
3. The Teachers In-Charge for the Academic Session 2019-20 were announced. List is attached alongwith.
4. The Staff Council Committees for the Academic Session 2019-20 were formed. List is attached alongwith.
5. The Council resolved to open Sports and ECA admissions in the ratio of 3:2 (That is, 3% for Sports and 2% for ECA). ECA quota will include NSS and NCC also. A committee was constituted consisting of Admission Committee Convenor, Cultural, NSS, NCC and Sports Convenor to work out modalities for admissions under Sports and ECA quota.
6. It was unanimously consented by faculty members to extend a contribution of Rs. 300 for expenses incurred towards staff council, for the time being.
7. The meeting ended with a vote of thanks to the chair.

STAFF COUNCIL COMMITTEES 2019-20

ADMISSION COMMITTEE

Admission Convenor:
Co-Convenor

Dr. Virender Bhardwaj
Dr. Shilpi Verma Dr.
Nand Gopal Giri Dr.
Divya Madan

Admission In-charge

1. B.A(Programme)

Dr. V.P.S. Malik Ms.

Anshu Chopra
Dr.Sukhram

2. B.Sc.(Programme)

a) LifeScience

Dr. Misha Yadav Dr.
DeepikaYadav

b) PhysicalScience

Ms.Bharti
Dr. Rajni Kanojia

c) APS

Mr. RakeshYadav
Mr. Uttam Kumar Sinha

3. B.ComProgramme

Dr. RajinderSingh

4. HonoursCourses

**All teachers-in-charge will do the admission for their
respecteddepartments**

Teacher In-Charge for Session 2019-20

S.No.	Department	Name of Teacher
1	Biochemistry	Dr. Rashmi Wardhan
2	Botany	Dr. Kiran Bamel
3	Chemistry	Dr. Prasanta Kumar Sahu
4	Commerce	Dr. Ramesh Kumar Malik
5	Computer Science	Mr. Rakesh Yadav
6	Economics	Ms. Bhumika Bhavnani
7	English	Dr. Chakpram Priyanka
8	Geography	Dr. B.S. Dahiya
9	Hindi	Dr. Darshan Pandey
10	History	Dr. Amarjiva Lochan
11	Mathematics	Dr. Neetu Rani
12	Physical Education	Mr. Gaurav Goel
13	Physics	Dr. S.K. Yadav
14	Political Science	Dr. Dinesh Yadav
15	Sanskrit	Dr. Rajneesh
16	Zoology	Dr. Sunita Gupta
17	BBE	Ms. Urvashi Sahitya

- 1. General Counseling:** Dr. Poonam Singh (Convenor)
Dr. Neena Khanna
Dr. Rabi Narayan
- 2. Grievance Cell:** Dr. Sonali Garg (Convenor) Dr.
Rahul Singhal
Dr. Deepika Yadav
- 3. SC, ST & OBC Counselling:** Dr. Rajesh Kumar (Convenor)
Dr. Vikas
Dr. Mamta
Dr. Raj Kumari Mr.
Jitendra Singh Mr.
Manish Meena
- 4. North East Counselling** Dr. L. Gitarani Devi (Convenor)
Dr. Umeshkanta Dr.
Anjaiah Sundu
- 5. PWD Counselling:** Mr. Ramesh Malik
Dr. Rajneesh
Dr. Vikas

STAFF COUNCIL COMMITTEES 2019-

20

- 1. General Purchase Committee** Dr.
Darshan Malik (Convenor) Dr.
P.K.Sahu
Mr. Gaurav Goel
Dr. Jayita Thakur
Dr. Kiran Bamel

Ex Officio Member: Bursar: Dr. Kumari Priyanka

Ex Officio Member: Convenor Development Committee – Dr. A.K. Shukla

2. Development Committee Dr. A.

K. Shukla (Convenor) Mr.
Mukesh Kumar Singh Dr. Nand
GopalGiri
Dr. Manish Sachdeva
Dr. P.K. Sahu

Ex Officio Member: Bursar: Dr. Kumari Priyanka

Ex Officio Member: Convenor Purchase Committee – Dr. Darshan Malik

3. Time Table Committee

Dr. Rashmi Wardhan
Dr. Shama Mitra Chenoy Dr.
Aparna Jain
Dr. Surbhi Madan Dr.
L. Gitarani Devi Dr.
Prabhavati
Dr. Darshan Pandey
Dr. Rajinder Singh

4. Canteen Committee

Dr. Vandana Katoch (Convenor)
Dr. Rajneesh
Dr. Meghraj Meena
Mr. Ashesh Jharwal
Dr. Vandana

5. Library Committee

Dr. Sonali Garg (Convenor) Dr.
Manjula Singh
Dr. Arun Vir Singh
Dr. Raj Kumari
Dr. Kiran Chaudhary
Dr. Mamta
Dr. Manish Sachdeva

6. GardenCommittee

Dr. Prabhavathi (Convenor) Dr.
Manjula Singh
Dr. Rajneesh
Dr. Rajni Kanojia
Ms. Bharti

7. Sports Committee

Mr. Gaurav Goel (Convenor) Dr.
Neetu Rani
Dr. PoonamSingh
Dr. Jeetendra Aggarwal Dr.
DivyaMadaan
Dr. Vikas Sharma

8. DisciplineCommittee

Dr. Anil Aggarwal (Convenor) Dr.
Arun Vir Singh
Dr. Nand Gopal Giri
Dr. Sunita Gupta Dr.
Ramesh Malik
Ms.Bharti
Dr. Sukhram

Ex Officio: Convenor of Student Advisory Committee: Mr. Mukesh Kumar Singh
N.C.C. Incharge(Boys Division) Dr. Rajinder Singh
N.C.C. Incharge(Girls Wing)- Ms. Deepti
N.S.S. Incharge: Dr. Ruchira Dhingra
Sports Incharge: Mr. Guarav Goel.

- 9. Fee Concession Committee**
Dr. Mridula Budhraj (Convenor) Dr.
Shiv Kumar Sahdev
Dr. Raj Kumari Dr.
Misha Yadav Mr.
Manish Meena
Ex Officio Member: Bursar: Dr. Kumari Priyanka
- 10. Placement Cell**
Dr. Suman Kharbanda (Convenor) Dr.
Lalita Rana
Dr. Preeti Tewari
Dr. Ruchira
Dr. Rajesh Kumar
Dr. Smita Tripathi
- 11. Magazine Committee**
Dr. Raj Kumari (Convenor) Dr.
Anjali Raman
Dr. Preeti Desodia Dr.
Meghraj Meena
- 12. Cultural Committee**
Ms. Anshu Chopra (Convenor) Dr.
Shiv Kumar Sahdev
Dr. Neena Wadera Ms.
Preeti Sharma Dr.
Khurshid Khan Dr.
Sunita Gupta Dr.
Darshan Pandey Ms. Iti
Dandona Dr.
Nimita Kant
Ms. Bhumika Bhavnani
- 13. Student Advisory Committee**
Mr. Mukesh Kumar Singh (Convenor) Dr.
Khurshid Khan
Dr. Bhaskar Mohan Kandpal Dr.
Misha Yadav
Mr. Uttam Kumar Sinha

14. Women Development Committee

Dr. Sunita Singh (Convenor) Dr.
Bhaskar Mohan Kandpal Dr.
Kiran Bamel
Dr. Nimita Kant Dr.
Deepika Yadav Dr.
Vijay Kumar Dr.
Pratima
Dr. Mamta
Dr. Kiran Chaudhary
Dr. Prabudhh Kumar Mishra Dr.
Jayita Thakur

15. Anti-Ragging Committee + Anti Ragging Squad

Dr. Poonam Singh (Convenor) Dr.
Dharam Vir Chikara
Dr. Anil Krishan Aggarwal Dr.
Arun Vir Singh
Dr. Ritu Madan

Ex Officio: 1) Convenor, Student Advisory Committee: Mr. Mukesh Kumar Singh
2) N.C.C. In-charge: Dr. Rajinder Singh(Boys Division),
Ms. Deepti (Girls Wing)
3) N.S.S. In-charge: Dr. Ruchira Dhingra
4) Sports In-charge: Mr. Gaurav Goel.

16. Website Committee

Dr. Anuradha Mal (Convenor) Mr.
Rakesh Yadav
Dr. Jitendra Singh Dr.
Shilpi Verma Dr.
Rahul Singhal Mr.
Manish Meena
Dr. L. Geetarani Devi

17. EcoClub

Dr. Vijay Kumar (Convenor) Dr.
PreetiTewari
Dr. Aparna Jain Dr.
RajniKanojia
Dr. Rajender Singh (Geography)

18. Internal Assessment Committee

Ms. Iti Dandona (Convenor) Dr.
Vandana Katoch
Dr. Smita Tripathi
Dr. Misha Yadav Dr.
Sukhram
Mr. Jitendra Singh
Dr. Jeetendra Aggarwal

Ex Officio Convenor, Time Table Committee: Dr. Rashmi Wardhan

19. Examination Superintendent

Dr. Babita Gupta
Dr. Manish Kumar Sachdeva Dr.
Vandana Katoch
Dr. Vandana

20. NCC

Boy's Division: Dr. Rajinder Singh
Girl's Wing: Ms. Deepti

21. NSS:

Dr. Ruchira Dhingra (Convenor) Dr.
Khurshid Khan
Dr. Mridula Budhraj
Dr. Rajender Singh (Geography)

22. Remedial Cell

Dr. Rakesh Yadav (Convenor) Dr.
Surbhi Madan
Dr. Anjali Raman Dr.
Ritu Madan Mr.
Ashesh Jharwal

23. Entrepreneurship Development Cell Dr.

Tejvir Singh Rana (Convenor) Dr. Deepti
Dr. Anuradha Mal
Dr. Sunita Singh Ms.
Shivani

24. TEDxShivajicollege

Ms. Anshu Chopra (Convenor) Ms.
Preeti Sharma
Ms. Iti Dandona

25. SPADE

Dr. Prabudhh Kumar Mishra Ms.
Bhumika Bhavnani

Secretary, Staff Council

Dr. Anuradha Mal

Annexure 1 : Minutes of Staff Council Meetings

Minutes of Staff Council Meeting held on 01.04.2015

A meeting of the Staff Council of Shivaji College was held in the auditorium on 01.04.2015 at 02:00 pm. The meeting was chaired by the Principal, Dr. Shashi Nijhawan. The minutes of the meeting are as follows:

1. The minutes of the meeting held on 29.09.2014 were read out and confirmed.
2. Results of the 1st, 3rd & 5th semesters were reported.
3. Convenors of various committies presented reports of activities carried out by them.
4. Staff Council Committees for the academic year 2015-16 were formed. (A list of the committees is attached).
5. It was decided that there would not be any reserved quota for candidates seeking admission on the basis of E.C.A.
6. The Principal informed the house about the progress towards NAAC accreditation. She urged members to provide all information required by various committees for this purpose. A list of documents to be provided by members/departments was displayed. The same is also attached.

Members were also urged to take up research projects and supervise research scholars, seek collaboration with foreign universities and participate in activities that would help the college in obtaining a higher rating.

As offering add-on courses was also a step towards a better ranking, a committee was formed to examine proposals for the same. The committee would consist of the following members:

- (i) Ms. Usha Sharda (Convenor)
- (ii) Dr. Ravindra Vasishtha
- (iii) Dr. Tejbir Singh Rana
- (iv) Dr. Shiv Kumar Sahdev
- (v) Dr. Virender Bhardwaj
- (vi) Mr. Krishna Ram

The house was informed that while conducting practical examinations the college was following the practice of appointing external examiners from within the college and the system has been working well.

7. The house agreed that the college should offer a course in B.Sc. (Hons.) Computer Science, and efforts should be made for the same.
8. It was decided that henceonwards, whenever a departmental function was organised in the auditorium, it would be the responsibility of the teacher-in-charge of the concerned department to ensure that the auditorium was cleaned up at the end of the function. The walls of the auditorium must not be defaced by the use of adhesive tapes or thumb tacks etc.
9. Ms. Suman Kharbanda was unanimously elected as Secretary, Staff Council. Her name was proposed by Dr. Darshan Malik and seconded by Dr. Anita Kapur.
10. The meeting ended with a vote of thanks to the Chair.

Minutes of the meeting of Staff Council held on 30th July 2015

A meeting of the staff council was held on 30th July 2015 at 2 P.M in Auditorium. List of members present is attached.

1. Minutes of the meeting held on May 21, 2015 were read out and were confirmed. Minutes of the meeting held on April 1, 2015 had been mailed to all and they were also passed by the house.
2. Members suggested that there were some changes in the committees formed in the council meeting held on April 1, 2015. It was decided that the said changes be incorporated in the committees and a revised list be mailed to all members.
3. The house was informed that the University of Delhi has signed an MOU with National Skill Development Corporation(NSDC) to conduct skill development courses in colleges. After several meetings of Principal and Add-On-Courses Committee with NSDC officials and University, Shivaji College has opted to start these courses in 2015-16 in the following three sectors:
 - a. IT and IT enabled Services (IT_ITES)
 - b. Banking Finance and Insurance Services (BFSI)
 - c. Health Care

The house was informed that the Committee was in the process of finalizing the training partners and execution details thereof.

4. The Principal informed that CBCS has been implemented in the new academic session 2015-16. Members had some queries about the General elective and Ability Enhancement courses to be offered to students under CBCS. In response to these the Chair suggested that as and when the College receives clarifications from the University, members shall be informed. It was decided that Academic Committee shall take decisions in this regard as per the University guidelines.
5. The Principal informed the house about the detailed schedule of visit of Peer team of NAAC on August 24th to 26th. The members and Teachers in Charge in particular were told to prepare for the same accordingly.
6. Presentations of all criteria of SSR report were run through in the house.
7. Power Point Presentations of all departments were all also run in the house. It was decided to have detailed presentations of departments after improving the same.
8. The meeting was adjourned and it was decided to have a discussion of detailed subject wise results in the continuation meeting on 7th August.

Minutes of the meeting of Staff Council held on 7th August 2015

A meeting of the staff council was held on 7th August 2015 at 2 P.M in Auditorium. List of members present is attached.

1. Results of all courses were discussed. Subject wise detailed result of following departments were also presented: **Commerce, Economics, Sanskrit, Business Economics, Geography, Computer Science, Mathematics, History, and Political Science.**
2. The house discussed the reasons for high failure rate in third year. following emerged :
 - a. The University promotes students in first and second year and there are a large number of ERs in the third year.
 - b. In Sanskrit, English and Political science a large number of students failed in Sociology which was a phenomenon observed in many other colleges also this year. The house decided to give a strong representation to the University in this regard and visit the examination branch if needed.
Dr. S S Rana, department of Political Science was requested to help in this.
3. Teachers –in – charge of all departments presented their final presentations. Changes to be incorporated were suggested in each case.

Meeting ended with thanks to the chair.

Minutes of Meeting of the Staff Council held on December 16, 2015

A meeting of the Staff Council at was held on December 16, 2015 at 12 noon in the College Auditorium. The meeting was chaired by the Principal Dr. Shashi Nijhawan. List of members present is attached. The following was transacted.

1. Minutes of the meeting of the Staff Council, held on August 17th, 2015 were read out and confirmed by the house.
2. The Principal informed the house that Shivaji College has been accredited with A grade by the National Academic Accreditation Council (NAAC). She congratulated the house and thanked the members for their hard work, team spirit and positive attitude that made this accomplishment possible.
3. The Staff Council unanimously passed a resolution expressing gratitude to the Chairman, the Principal, all members of the Governing body, teaching staff, nonteaching staff, administrative staff, students, Alumni Association and IQAC for their unconditional support and valuable contribution that has helped the College accomplish A grade. It acknowledged their cooperation, hard work and team spirit which have made this achievement possible.

The Staff Council further wishes that Shivaji College scales greater heights and be an epitome of excellence with every passing year.

The resolution was moved by Dr. Virender Bhardwaj.

4. The Chairperson informed the house that there is another feather in the cap as Shivaji College is organising its first 'INSPIRE' Internship program (Science camp) in association with the Department of Science and Technology (DST), Govt. of India, from December 19th to 23rd, 2015. A presentation submitted by Dr. Sunita Singh, coordinator of INSPIRE program, was run through in the house to apprise the members of the details.
5. The coordinator requested that assistance of some teachers would be required to accompany student participants of INSPIRE from and to their respective schools. It was decided that the members would be contacted as and when the list of participants and travel routes are finalized.
6. It was decided that during INSPIRE program, Canteen Committee shall organise lunch and refreshments and the Cultural Committee shall organize Inaugural and Valedictory sessions. The erstwhile Press Committee shall continue for the purpose of this event.
7. The Principal informed the house that new College Souvenirs have been designed, to be presented to the guest speakers during INSPIRE and in future events in the College.
8. Meeting ended with thanks to the Chair.

Minutes of Staff Council Meeting held on 01.04.2016

A meeting of the Staff Council of Shivaji College was held in the auditorium on 01.04.2016 at 1.30pm. The meeting was chaired by the Principal, Dr. Shashi Nijhawan. The minutes of the meeting are as follows:

1. Minutes of the meeting held on 16.12.2015 were read out and confirmed.
2. It was decided that semester results be discussed in detail (paper wise) in internal audit of respective departments.
3. Convenors of various committees presented reports of activities carried out by them.
4. The list of Teachers-in-Charge for 2016-17 were read out.

In some departments the names of T.I.Cs were not decided as some clarifications have to be sought from the University regarding seniority of faculty members. Following committee was formed to look into this and seek specific clarifications regarding this.

Dr. B S Dahiya (convener)

Dr. Virender Bhardwaj

Secretary, Staff Council.

5. Staff Council Committees for the academic year 2016-17 were formed. (list attached).
The house decided to add the names of adhoc teachers in these committees.
6. Dr. Mahender Meena was made incharge of remedial courses for students and getting funds for the same from the University.
7. The house agreed that the College should offer Sociology as a subject to B.A (P) students in the coming session.
8. It was proposed that new courses like Psychology (Hons), Journalism be introduced and College has already applied for B.Sc(H) Computer Science and B.M.S. College was allotted B.Sc(H) Computer Science but a reminder was sent to University regarding B.M.S. The Chairperson informed the house that some seats of existing courses will have to be reduced as the total strength of students in the College can not be increased. It was decided to form separate Committees for Science and Humanities comprising of Teacher- in-Charges of the concerned departments.
It was also proposed to introduce Postgraduate Courses in the College and needful to be done for this.
9. The house proposed that first year students with less than 40% attendance should not be issued Admit card for forthcoming examination provided it does not over ride the University rule/ notification in this regard.
10. The meeting ended with a vote of thanks to the Chair.

Minutes of the Meeting of Shivaji College Staff Council held on February 15, 2017

A meeting of the Staff Council at was held on February 15, 2017 at 1.30 pm in the College Auditorium. The meeting was chaired by the Principal Dr. Shashi Nijhawan and attended by 159 members.

- 1.** Minutes of the Staff Council meeting held on Oct 4, 2016 were read out and confirmed.
- 2.** The issue of introducing new courses in the College was discussed. The house unanimously agreed to start BSc.(H) Computer Science as a self-financing course in the College. The members unanimously expressed that any more new courses be introduced only when the College has additional infrastructure to support these.
- 3.** To review and improve the grievance redressal system recommended by UGC , the following was decided:
 - a. Monitoring Committee of College - Previous teacher-in-charge of each department would be a member of this committee to guide the students on matters related to the subject they study.
 - b. Local Guardian system - Each department shall nominate local guardians for their respective outstation students.
 - c. Student volunteers – the class representatives of each class shall be mentors and guide the new students in the College.
- 4.** On proposal of the Chairperson, the house appointed three academic conveners to help in functioning of different streams in the College.

Dr. B S Dahiya – Humanities

Dr. Anita Kapoor – Science

Dr. Shiv Kumar Sahdev – Mathematics, Commerce and Business Economics.

The meeting ended with thanks to the Chair.

Minutes of Meeting of Staff Council Held on 05.04.2017

A meeting of the Staff Council of Shivaji College was held on April 5, 2017 at 1.30pmin the auditorium. The meeting was chaired by the Principal, Dr. Shashi Nijhawan. The minutes of the meeting are as follows:

1. Minutes of the meeting of Staff Council held on February15, 2017 were confirmed.
2. The secretary reported that the College did not receive the resultsof the semester July-Dec 2016 from the University. It was decided to take up result analysis in the next meeting of Staff Council.
3. The list of Teachers-in-Charge for 2017-18 was read out and Staff Council Committees for the academic year 2017-18 were formed. (List attached).
4. Conveners of various committees presented reports of activities carried out by them in the academic year 2016--17.
5. The house agreed to the proposal of Chairperson to form an entrepreneurial Cell in the College and the work to be started soon for same.
6. It was also decided that students' farewell functions of all departments be held after the suspension of classes.
7. The meeting ended with thanks to the Chair.

Minutes of Emergent Staff Council meeting held on 27.07.2017

- 1.. A detailed power point presentation was shown in the Staff Council regarding the call by MHRD for “Swachhta Ranking of Higher Education Institutions”, for which the college has applied.
2. Every teacher was requested to administer the “Swachhta Pledge” in their respective classes on 28th July, 2017 at 11 am.
3. Principal Madam informed the house that the evaluation committee associated with this ranking would visit the college in the first week of August. She also requested the house that they need to work towards this ranking on the basis of collective responsibility. To make the process more practical, the contact details of Care-Taker, electrician and Sulabh Supervisor were provided. The Contact details of these people are:-

Mr. Ved (Care-Taker) : 8585955020
Mr. Bholu Prasad (Electrician) : 9210167434
Mr. Shiv Kumar (Supervisor of Sulabh) : 8377883894
4. The house was informed in the PPT that the college would soon introduce the 2-Bin system for waste segregation.
5. The PPT was well-received by the entire house and thus the process regarding “Swachhta Ranking” got unanimous approval.
6. The meeting ended with thanks to the chair.

Minutes of the Staff Council Meeting held on 9th November, 2017.

1. The minutes of the staff council meeting held on 05.04.2017 were confirmed.
2. Admissions for the Academic Session 2017-18 were reported. The total number of Undergraduate Admissions for the session 2017-18 were 1347.
3. A detailed analysis of results of last semester was presented.
For courses where CGPA was less than desired, it was suggested that the problem should be addressed at micro level. Departments should carry out detailed analysis of results of their respective departments.
4. It was unanimously passed that an amount of Rs. 300 may be deducted from the salary of all teachers towards Staff Council Account.
5. It was requested to hold Departmental Alumni meets.
6. Dr. Vijay Kumar, Department of Botany, was appointed as convener of Remedial Classes.
7. The meeting ended with the vote of thanks to the chair.

Minutes of the Staff Council Meeting held on 4th April 2018.

1. The minutes of the staff council meeting held on 09.11.2017 were confirmed.
2. The Convenors of Staff Council Committees presented reports of their respective committees. It was observed that report of some committees were not presented as their convenors were absent. It was resolved that in future, if any convenor is absent, then a member of that committee must present the report or the report be submitted to the secretary, Staff Council.
3. The Teachers In-Charge for the Academic Session 2018-19 were announced. List is attached alongwith.
4. The Staff Council Committees for the Academic Session 2018-19 were formed. List is attached alongwith.
5. The starting of Entrepreneurship Development Cell and TEDxShivajicollege were reported.
6. The establishment of study centre for PCP (Personal Contact Programme) classes for SOL students were reported.
7. The meeting ended with the vote of thanks to the chair.

A meeting of Staff Council was held on Friday, 12th October, 2018 at 2pm in college auditorium. The following points were discussed:

1. The minutes of the Staff Council meeting held on 4th April 2018 were tabled and approved.
2. Admissions for the Academic Session 2018-19 were reported. Total admissions in Undergraduate courses is 1255, and in Post-graduate Courses it is 112.
3. A detailed analysis of results of examinations held in last Academic Session (2017-18) was presented.
4. Names were invited for committee for NIRF and other rankings. The House authorized the Principal to form the committee.
5. Approval for Literary Society and SPADE was sought, to be included in the list of Staff Council Committees. The house approved the same.
6. All Teacher In Charges and Conveners of various committees were requested to send detailed reports of their events, as well as photographs alongwith media coverage, if any , after every event, to college.
7. On the issue of the introduction of a new course in the College, the House decided that we must apply for Bachelor of Management Studies (BMS) course and also try to get B.Sc.(Hons.) Computer Science, for which approval has already been obtained, and these courses should not come at the cost of any other course.
8. It was suggested that the work related to compilation and editing of the Annual Report should be entrusted to the Department of English. However, two teachers of Department of English (Ms. Sonali and Ms. S Hangzo) disagreed with the proposal.
9. The meeting ended with the vote of thanks to the chair.

Minutes of the Staff Council Meeting held on 25th March, 2019

1. The minutes of the staff council meeting held on 12th October, 2018 were confirmed.
2. The respective Convenor of Staff Council Committees presented reports of their committees.
3. The Teachers In-Charge for the Academic Session 2019-20 were announced. List is attached alongwith.
4. The Staff Council Committees for the Academic Session 2019-20 were formed. List is attached alongwith.
5. The Council resolved to open Sports and ECA admissions in the ratio of 3:2 (That is, 3% for Sports and 2% for ECA). ECA quota will include NSS and NCC also. A committee was constituted consisting of Admission Committee Convenor, Cultural, NSS, NCC and Sports Convenor to work out modalities for admissions under Sports and ECA quota.
6. It was unanimously consented by faculty members to extend a contribution of Rs. 300 for expenses incurred towards staff council, for the time being.
7. The meeting ended with a vote of thanks to the chair.

Minutes of the Staff Council Meeting held on 16th December 2019

1. The minutes of the staff council meeting held on 25th March 2019 were confirmed.
2. Admissions for the Academic Session 2019-20 were reported.
3. A detailed analysis of results of examinations held in last Academic Session (2018-19) was presented.
4. New ADD On courses were reported to the Staff Council.
5. The meeting ended with a vote of thanks to the chair.