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Begin forwarded message:

From: English Department <engdepartmentexamination@gmail.com> Date: 13 April 2017 at 15:56:58 IST To: Divya Madaan <divya.madaan13@gmail.com> Cc: Seema Mathur <seema_3_10@hotmail.com> Subject: paper-setting board

Dear Ms. Divya Madaan,

You have been appointed **Convener of the paper-setting board** for the Question Paper under-mentioned. The instructions and format for setting of the question paper, as well as the remuneration bill form are attached herewith. Kindly fill up the acceptance form also attached, as the earliest and send it back to the English Department office. You are the requested to get in touch with the other members of the your board, whose names are given below, and the submit the question paper, in hardcopy as well as softcopy (CDs), to the English Department office. below, and the submit the question paper, in hardcopy as well as softcopy (CDs), to the English Department office.

Please remember that.... if we do not hear from you <u>by Friday, 14 April, 2017</u>.... We will assume compliance on your part. The complete list will be reported to the Committee of Courses at its next meeting.

The timeline for submitting the paper is <u>Wednesday, April 19, 2017</u>.

BOARD OF PAPER-SETTERS (FYUP): <u>SEMESTERS- IV</u>

April-May 2017

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April-May 2017

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2031403 Ms. Divya Madaan (Shivaji) Convener 9971299938

British Lit. 19th C Dr. Seema Mathur (Auro) 9810004701

Dr. Tapan Basu

Convener

Examination Committee