



Supriya Kamna &lt;supriya.kamna@gmail.com&gt;

**Fwd: Open Book Examination- Paper setting under Annual mode**

1 message

Rabi Narayan Samantara <dr.rabisamantara@gmail.com>  
To: supriya kamna <supriya.kamna@gmail.com>

Sun, Aug 2, 2020 at 8:42 AM

----- Forwarded message -----

From: **UG Exam** <ugexam@commerce.du.ac.in>

Date: Fri 29 May, 2020, 11:58 PM

Subject: Re: Open Book Examination- Paper setting under Annual mode

To: &lt;chanchalchopra59@yahoo.in&gt;

Cc: &lt;dr.rabisamantara@gmail.com&gt;, &lt;meenav22@gmail.com&gt;

Dear Madam/Sir

The procedure for password protection is being attached for your reference.

Regards  
Team UG Examination

On Fri, May 22, 2020 at 11:25 PM UG Exam &lt;ugexam@commerce.du.ac.in&gt; wrote:

Dear Dr.Chanchal Chopra

JDM

**Convener**

Greetings from the Department of Commerce, Delhi School of Economics, University of Delhi!

We hope that things are fine at your end and you are able to negotiate the difficulties of this global pandemic.

In accordance with the University's guidelines regarding managing examinations and internal assessments of students in today's difficult times, the University is considering the option to conduct an Open Book Examination for **CBCS Course, Three Year Semester scheme (applicable for ex-students) and Annual Scheme (SOL)**. This remote examination shall be held for the first time and hence a lot of unanswered questions and apprehensions are there in mind. However, in order to facilitate academics with no loss to students, we need to gear up.

Complying to the directions and guidelines of the University, kindly follow the steps mentioned hereunder and send the question paper in time:

1. You are requested to prepare **THREE** sets of question paper based on Open Book Examinations (OBE) mode.
2. You are requested to contact other members of the Board for setting of question papers as per the enclosed guidelines. **You are also requested to ensure that the board of paper setters moderates the question papers before submission.**
3. **Only the convener of board of paper setters is responsible and authorised to submit the moderated sets of question paper at email id: [ugexam@commerce.du.ac.in](mailto:ugexam@commerce.du.ac.in) strictly without marking cc or bcc to anyone else to maintain confidentiality and secrecy intact.**
4. Keeping in mind the security and privacy issues, the question papers (moderated) are to be communicated through **Password Protection in MS-Word or PDF**. Further intimation will be

provided regarding sharing of password.

**5. Last date for submission of paper is 29/05/2020 i.e. within one week.**

**6.** The subject of the mail is to be the program name and paper code. (e.g. B.A. Semester II (CBCS) 62411226 )

**7.** Each file to be attached should have the same name and marked A, B and C. (Eg. B.A. Semester II (CBCS) 62411226 A, B.A. Semester II (CBCS) 62411226 B, B.A. Semester II (CBCS) 62411226 C )

**Details of Paper :**

Course/ Mode	Semester	Paper Name	Paper Code
<b>B.Com(H) Annual</b>	Part III	Corporate Planning Tax	C-314

Looking forward for your cooperation in today's tough times.

Regards,

**Head  
Department of Commerce  
Delhi School of Economics**

PS: 1. For any clarification you may write back to us at [ugexam@commerce.du.ac.in](mailto:ugexam@commerce.du.ac.in)

2. For your reference guidelines and communications of University are attached

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 **How To Password-Protect Word & PDF Documents(2).pdf**  
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