

No. _____
Date: 25-2-2016

To

Dr. Latha Narayanan
The Convener/ Examiner,
S.V.C.
New Delhi - 110021

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year of CBCS Semester – II Examinations, May – June, 2016 for the Academic Year 2015 - 16 – regarding.

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year CBCS Semester – II Examinations, May – June, 2016 in line with the Executive Council Resolution No. 05 dated 01-05-03 .The said E.C Resolution is reproduced below:

“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. Latha Narayanan (Convener)
(S.V.C.)
2. Examiner : Dr. Meenakshi Kaccher (T.H.E)
3. Examiner : Dr. Renu Bawaja (S.H.C.)
4. Examiner : _____
(If any)

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