2015-2016 ADD ON/CERTIFICATE PROGRAMS
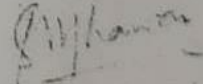
SHIVAJI COLLEGE
University of Delhi

Dated: 21.09.2015

NOTICE

1. The classes for Banking Financial Services and Insurance (BFSI) shall begin on Sunday 10:00 am, 27th September, 2015 in the Room no.8.

2. All students who have registered are requested to be present. Students who have not registered or not paid fees can also do so latest by Thursday, September 24. This is the last opportunity.

3. The course is conducted by NIIT in collaboration with NSDC. If students have any queries and regarding the course they can contact Mr. Abhishek Chaudhary at 9971003158, abhishekchaudhary@niit.com.

4. Fee schedule for two semesters (I year)

   Rs. 1000   -   By September, 24th
   Rs. 2000   -   October – 20th to 27th
   Rs. 2000   -   January – 10th to 17th

Students are requested to regularly check the college website for more details of the course.

Principal

EXPRESSION OF INTEREST

We request your valuable time to fill up the details given below as an expression of interest to integrate skill development into the academic cycle of the college as an add course. The main objective of this would be to enhance employability skills of the students as per the demand of the industry.

1. Name of the College...... SHIVAJI COLLEGE
2. Area in which college is located...... RING ROAD, RAJA GARDEN
3. Academic Steams offered
   - Arts ✓
   - Commerce ✓
   - Science ✓

4. Are you currently implementing any skill development / employability linked courses?

   Yes ☐

   No ✓

If yes please mention the courses ....

(If NO then please directly go to question No. 7)

5. Are the students receiving appropriate placements? Yes/No ☐
6. Are the courses mapped to NSQF? Yes / No ☐
7. Would you be keen to help implement skill development courses? Yes/No YES
8. Please indicate any 3 sectors for implementation? (refer to the list of courses enclosed)

   1) IT-ITES   2) BFSI   3.) MEDIA & ENTERTAINMENT

9. Name and contact details of the nodal officer nominated

   Name ...... DR. SHIV KUMAR SAHDEV

   Contact Details ...+91 - 9999993000

Name of the college Principal... Dr. SHASHI NIJHAWAN

Contact Details ..... +91 - 9868183049 , 011-25192505

Signature........ Nijhawan

Skilful Step

Shivaji College is offering placement linked skill development training to the students as a part of MOU signed between University of Delhi and National Skill Development Corporation (NSDC) in November 2014. It is a matter of pride that in the first year of its implementation our College has to its credit, highest number of enrolments in the University of Delhi. The Add-On-Courses Committee of the College is coordinating the implementation of these programs under convenership of Mrs Usha Sharda along with the Principal, Dr. Shashi Nijhawan who is personally involved in the project right from the start.

In this collaborative project, the College is successfully running three courses viz. Banking Finance and Insurance Services, Media & Entertainment and Automotive. These are taught by instructors from NSDC training partners NIIT, Ants Consulting and Safe-educate respectively. The classes are held on Saturday evening and Sunday morning, thus the infrastructure like class rooms, labs, projectors etc. which is otherwise idle on weekends, is productively used for benefit of the students.

Towards the end of their training, students will undergo assessment and certification by respective sector skill councils of Government of India. A placement drive shall be organised in association with the NSDC Training partners and Sector Skill Councils post completion of training and assessment of students.

It is a good opportunity for the students to supplement their theoretical knowledge with practical training and improve employability in the increasingly competitive job market of India .The committee makes continuous efforts to improve the quality of these courses –student feedbacks have been taken after the first semester, on the basis of which valuable suggestions have been given to NSDC and training partners for improving the syllabi.

We have received a good response from the students this year and hoping that the efforts are fruitful, we expect more students to avail this opportunity in future. This endeavor is an enthusiastic contribution of Shivaji College to the Prime Minister's mission of Skill development in India.

Suman
Kharbanda

Nodal Officer for Skill Development Courses

(Associate Professor

Department of Commerce)

कुशल कदम

शिवाजी कॉलेज के बीच के एक भाग के समझौता ज्ञापन पर हस्ताक्षर किए के रूप में प्लेसमेंट से जुड़े कौशल विकास के छात्रों को प्रशिक्षण दे रहा है दिल्ली विश्वविद्यालय और राष्ट्रीय कौशल विकास निगम (NSDC) नवंबर 2014 में। यह है कि इसके कार्यान्वयन के प्रथम वर्ष में हमारे कॉलेज अपनी क्रेडिट, दिल्ली विश्वविद्यालय में एनरोलमैंट की उच्चतम संख्या के लिए गर्व की बात है। Add पर पाठ्यक्रम समिति कॉलेज के प्राचार्य, डॉ. शशि निझावन जो शुरू से ही सही इस परियोजना में व्यक्तिगत रूप से शामिल है के साथ साथ श्रीमती उषा शारदा की convenership के तहत इन कार्यक्रमों के कार्यान्वयन के समन्वय है।

इस सहयोगात्मक परियोजना में, कॉलेज सफलतापूर्वक तीन पाठ्यक्रमों अर्थात चल रहा है बैंकिंग वित्त और बीमा सेवाओं, मीडिया और मनोरंजन और मोटर वाहन। इनमें से प्रशिक्षकों द्वारा सिखाया जाता NSDC प्रशिक्षण भागीदारों एनआईआईटी, चींटियों परामर्श और सुरक्षित को शिक्षित क्रमशः. टीवह कक्षाएं आयोजित की जाती हैं पर शनिवार शाम और रविवार की सुबह, इस प्रकार वर्ग कमरे, प्रयोगशालाओं, प्रोजेक्टर आदि जो अन्यथा सप्ताहांत पर, निष्क्रिय हो जैसे बुनियादी सुविधा से लाभ उठाने प्रयोग किया जाता है छात्रों के लाभ के लिए.

उनके प्रशिक्षण के अंत की ओर, आकलन और भारत सरकार के संबंधित सेक्टर कौशल परिषदों द्वारा प्रमाणन के छात्रों से गुजरना होगा। NSDC प्रशिक्षण भागीदारों के साथ सहयोग में एक प्लेसमेंट ड्राइव आयोजित करेगा और सेक्टर परिषदों कौशल प्रशिक्षण के पूरा होने और छात्रों के आकलन पोस्ट.

यह व्यावहारिक प्रशिक्षण के साथ उनके सैद्धांतिक ज्ञान पूरक और भारत के तेजी से प्रतिस्पर्धी रोजगार के बाजार में रोजगार में सुधार करने के लिए छात्रों के लिए एक अच्छा अवसर है। समिति ने ये की गुणवत्ता में सुधार करने के लिए सतत प्रयास करता है पाठ्यक्रम-छात्र feedbacks प्रथम सेमेस्टर, जिसके आधार पर मूल्यवान सुझाव दिये गये NSDC और भागीदारों के प्रशिक्षण के लिए पाठ्यक्रमों में सुधार करने के लिए के बाद लिया गया है।

हम इस वर्ष के छात्रों से एक अच्छी प्रतिक्रिया मिली है और उम्मीद है कि सार्थक प्रयास कर रहे हैं, हम भविष्य में इस अवसर का लाभ ले करने के लिए और अधिक छात्रों की उम्मीद है। इस प्रयास शिवाजी कॉलेज के एक उत्साही योगदान कौशल के विकास में भारत के प्रधानमंत्री के मिशन के लिए है।

सुमन खरबंदा

कौशल विकास पाठ्यक्रमों के लिए नोडल अधिकारी

(एसोसिएट प्रोफेसर

वाणिज्य के विभाग)

Shivaji College offers placement linked skill development training|in partnership with National Skill Development Corporation

- Part of joint '**Skill Development**' programme run by Delhi University and National Skill Development Corporation for under graduates.
- Training commenced for 100 students in 3 batches of Banking Finance and Insurance Services.
- 45 students enrolled in Healthcare, Media and Entertainment and Automotive Sectors.

New Delhi, Oct 1, 2015: Shivaji College is offering placement linked skill development training to the students as a part of MOU signed between Delhi University and National Skill Development Corporation. The college has enrolled around 150 students, highest number of enrolments in any college in this year.

Shivaji College has provided the required infrastructure like classrooms, projectors and labs for practical sessions for successful implementation of the programme. Mrs Suman Kharbanda and Mrs Usha Sharda are coordinating the implementation of these programs along with their committee. Principal Dr Shashi Nijhawan is personally involved in the project right from technical presentations of the partners, to motivating the students and allocating the staff.

This training programme will get concluded by February 2016. A placement drive will be organised in association with the NSDC Training partners and Sector Skill Councils post completion of training and assessment of students.

Commenting on this initiative, **Mr. Dilip Chenoy, MD & CEO, National Skill Development Corporation** said, "NSDC is pleased and honored to partner with Delhi University. It is a good opportunity for the students to supplement their theoretical knowledge with practical hands-on training that will improve their employability in the increasingly competitive job market in the country and transform their lives."

"We plan to commence similar kind of trainings in other colleges of DU where admissions are currently going on. NSDC training partners such as Safe-educate, NIIT, Ants Consulting and Skill Tree are implementing the programme across the identified sectors. Towards the end of training, all the students will undergo assessment and certification by respective sector skill councils." He further added.

Commenting on this initiative, **Principal, Dr. Shashi Nijhawan** said, "We are happy to collaborate with NSDC for skill development of students of our college. These courses are expected to make our students employable by the time they complete their graduation. We have got a good response from the students and expect that more and more students will avail this opportunity."

"We are quite excited by the overwhelming response of students and hope to give additional value to their graduation" said Mrs. Suman Kharbanda, who is regularly in touch with NSDC for smooth running of the Courses.

The MoU between National Skill Development Corporation & Delhi University was signed in November last year. NSDC has already completed the pilot program in Dayal Singh College. Almost 70% students have been placed in jobs post their assessment and certification.

The objective of the MoU is to improve the employment potential of the students of the University of Delhi with systematic training, certificates of competency, and placement assistance. The various programmes offered are aligned to Qualification Packs (QP) and National Occupational Standards (NOS) developed by NSDC through Sector Skill Councils, so as to bridge the gap of industry requirement for suitable jobs.

About NSDC

National Skill Development Corporation (NSDC) is a unique Public Private Partnership (PPP), with 51 percent equity held by private sector and the balance 49 percent by the Union Government. Formed in 2010, NSDC is a professionally run not-for-profit company that includes 37 Sector Skill Councils and over 249 training partners with over 3222 training centers spread across over 516 districts in the country. NSDC is mandated to skill 150 million Indians by 2022.

Over the last 5 years, under NSDC, more than 55, 12,894 (cumulatively) have been skilled and more than 23,52,869 (cumulatively) placed.

For more information on NSDC kindly visit our website, and social media pages:

www.nsdcindia.org
https://www.facebook.com/NSDCIndiaOfficial
www.twitter.com/NSDCIndia

For Further information please contact:

Vikram Mahajan
9810225845
vikram.mahajan@ogilvy.com

शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)
NAAC ACCREDITED "A" GRADE COLLEGE

PART TIME CERTIFICATE COURSE IN GERMAN LANGUAGE

Admission Guidelines

Shivaji College is offering a part time Certificate Course in German Language. This course spreads over two semesters and is run as per the official guidelines of the University of Delhi. The syllabus prescribed by the Department of the German and Roman Studies, University of Delhi, is taught and students take the examination prepared and administered by the University of Delhi. The teachers for these courses are deputed by the relevant department of the University of Delhi, and they may change on session to session or year to year basis. The Examinations will be held as per guidelines and date sheet of University of Delhi and the College is not responsible for adjustment of examination dates. A student shall be awarded a certificate after clearing the examinations at end of each semester as per University rules.

Minimum Eligibility: 45% marks at the Senior School Certificate Examination (Class XII) and should have studied English Language in Class XII.

The Course is open to bona-fide Indian nationals satisfying the eligibility criteria. However, students of Shivaji Colleges shall be given preference during screening.

No of seats: 45. (If the number of registrations exceeds 45, admission will be based on merit)

Admission Forms: available on College website and in College Office from July 16 to 25 ,2018

Last date of submission of form: July 25, 2018

Display of Admission List: July 27 on College Website and notice boards.

Payment of Fee: July 30 to August 1, 2018, 10 am to 1 pm in College Office or through Paytm

Course fee: Rs. 9500 (Rs. Nine thousand five hundred only) for two semesters inclusive of examination fee. The fee is Non-refundable.

Fee payment: Online through PaytM or College office.

Class Timings : 7am to 9 am on Wednesday, Friday and 9-11 am on Saturdays.

Please note:

1. Classes shall begin in first week of August. The days of class may change subject to availability of faculty. The information shall be displayed in advance.
2. The college reserves the right to cancel admission of any student found in any act of indiscipline, misbehaving with peers and staff or damaging the College property.
3. If the number of students admitted to the course is not sufficient enough to start a batch, the College shall refund full fee of the student.
4. On being granted admission, outside candidates should mandatorily get a copy of their I-card stamped from Shivaji College office and show the same at the time of entry in College for the classes. Those who do not have an I card should use a copy of their Aadhar Card. Admission to College shall not be granted otherwise.

List of documents required for admission to part time Certificate Course in German Language

One set photocopy self-attested & original for verification

1. Date of birth certificate

2. Class12th marksheet/graduation marksheet / last examination passed.

3. Passing certificate of 12th / graduation

4. Character certificate latest

6. Two photographs passport size

7. I-card of the college (if not from Shivaji College)

for   **Course Coordinator**

Dr. Shashi Nijhawan
Principal

Shivaji College

UNIVERSITY OF DELHI

ACCREDITED BY NAAC WITH 'A' GRADE

Raja Garden, Ring Road, New Delhi – 110027

Form. No. - _____

Passport
Size Photograph
(Self-Attested)

For Office Use (कार्यालय द्वारा भरा जाए)
College Roll No. (महाविद्यालय अनुक्रमांक संख्या)_____
Receipt No. (रसीद संख्या)_____
Date (दिनांक)_____

SHORT TERM ADD-ON COURSES

PART TIME CERTIFICATE COURSE IN GERMAN LANGUAGE

ADMISSION FORM

1. Name पूरा नाम (in BLOCK LETTERS (स्पष्ट अक्षरों में)) _____

2. Date of Birth (जन्मतिथि)_____ E-mail_____ Mobile No. & Tel. No._____

3. Sex_____ 4. Religion_____ 5. Married/Unmarried (विवाहित/ अविवाहित)_____

6. Father's Name (पिता का नाम)_____ Mobile No/Office No.,_____

   Profession & Annual Income (व्यवसाय एवं आय)_____

7. Mother's Name (माता का नाम)_____ Mobile No/Office No.,_____

   Professional & Annual Income (व्यवसाय एवं आय)_____

8. Category GEN/SC/ST/OBC/PH/WARD _____

9. Local Address (स्थानीय पता)_____

   _____ Tel. No. (दूरभाष)_____

10. Permanent Address (स्थानीय पता)_____

11. Area (Rural/Urban)_____ 12. Current Residential Status (Hostel/PG/Day Scholars)_____

13. Aadhaar Card No. and Bank Details (Name, A/c No., IFSC Code)_____

   _____

14. Mode of Commuting to College (Own Vehicle/Metro/Bus/Other Means)_____

15. University Enrolment No. (विश्वविद्यालय का नामांकन संख्या)_____

(issued earlier by University of Delhi, If the candidate had earlier passed any course from Delhi University) (यदि दिल्ली विश्वविद्यालय द्वारा पहले निर्गत किया गया है।)

16. School/College Last Attended (पिछले विधालय /महाविद्यालय का नाम)_____

17. Qualifying Examination Passed/ Appeared (परीक्षा जो उत्तीर्ण की है / दी है)_____ Roll No. (अनुक्रमांक)_____ Year of passing _____

18. (a) Mother Tongue (मातृ भाषा)_____ (b) State of Domicile (अधिवास का राज्य)_____

19. Board/University from which Passed (मण्डल तथा विश्वविधालय, जहाँ से उत्तीर्ण हुए)_____

NOTE: Students wishing to be considered for more than one course must submit a separate application form for each course

जो छात्र एक से अधिक पाठ्यक्रमों के लिए आवेदक हो वे प्रत्येक पाठ्यक्रम के लिए अलग-अलग आवेदन पत्र भरी

Date: **Signature of the Applicant**

FOR OFFICE USE ONLY

Admitted Mr./Ms. _____   **Course** _____

Roll No. _____   **date** _____

PRINCIPAL	COORDINATOR	COURSE COORDINATOR	DEALING ASSISTANT

Note: List of documents to be enclosed (Self Attested Photocopy)

1. Date of Birth Certificate/ Class Xth Certificate
2. Class XIIth Marksheet & Certificate/ Last examination passed
3. Proof of Highest Qualification
4. Proof of Identity/Residence (For External Candidate)
5. Character Certificate Latest
6. Two Photographs passport size

2019-2020 ADD ON/CERTIFICATE PROGRAMS

- ## Certificate course in French language

शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)
NAAC ACCREDITED "A" GRADE COLLEGE

PART TIME CERTIFICATE COURSE IN FRENCH LANGUAGE

Admission Guidelines

Shivaji College is offering a part time Certificate Course in French Language. This course spreads over two semesters and is run as per the official guidelines of the University of Delhi. The syllabus prescribed by the Department of Germanic and Romance Studies, University of Delhi, is taught and students take the examination prepared and administered by the University of Delhi. The teachers for these courses are deputed by the relevant department of the University of Delhi, and they may change on session to session or year to year basis. The Examinations will be held as per guidelines and date sheet of University of Delhi and the College is not responsible for adjustment of examination dates. A student shall be awarded a certificate after clearing the examinations at end of session as per University rules.

Minimum Eligibility: 55% marks and above in English at the Senior School Certificate Examination (Class XII) or equivalent.

The Course is open to bona-fide Indian nationals satisfying the eligibility criteria. However, students of Shivaji Colleges shall be given preference during screening.

No of seats: 45. (If the number of registrations exceeds 45, admission will be based on merit)

Admission Forms: available on College website and in College Office from July 28 to August 7, 2019

Last date of submission of form: August 8, 2019

Display of Admission List: August 8, 2019 on College Website and notice boards.

Payment of Fee: August 8 to 10, 2019, 10 am to 1 pm in the College Office or through Paytm

Course fee: Rs. 15,000/- (Rs. Fifteen thousand only) for two semesters inclusive of examination fee. The fee is Non-refundable.

Fee payment: Online through PaytM or College office.

Class Timings will be notified on College website as per availability of Faculty.

Please note:

1. Classes shall begin in second week of August. The days of class may change subject to availability of faculty. The information shall be displayed in advance.
2. The college reserves the right to cancel admission of any student found in any act of indiscipline, misbehaving with peers and staff or damaging the College property.
3. If the number of students admitted to the course is not sufficient enough to start a batch, the College shall refund full fee of the student.
4. On being granted admission, outside candidates should mandatorily get a copy of their I-card stamped from Shivaji College office and show the same at the time of entry in College for the classes. Those who do not have an I-card should use a copy of their Aadhar Card. Admission to College shall not be granted otherwise.

List of documents required for admission to part time Certificate Course in French Language

One set photocopy self-attested & original for verification

1. Date of birth certificate

2. Class12th marksheet/graduation marksheet / last examination passed.

3. Passing certificate of 12th / graduation

4. Character certificate latest

5. Two photographs passport size

6. I-card of the college (if not from Shivaji College)

Course Coordinator

Dr. Shashi Nijhawan
Principal

Form. No. - _____

Passport
Size Photograph
(Self-Attested)

For Office Use (कार्यालय द्वारा भरा जाए)
College Roll No. (महाविधालय अनुक्रमांक संख्या)_____
Receipt No. (रसीद संख्या)_____
Date (दिनांक)_____

SHORT TERM ADD-ON COURSES

PART TIME CERTIFICATE COURSE IN FRENCH LANGUAGE

<u>ADMISSION FORM</u>

1. Name पूरा नाम (in BLOCK LETTERS (स्पष्ट अक्षरों में)) _____

2. Date of Birth (जन्मतिथि)_____E-mail_____Mobile No. & Tel. No._____

3. Sex_____4. Religion_____5. Married/Unmarried (विवाहित/ अविवाहित)_____

6. Father's Name (पिता का नाम)_____Mobile No/Office No.._____

  Profession & Annual Income (व्यवसाय एवं आय)_____

7. Mother's Name (माता का नाम)_____Mobile No/Office No.._____

  Professional & Annual Income (व्यवसाय एवं आय)_____

8. Category GEN/SC/ST/OBC/PH/WARD _____

9. Local Address (स्थानीय पता)_____

_____Tel. No. (दूरभाष)_____

11. Area (Rural/Urban)_____ 12. Current Residential Status (Hostel/PG/Day Scholars)_____

13. Aadhaar Card No. and Bank Details (Name, A/c No., IFSC Code)_____

_____

14. Mode of Commuting to College (Own Vehicle/Metro/Bus/Other Means)_____

15. University Enrolment No. (विश्वविधालय का नामांकन संख्या)_____

(issued earlier by University of Delhi, If the candidate had earlier passed any course from Delhi University) (यदि दिल्ली विश्वविधालय द्वारा पहले निर्गत किया गया है।)

16. School/College Last Attended (पिछले विधालय /महाविधालय का नाम)_____

17. Qualifying Examination Passed/ Appeared (परीक्षा जो उत्तीर्ण की है / दी है)_____Roll No. (अनुक्रमांक)_____Year of passing _____

18. (a) Mother Tongue (मातृ भाषा)_____(b) State of Domicile (अधिवास का राज्य)_____

19. Board/University from which Passed (मण्डल तथा विश्वविधालय, जहाँ से उत्तीर्ण हुए) _____

NOTE: Students wishing to be considered for more than one course must submit a separate application form for each course

जो छात्र एक से अधिक पाठ्यक्रमों के लिए आवेदक हो वे प्रत्येक पाठ्यक्रम के लिए अलग-अलग आवेदन पत्र भरें।

Date: **Signature of the Applicant**

FOR OFFICE USE ONLY

Admitted Mr./Ms. _____   **Course _____**

Roll No. _____   **date _____**

PRINCIPAL   **COORDINATOR**   **COURSE COORDINATOR**   **DEALING ASSISTANT**

Note: <u>List of documents to be enclosed (Self Attested Photocopy)</u>
  1. Date of Birth Certificate/ Class X[th] Certificate   2. Class XIIth Marksheet & Certificate/ Last examination passed
  3. Proof of Highest Qualification   4. Proof of Identity/Residence (For External Candidate)
  5. Character Certificate Latest   6. Two Photographs passport size

- ## **Certificate course in German language**

झिवाजी कॉलेज

(दिल्ली विश्वविद्यालय)

Shivaji College

(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE

PART TIME CERTIFICATE COURSE IN GERMAN LANGUAGE

Admission Guidelines

Shivaji College is offering a part time Certificate Course in German Language. This course spreads over two semesters and is run as per the official guidelines of the University of Delhi. The syllabus prescribed by the Department of the German and Roman Studies, University of Delhi, is taught and students take the examination prepared and administered by the University of Delhi. The teachers for these courses are deputed by the relevant department of the University of Delhi, and they may change on session to session or year to year basis. The Examinations will be held as per guidelines and date sheet of University of Delhi and the College is not responsible for adjustment of examination dates. A student shall be awarded a certificate after clearing the examinations at end of session as per University rules.

Minimum Eligibility: 55% marks and above in English at the Senior School Certificate Examination (Class XII) or equivalent.

The Course is open to bona-fide Indian nationals satisfying the eligibility criteria. However, students of Shivaji Colleges shall be given preference during screening.

No of seats: 45. (If the number of registrations exceeds 45, admission will be based on merit)

Admission Forms: available on College website and in College Office from July 28 to August 7, 2019

Last date of submission of form: August 8, 2019

Display of Admission List: August 8, 2019 on College Website and notice boards.

Payment of Fee: August 8 to 10, 2019, 10 am to 1 pm in the College Office or through Paytm

Course fee: Rs. 15,000/- (Rs. Fifteen thousand only) for two semesters inclusive of examination fee. The fee is Non-refundable.

Fee payment: Online through PaytM or College office.

Class Timings will be notified on College website as per availability of Faculty.

Please note:

1. Classes shall begin in second week of August. The days of class may change subject to availability of faculty. The information shall be displayed in advance.
2. The college reserves the right to cancel admission of any student found in any act of indiscipline, misbehaving with peers and staff or damaging the College property.
3. If the number of students admitted to the course is not sufficient enough to start a batch, the College shall refund full fee of the student.
4. On being granted admission, outside candidates should mandatorily get a copy of their I-card stamped from Shivaji College office and show the same at the time of entry in College for the classes. Those who do not have an I-card should use a copy of their Aadhar Card. Admission to College shall not be granted otherwise.

List of documents required for admission to part time Certificate Course in German Language

One set photocopy self-attested & original for verification

1. Date of birth certificate

2. Class12th marksheet/graduation marksheet / last examination passed.

3. Passing certificate of 12th / graduation

4. Character certificate latest

5. Two photographs passport size

6. I-card of the college (if not from Shivaji College)

Course Coordinator

Dr. Shashi Nijhawan
Principal

Shivaji College
UNIVERSITY OF DELHI
ACCREDITED BY NAAC WITH 'A' GRADE
Raja Garden, Ring Road, New Delhi – 110027

Form. No. - _____

Passport
Size Photograph
(Self-Attested)

For Office Use (कार्यालय द्वारा भरा जाए)
College Roll No. (महाविधालय अनुक्रमांक संख्या)_____
Receipt No. (रसीद संख्या)_____
Date (दिनांक)_____

SHORT TERM ADD-ON COURSES

PART TIME CERTIFICATE COURSE IN GERMAN LANGUAGE

ADMISSION FORM

1. Name पूरा नाम (in BLOCK LETTERS (स्पष्ट अक्षरों में)) _____

2. Date of Birth (जन्मतिथि)_____E-mail_____Mobile No. & Tel. No._____

3. Sex_____ 4. Religion_____ 5. Married/Unmarried (विवाहित/ अविवाहित)_____

6. Father's Name (पिता का नाम)_____Mobile No/Office No.._____

   Profession & Annual Income (व्यवसाय एवं आय)_____

7. Mother's Name (माता का नाम)_____Mobile No/Office No.._____

   Professional & Annual Income (व्यवसाय एवं आय)_____

8. Category GEN/SC/ST/OBC/PH/WARD _____

9. Local Address (स्थानीय पता)_____

   _____Tel. No. (दूरभाष)_____

10. Permanent Address (स्थानीय पता)_____

11. Area (Rural/Urban)_____ 12. Current Residential Status (Hostel/PG/Day Scholars)_____

13. Aadhaar Card No. and Bank Details (Name, A/c No., IFSC Code)_____

    _____

14. Mode of Commuting to College (Own Vehicle/Metro/Bus/Other Means)_____

15. University Enrolment No. (विश्वविधालय का नामांकन संख्या)_____

(issued earlier by University of Delhi, if the candidate had earlier passed any course from Delhi University) (यदि दिल्ली विश्वविधालय द्वारा पहले निर्गत किया गया है।)

16. School/College Last Attended (पिछले विधालय /महाविधालय का नाम)_____

17. Qualifying Examination Passed/ Appeared (परीक्षा जो उत्तीर्ण की है / दी है)_____Roll No. (अनुक्रमांक)_____Year of passing _____

18. (a) Mother Tongue (मातृ भाषा)_____ (b) State of Domicile (अधिवास का राज्य)_____

19. Board/University from which Passed (मण्डल तथा विश्वविधालय, जहाँ से उत्तीर्ण हुए)_____

NOTE: Students wishing to be considered for more than one course must submit a separate application form for each course

जो छात्र एक से अधिक पाठ्यक्रमों के लिए आवेदक हो वे प्रत्येक पाठ्यक्रम के लिए अलग-अलग आवेदन पत्र भरें।

Date: **Signature of the Applicant**

- -

FOR OFFICE USE ONLY

Admitted Mr./Ms. _____   Course _____

Roll No. _____   date _____

PRINCIPAL   **COORDINATOR**   **COURSE COORDINATOR**   **DEALING ASSISTANT**

Note: List of documents to be enclosed (Self Attested Photocopy)
1. Date of Birth Certificate/ Class X[th] Certificate
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5. Character Certificate Latest
6. Two Photographs passport size

- **Legal awareness course**

Legal Awareness Orientation Program

An orientation program on "Awareness Program on Legal Prospects" was organized by the Placement Cell of Shivaji College in collaboration with Delhi State Legal Services Authority & West District Legal Services Authority on 26th September, 2019 in the college auditorium at 12 P.M. The chief guest for the day was Mr. Kanwaljeet Arora (Member Secretary, DLSA). The motive of conducting the event was to provide the students with an idea of what they are going to study in their add-on course in legal awareness. Students from various streams, teachers and the supportive members of the cell were a part of this elucidative program. The event started with the lamp lighting by the guests of honor and the Placement Cell convenor, Suman Kharbanda. Dr. Anita Kapoor, the Vice-principal of Shivaji college warmly welcomed the guests with herbal plants. The social topics like domestic violence, Sexual harassment, me too movement, financial inability problem that affects both genders were discussed by the chief guest. Moreover, the more interesting discussion that made the students curious was the knowledge of Indian courts shared by Mr. Gautam Manan which was completely different from the one being aired on TV shows and movies. Dialogue on justice delayed and justice denied, justice hurried and justice buried caught all the attention. In the question - answer session, the guests were really amazed of the deep knowledge the students had about law and political cases. Mr. Kanwal answered all the queries and questions that the students asked him. The guests shared their life experience and congratulated students for joining the course.

WEST DISTRICT LEGAL SERVICES AUTHORITY

(Constituted Under the 'Legal Services Authorities Act, 1987', an Act of Parliament)
Under the Administrative Control of High Court of Delhi
Room No.295, Second Floor, Tis Hazari Courts, Delhi
Ph. : 23968052, Email : **west-dlsa@nic.in**
www.dslsa.org   24x7 Toll free Helpline Number: 1516

Schedule of Add on Course in Shivaji College

S.NO.	DATE & TIMINGS	TOPICS	SPEAKERS
1.	26th September 2019 12:00 pm to 02:00 pm	Inaugural Ceremony	Sh. Kanwal Jeet Arora, Ld. Member Secretary, DSLSA, Sh Vinod Kumar Meena, Ld. Secretary WDLSA and Sh. Sandeep Gupta, Ld. Secretary, CDLSA
2.	03rd October 2019 from 08:00 am to 09:00 am	Drugs and Substance Abuse	Ms. Nutan Kant (Clinical Psychologist/Counselor), SPYM (9312069542) Delhi
3.	04th October 2019 from 08:00 am to 09:00 am	Overview of Judicial System	Sh. Bharat Prashar, Ld. PC Act Special CBI Judge, Rouse Avenue
4.	15th October 2019 from 08:00 am to 09:00 am	Sexual Harassment of Women atWorkplace (Prevention, Prohibition & Redressal Harassment) Act, 2013	Sh. Vinod Kumar Meena, Ld. Secretray , West DLSA
5.	16th October 2019 from 08:00 am to 09:00 am	Fundamental Information about Right to Information Act-Practical Aspect	Dr. K.B.Rai, Former Advisor, Administrative Reforms Department, Governmnet of NCT of Delhi. (9810836548)
6.	19th October 2019 from 11:00 am to 12:00 pm	Domestic Violence Act & Property Rights	Ms. Ruchika Singla, Ld. Secretary , DLSA Rohini (North –west)
7.	21st October 2019 from 08:00 am to 09:00 am	Self defence training programme	Ms. Kiran Sethi, (9210698212) Sub –Inspector, Special Cell, Delhi.
8.	22nd October 2019 from 08:00 am to 09:00 am	PC & PNDT Act	Dr. Girish Shastri, Nodal Officer, (9810442846) West District, Delhi.
9.	30th October 2019 from 11:00 am to 12:00 pm	Victim Compensation Schemes, 2015 & The Maintanance and Welfare of Parents & Senior Citizen Act, 2007	Mr. Arvind Bansal, Ld. Secretray DLSA(North-East)

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10.	31st October 2019 from 11:00 am to 12:00 pm	Criminal Justice System & Anti Ragging Act	Sh. Sandeep Gupta, Ld. Secretary, Central DLSA
11.	01st November 2019 from 11:00 am to 12:00 pm	POCSO Act with special focus on the Girl child , Juvenile Justice Act: Rehabilitation and Reintegration of Children and Protection of Children & Child and Adolescent Labour (Prohibition and Regulation) Act, 1986	Ms. Tanvi Khurana, Ld. Secretary South East (DLSA)
12.	To be decided later	Certificate Distribution and Valedictory ceremony	Sh. Dharmesh Sharma, Ld. D&SJ/ Chairperson West DLSA, Tis Hazari Courts, Sh. Kanwal Jeet Arora, Ld. Member Secretary, DSLSA, Sh. Gautam Manan, Ld. Special Secretary, Sh Vinod Kumar Meena, Ld. Secretary WDLSA and Sh. Sandeep Gupta, Ld. Secretary, CDLSA

PLACEMENT CELL

SHIVAJI COLLEGE
Accredited with "A" Grade by NAAC
UNIVERSITY OF DELHI

PLACEMENT CELL
SHIVAJI COLLEGE

IN COLLABORATION WITH

DELHI STATE LEGAL SERVICES AUTHORITY
&
WEST DISTRICT LEGAL SERVICES AUTHORITY

ARE ORGANISING
AN
ADD-ON COURSE
ON
THE TOPIC

"LEGAL AWARENESS PROGRAM"

Course Coordinator :
Dr. Preeti Tewari
+91 98106 92582

Suman Kharbanda
Convenor

Dr. Shashi Nijhawan
Patron

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&
WEST DISTRICT LEGAL SERVICES AUTHORITY

Is Organising an Orientation Programme
On

"AWARENESS PROGRAM ON LEGAL PROSPECTS"

CHIEF GUEST : MR. KANWAL JEET ARORA
(Member Secretary, DLSA)

📅 26th September   🕐 12 noon   📍 Auditorium

Course Coordinator :
Dr. Preeti Tewari
+91 98106 92582

Suman Kharbanda
Convenor

Dr. Shashi Nijhawan
Patron

For more details contact:
Kashish Aggarwal (President) +91 97736 43905
Roshita Jain (Vice President) +91 90133 60107

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SHIVAJI COLLEGE
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UNIVERSITY OF DELHI

IN COLLABORATION WITH

DELHI STATE LEGAL SERVICES AUTHORITY
&
WEST DISTRICT LEGAL SERVICES AUTHORITY

Valedictory Session

Of the

ADD-ON COURSE

On

"LEGAL AWARENESS PROGRAM"

Course Coordinator :
Dr. Preeti Tewari
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Shivaji College

S.No.: SC/LAP/19-20

Credited 'A' Grade by NAAC

(University of Delhi)

And

West Delhi Legal Services Authority

Tis Hazari Court,under the agesis of Delhi State Legal Services Authority

Add-on course
Certificate

This is to certify that Dr./Mr./Ms._____ ,
_____Professor, Department of_____

has successfully completed the Add-on course in Legal Awareness Programme organised in October-November 2019.

Dr. Preeti Tewari	Sh. Gautam Manan	Sh. Kanwal Jeet Arora	Dr. Shashi Nijhawan
Programme Coordinator	Spl. Secretary, DSLSA	Member Secretary, DSLSA	Principal

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Shivaji College

S.No.: SC/LAP/19-20

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And

West Delhi Legal Services Authority

Tis Hazari Court,under the agesis of Delhi State Legal Services Authority

Add-on course
Certificate

This is to certify that Mr./Ms._____ a student of
_____ has successfully completed

the Add-on course in Legal Awareness Programme organised in October-November 2019.

Dr. Preeti Tewari	Sh. Gautam Manan	Sh. Kanwal Jeet Arora	Dr. Shashi Nijhawan
Programme Coordinator	Spl. Secretary, DSLSA	Member Secretary, DSLSA	Principal