

GRIEVANCE REDRESSAL
@ Shivaji College

Guidelines and Policy Document

ORDINANCE XV-B: Maintenance of discipline among Students of the University	View Document	View Prospectus 2016-17
ORDINANCE XV-C: Prohibition and Punishment for Ragging	View Document	View Prospectus 2017-18
ORDINANCE XV-D/The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)	View Document	View Prospectus 2018-19
		View Prospectus 2019-20
		View Prospectus 2020-21

Shiv Kumar Sahdev

Dr. Shiv Kumar Sahdev
अध्यापक प्राध्यापक / Officiating Principal
शिवाजी महाविद्यालय / Shivaji College
(दिल्ली विश्वविद्यालय) / (University of Delhi)
राजा गार्डन, नई दिल्ली-110027
Raja Garden, New Delhi-110027

Constituent Committees

	Grievance Redressal Committee at College Level (under the UGC Grievance Redressal Regulations, 2012)	Anti Ragging Committee + Anti Ragging Squad	Student Advisory Committee	Discipline Committee	Internal Complaints Committee against Sexual Harassment	Link to the relevant document
2015-16		<ol style="list-style-type: none"> 1. Dr. S.S. Rana 9810168160 2. Dr. Vandana Katoch 9871242812 3. Ms. Nishtha Srivastava 9811596593 4. Dr. Sunita Singh 9811750581, 9811750815 5. Ms. Jayita Thakur 9717675292 6. Mr. Uttam Kumar Sinha 9868932301 7. Dr. Sukhram 7827267822 8. Dr. Misha Yadav 9671116513 9. Dr. Smita Tripathi 9540393654 	Dr. Indira Chaudhary (Convener) Ms. Santosh Duggal Dr. Darshan Malik Dr. Rajni Kanojia Ms. Deepika Yadav Dr. Kumari Priyanka Dr. Misha Yadav	<ol style="list-style-type: none"> 1. Dr. Darshan Malik (Convener) 9711191055 2. Dr. T.S. Rana 9818312789 3. Mr. Ramesh Malik 9990341949 4. Dr. Rahul Singhal 9811147676 5. Dr. Nimita Kant 9871620360 6. Dr. Kranj Bamel 9871821477 Ex-Officio Members <ol style="list-style-type: none"> 1. Dr. Indira Chaudhary 9810077368 2. Dr. Rajinder Singh 9711375578 3. Ms. Deepthi 8377969463 4. Dr. Mridula Budhraj 9212500143 5. Mr. Guarav Goel 9868488345 		View Document
2016-17	i). Nominee of the Governing Body - Chairman Prof. Ashok Prasad, Department of Chemistry, University of Delhi ii). Three senior teachers on rotation basis nominated by the Chairman, Governing Body - Members a). Dr. B.S. Dahiya, Associate Professor, Department of Geography b). Dr. Dinesh Yadav, Associate Professor, Department of Political Science c). Dr. Indira Chaudhary, Associate Professor, Department of Zoology iii). One Student Representative based on academic merit - Member Ms. Rishija Mangla, B.Sc. Mathematics (Hons.)	Dr. Tejbir Singh Rana (Convener) Ms. Siamliarung Hangzo Dr. Bhaskar Mohan Kandpal Dr. Manish Kumar Sachdeva Ex Office: 1) Convener, Student Advisory Committee: Dr. Anuradha Mal 2) N.C.C. In-charge: Dr. Rajinder Singh (Boys Wing). Ms. Raj Kumari (Girls Wing) 3) N.S.S. In-charge: Dr. Mridula Budhraj 4) Sport In-charge: Mr. Guarav Goel.	Dr. Anuradha Mal (Convener) Dr. V.P.S. Malik Dr. Manjula Singh Dr. Tejbir Singh Rana Dr. Rajni Kanojia Dr. Sonali Garg Ms. Ritu Madan	Dr. Rashmi Wardhan (Convener) Dr. Shiv Kumar Sahdev Dr. Lalita Rana Mr. Mukesh Singh Ms. Sonali Garg Dr. Anjali Raman Dr. Manish Kumar Sachdeva Ms. Nishtha Srivastava Dr. Meghraj Meena Dr. Varun Gulati Ex Office: Convener of Student Advisory Committee: Dr. Anuradha Mal N.C.C. Incharge (Boys Wing) Dr. Rajinder Singh N.C.C. Incharge (Girls Wing) Ms. Raj Kumari N.S.S. Incharge: Dr. Mridula Budhraj Sports Incharge: Mr. Guarav Goel.		View Document View Prospectus 2016-17
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<p>2019-20</p>	<p>i). Nominees of the Governing Body - Chairman Shri S.C. Bhatia ii). Three senior teachers on rotation basis nominated by the Chairman, Governing Body - Members a). Ms. Suman Kharbanda, Associate Professor, Department of Commerce b). Dr. Manjula Singh, Associate Professor, Department of Chemistry iii) One Student Representative based on academic merit - Member Ms. Rishija Mangla, B.Sc. Mathematics (Hons.)</p>	<p>Dr. Poonam Singh (Convenor) Dr. Dharam Vir Chikara Dr. Anil Krishan Aggarwal Dr. Arun Vir Singh Dr. Ritu Madan Ex Office: 1) Convenor, Student Advisory Committee: Mr. Mukesh Kumar Singh 2) N.C.C. In-charge: Dr. Rajinder Singh(Boys Division) Ms. Deepthi (Girls Wing) 3) N.S.S. In-charge: Dr. Ruchira Dhingra 4) Sports In-charge: Mr. Gaurav Goel.</p>	<p>Dr. Poonam Singh (Convenor) Dr. Dharam Vir Chikara Dr. Anil Krishan Aggarwal Dr. Arun Vir Singh Dr. Ritu Madan Ex Office: 1) Convenor, Student Advisory Committee: Mr. Mukesh Kumar Singh 2) N.C.C. In-charge: Dr. Rajinder Singh(Boys Division) Ms. Deepthi (Girls Wing) 3) N.S.S. In-charge: Dr. Ruchira Dhingra 4) Sports In-charge: Mr. Gaurav Goel.</p>	<p>Dr. Anil Aggarwal (Convenor) Dr. Arun Vir Singh Dr. Nand Gopal Giri Dr. Sunita Gupta Dr. Ramesh Malik Ms. Bharti Ms. Nimta Kant Dr. Rajinder Singh Dr. Prabudh Mishra Dr. Renu Baweja Dr. Sukram Dr. Meghraj Meena Ex Office Convenor of Student Advisory Committee Mr. Mukesh Kumar Singh N.C.C. Incharge (Boys Division) Dr. Rajinder Singh N.C.C. Incharge (Girls Wing) Ms. Deepthi N.S.S. Incharge: Dr. Ruchira Dhingra Sports Incharge: Mr. Guarav Goel.</p>	<p>TEACHING MEMBERS : Dr. Sunita Singh (Dept. of Biochemistry (Convenor) 9811750581, 9811750815 sunitasingh@shivaji.du.ac.in) Dr. Nimta Kant (Dept. of Zoology 9871620360 nimitakant@gmail.com) Dr. Deepika Yadav (Dept. of Zoology 9873024433 dy_277@yahoo.com) Dr. Pratima Rani Sardar (Dept. of Botany 9971987997 pratimasardar07@gmail.com) Dr. Prabhudh Kumar Mishra (Dept. of Geography 9899044765 prab19@gmail.com) Dr. Jayita Triakur (Dept. of Biochemistry 9717675232 jayita.t@gmail.com) NON-TEACHING MEMBERS : Ms. Neha Bhatnagar (Junior Assistant 9990427733 saxenanaina87@gmail.com) Ms. Pooja Ujainwal (Library Attendant 9891379557 poojaujainwal123@gmail.com) LEGAL & NGO REPRESENTATIVES Ms. Sumitha. (Lawyer 9899077660) Mrs. Shobha Lal (Honorary Secretary Gurgaon Gramin Mahila Mandal 9910403229 gmmgrg@gmail.com) STUDENT MEMBERS Ms. Divya Aggarwal (B.Sc. (H) Botany 9911587057 aggarakdivya17@gmail.com) Mr. Vijay Palve (B.A. (H) English 8383874584 vbpalve27@gmail.com) Mr. Ankit Joshi (B.A. (Hons.) Business Economics 9540178082 ankitjoshi0722@gmail.com)</p>	<p>View Document</p>	<p>View Prospectus. 2019-20</p>
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College Grievance Redressal Mechanism

A College level Grievance Redressal Committee is being constituted under the UGC Grievance Redressal Regulations, 2012 consisting of the following members:

- i). Nominee of the Governing Body - Chairman
- ii). Three senior teachers on rotation basis nominated by the Chairman, Governing Body - Members
- iii) One Student Representative based on academic merit - Member

The role of this committee is to look into the student grievances and offer the various timely redressal measures. Students can submit their grievances via online through College Website or offline in the college office including examination, admission, facilities, and ragging and sexual-harrasment related grievances. The names of the Grievance Redressal Committee members have been uploaded in the College Website and are also mentioned in the College Prospectus for a particular session.

Furthermore, the College also constitutes the Student Union Advisory Committee which has been formed to promote mutual contact, a democratic outlook and a spirit of camaraderie among the students of the college. The committee works to nurture social, cultural and intellectual development of students. It tries to create consciousness among students of the college regarding events taking place around them, with a view to educate them as responsible citizens and to build up a healthy students' movement. The committee has regular interactions with the student representatives to discuss matters concerning them. The aim of the Committee is to maintain peace, discipline, law and order in the college campus.

The College has further uploaded the following Guidelines and Policy Documents on the College Website and Prospectus to make the students well aware of their responsibilities and the need for maintaining college decorum and discipline in order to make our college a safer environment against any such activities.

1. ORDINANCE XV-B: Maintenance of discipline among Students of the University
2. ORDINANCE XV-C: Prohibition and Punishment for Ragging
3. ORDINANCE XV-D/The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

This informs students about the policy of Zero Tolerance to Ragging that the college upholds, the violation of which welcomes strict actions. Each student is further given a copy of UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 via prospectus and the student and parent/ guardian at the time of admission are required to submit the affidavits and undertaking to strictly adhere to these regulations failing which he /she will be liable for punishment under the law.

The College further comprises of a Discipline Committee,
Anti Ragging Committee + Anti Ragging Squad, Internal Complaints Committee against Sexual Harassment for the smooth functioning and conduct of college.

View Prospectus 2017-18	View Prospectus 2018-19	View Prospectus 2019-20	View Prospectus 2020-21
View Student-Parent Affidavit to Anti-Ragging		View DU-Student Grievance Form	
View Picture of Anti-Ragging Board in Shivaji College			View Prospectus 2016-17
View College- Student Grievance Form			

Recorded Grievances and Redressal Information

S.NO.	Grievance Category / Type / Case	Date of Recorded Grievance	Date of Redressal / Action Taken
1	Argument between students	15/10/2019	25/10/2019
2	Abuse and Fight between students	02/08/2019	18/09/2019
3	Fight during farewell function	27/04/2019	13/05/2019
4	Fake Admit Cards	09/05/2019	10/05/2019
5	Unauthorised entry in the college premises	19/11/2019	25/11/2019
6	Fight outside the College Gate	08/04/2019	30/04/2019
7	Misuse of I-Cards in the Annual Fest of College	21/02/2019	05/03/2019
8	Fight between students	02/04/2019	02/04/2019
9	Fight between students	14/09/2018	13/11/2018
10	Misbehaviour with girl student	20/08/2018	21/08/2018
11	Fight Among students	02/08/2018	08/08/2018
12	Teasing Problem reported by student	23/04/2018	12/06/2018
13	Fight among students	14/09/2018	13/11/2018
14	General Teasing Activity	31/10/2017	31/10/2017
15	Psychological problem reported	23/03/2018	23/03/2018
16	Physical Abuse	16/11/2017	16/11/2017
17	Fight among students	02/11/2017	03/11/2017
18	Verbal Abuse	19/01/2017	30/01/2017
19	Misbehaviour with girl student	07/09/2016	07/09/2016

* For further details, the concerned files are available in the College Office.


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Conduct of Awareness Programs in the College Campus

Name of society / committee etc	Academic Session	Type of the Activity	Name of the activity	Event Date	Link to relevant document
WDC	2015-16	WOMEN EMPOWERMENT	NSS and WDC wings of Shivaji College organized a National Seminar on "Woman, Crime and Law: Protection or Assertion?" during which Jijabai Awards were given to five achievers who have worked towards the cause and development of society at the grass root level. A panel discussion on "Woman, Crime and Law: Is it about Protection or Assertion?" was organized as part of the event.	31/03/2016	View Annual Report 2015-16
		WOMEN EMPOWERMENT	Workshop on self defence and a workshop on 'Mental- disorders; Identification and Treatment' were also organised by WDC and NSS of Shivaji College. The prestigious Jijabai Awards were given to extraordinary women achievers.	31/03/2016	
	2016-17	WOMEN EMPOWERMENT	Ab Aur Nahin Workshop on Domestic Violence by Maitri India Seminar – Engaging Men for Social Justice by Menengage Delhi Inter College Competitions Poster Making Competition Caricature Competition	26/08/2016	View Annual Report 2016-17
		WOMEN EMPOWERMENT	Mera Wajood Seminars Exploring the Self through the Lens of Gender by Nazariya Gender Equality- Session by Menengage Delhi and One Billion Rising	07/10/2016	
		WOMEN EMPOWERMENT	National Symposium : Being a Woman - Gender Fair Panel Discussion : Gender Identity : Myth or Reality Seminar - Rights of Women Workers Workshop - Reflection : Impact of Gender on the Lives of Men & Boys Inter College Competitions Poster Making competition Just a Movie Minute Photography Competition Debate Competition- Feminism is New Patriarchy Awareness through Theatre performances Performance by Asmita Theatre Darr by Breakthrough Play on Sexual Harassment -OBR Jijabai Award Ceremony	02/02/2017 & 03/02/2017	
		WOMEN EMPOWERMENT	International Women's Day Inter College Competitions Poster Making Competition Slogan Writing Awareness Campaign : Bura Mano Holi Hai – Engaging Men and Boys to Stop Harassment during Holi	08/03/2017	
	2017-18	WOMEN EMPOWERMENT	Legal Round Table -"Sexual Harassment at Public Places" in collaboration with Safecity and She the People	24/08/2017	View Annual Report 2017-18
		WOMEN EMPOWERMENT	Gender and Media: From Margins to Mainstream workshop in collaboration with Breakthrough and Alliance India	19/09/2017	
		WOMEN EMPOWERMENT	Khwabeda'- International Day for The Girl Child Inter College Competitions Slam Poetry Poster Making Slogan Writing Movie screening - Girl Rising	11/10/2017	

		WOMEN EMPOWERMENT	Gender Fair – Redefining Womanhood-Inspire, Empower, Act! Panel Discussion : 'Intersectionality and Gender Inequality' Discussion- Coffee pe Charcha with Film maker Sudipto Sen and RJ Divya Stand up comedy Act Inter College Competitions: Rangoli Making, Face Painting, Slam Poetry, Debate Competition Awareness through Theatre performance Performance by Nari Gunjan Band Jijabai Award Ceremony	30/01/2018 & 31/01/2018	
		WOMEN EMPOWERMENT	International Women's day on with a series of competitive events like photo talk highlighting body image myths and Open Mic Inter College Competitions Photo Talk Open Mic	08/03/2018	
	2018-19	WOMEN EMPOWERMENT	Environment and Changing Gender Equations, Series of Seminars on Women and Health, Patriarchy at work in different spaces: Workspace, Domestic space, Public space, Barriers of Entry for Women in State and National Politics; Media from Women's Perspective; Jijabai Award Ceremony	15/01/2019 & 16/01/2019	View Annual Report 2018-19
		WOMEN EMPOWERMENT	Orientation Program	01/08/2018	
		WOMEN EMPOWERMENT	Self-Defence Workshop for Girls	20/08/2018 - 24/08/2018	
		WOMEN EMPOWERMENT	Gender Sensitisation Programme:	31/08/2018	
		WOMEN EMPOWERMENT	International Women's Day: Talks on Does the Glass Ceiling Exist?	08/03/2019	
	2019-20	WOMEN EMPOWERMENT	Orientation Program	09/08/2019	View Annual Report 2019-20
		WOMEN EMPOWERMENT	Self Defence Workshop AATMBAL: Raised to Fight Injustice was organised by WDC in collaboration with Delhi Police.	02/09/2019 - 06/09/2019	
		WOMEN EMPOWERMENT	WDC organised a workshop in collaboration with ITC VIVEL as part of its brand philosophy of Ab Samjhauta Nahin (No more compromises): Know Your Rights.	20/09/2019	
		WOMEN EMPOWERMENT	Gender Sensitisation Programme was organised by WDC in collaboration with Srijanatmak Manushi Sanstha (SMS), NGO to make students aware of modern-day issues of gender parity.	01/11/2019	
		WOMEN EMPOWERMENT	WDC organised a two-day International Conference on Women's Leadership for Global Peace and Prosperity, sponsored by University Grants Commission (UGC). The Chief Guest for the Conference was Smt. Baby Rani Maurya, Governor, Hon'ble Governor of Uttarakhand.	09/01/2020-10/01/2020	
		WOMEN EMPOWERMENT	Webinar on 'Mind Matters: Coping with Stress' organised by the Women Development Cell (WDC) under the aegis of IQAC.	11/05/2020	
		WOMEN EMPOWERMENT	International Webinar on Psychological Well-Being and COVID 19: An Internal Journey organised by the Women Development Cell (WDC) under the aegis of IQAC.	07/05/2020	
	All Years	CERTIFICATE COURSE	Awareness on Legal Prospects- This course is conducted in collaboration with West Delhi Legal Services Authority The course aims to make the participants aware of their rights and responsibility. It covers various Acts and Laws which could be useful to any Indian and helps them to be responsible citizens of the country. This course largely benefits students aspiring to take up career in Law or the Civil Services. The College conducts this course free of cost and the resource persons are high ranking personnel from Judiciary including senior Judges. It is mandatory to attend all classes in this course to earn a certificate.	-	View Course Information - Awareness on Legal Prospects


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