

P/5021/24
14/11/24

14.11.2024

To,

The Principal
Shivaji College,
Raja Garden
New Delhi 110027.

- Coordinator, IOAC
- A.O. Dr. 18/11/24

Subject: Submission of Compliance Report on Student Feedback Regarding ICT Usage

Respected Sir,

I am submitting the Compliance Report on the feedback received from students regarding ICT usage. Key concerns raised by the students have been discussed among the committee members, and the actions taken by the committee have been outlined. In response, immediate actions have been initiated, including enhancing technical support services, improving ICT infrastructure, expediting the procurement of additional software licenses, and strengthening technical support. The committee will continue working towards addressing the feedback and further improving the ICT experience for our students.

Thanking you,

Yours sincerely,



(Ms. Abha Vasal)
Convenor
ICT Support Committee

Compliance Report on Student Feedback Regarding ICT Usage

S.No of student feedback	Feedback	Action Taken / Response
2,3,4,12,15, 16, 17, 18, 21, 22, 24, 28, 30, 31, 33, 34, 37, 38, 39, 40	Feedback pertaining to projectors	The college is already in the process of purchasing 10 new projectors to assist in teaching learning process and ICT committee has already taken necessary steps for the repair of 5 existing projectors. The committee is in the process for granting the repair work. In view of the new projector purchases and repairs to existing projectors, the ICT facilities in the majority of classrooms will be ensured.
8,9,10, 20, 21, 26, 29, 32, 41, 42	Feedback pertaining to computer labs	The computer lab is serviced under an annual maintenance contract. The ICT Support Committee has given order for the maintenance of the computer desktops. Additionally, repairs have been done on the existing computers, and they are now operational. The systems in Jijabai lab are of latest configuration. Furthermore, the procurement process for six new desktops to replace non-functional systems in the Mathematics lab has been initiated.
1, 4	Feedback pertaining to furniture	The feedback pertaining to furniture and its repair has been communicated to caretaker and relevant committee.
23	Feedback pertaining to issue	Some laptops have already been issued to students /teachers and this exercise is conducted by computer science department
5, 11	Feedback pertaining to softwares	The Department of Computer Science have licenses for MS Office 2013, which includes all the essential features required for classroom teaching. The ICT Committee has also reached out to DUCC for additional MS Office licenses. In the meantime, the Department of Computer Science has been requested to purchase additional licenses for relevant software to ensure the smooth operation of practical classes.
6,7 , 13, 14, 27	Feedback pertaining to smart boards/ smart class	This suggestion for smart boards has been noted and will be discussed with the college administration. The ICT Support Committee has provided faculty members with access to the licensed Adobe Creative Cloud suite procured by the Delhi University Computer Centre. It is a collection of tools designed to enhance teaching and research activities.
26	Feedback pertaining to setting up of Geography lab	Some desktops have been transferred to room no 212 for setting up of Geography lab. Further steps will be taken up in consultation with geography department.
35,36	Feedback pertaining to mic and podium	Mic and podium are there in for use in auditorium for smooth conduct of events.
19	Feedback pertaining to classes	The feedback has been communicated to concerned committee.

disputed
PE
26/12/24

प्राचार्य / Principal
शिवाजी महाविद्यालय / Shivaji College
(दिल्ली विश्वविद्यालय) / (University of Delhi)
राजा गार्डन, नई दिल्ली-110027
New Delhi-110027



MINUTES

A meeting of ICT Support Committee was held on November 14, 2024 at 2:30 PM in main staff room.

The following members were present

1. Ms. Abha Vasal (Convener) ABV Harmanpreet Kaur HK
2. Ms. Neetu Verma NV
3. Ms. Yogesh Kumari YK
4. Ms. Simranshi Saini SS
5. Dr. L. Thansanga LT
6. Dr. Riche Arora RA

Agenda

1. Submission of compliance report for queries/observations raised by students.
 2. Updation of College Website
 3. Updation of IA module on SPACE
- 1) The convener shared the feedbacks of student wrt ICT facilities in college. The committee discussed and reviewed the feedbacks and prepared a compliance report outlining the action taken by the committee. Immediate actions have been initiated to enhance the ICT facilities in college. (Detailed report is attached)
- 2) Suggestions were asked for updation of college website. The members were asked to gather missing NEP syllabus. Email will be sent out again in this regard
- 3) Space Subcommittee was asked to check the modules on update SPACE portal and report any issue arising.

RA

ABV

NV

YK
SS
LT

Harmanpreet Kaur
26/11/24
Principal
शिवजी महाविद्यालय / Shivaji College
(University of Delhi)
राजा गार्डन, नई दिल्ली-110027
Reja Garden, New Delhi-110027

