



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE



Supporting documents for 6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.



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1. The minutes of meeting of Governing Body showing composition of Governing Body

**SHIVAJI COLLEGE
(UNIVERSITY OF DELHI)
RAJA GARDEN, RING ROAD,
NEW DELHI – 110027**

MINUTES OF THE GOVERNING BODY MEETING HELD ON 13.04.2024 AT 12:00 NOON

A meeting of the College's Governing Body was held on Saturday, April 13, 2024 at 12:00 noon in the Committee Room, Shivaji College (University of Delhi). The following members were present:

1. Prof. B.W. Pandey	University Representative	<i>[Signature]</i> 13.4.24
2. Prof. Ramesh Kumar	University Representative	<i>[Signature]</i> 13.4.24
3. Shri Rajesh Kumar	Member	<i>[Signature]</i> 13.4.24
4. CA Baldev Raj	Member	<i>[Signature]</i> 13.4.24
5. Dr. Taru Gupta	Member (attended online)	<i>[Signature]</i> 13.4.24
6. Prof. Anuradha Mal	Teachers' Representative (more than 10 years' service category)	<i>[Signature]</i> 13/4/24
7. Dr. Smita Tripathi	Teachers' Representative (less than 10 years' service category)	<i>[Signature]</i> 13/4/24
8. Prof. Virender Bhardwaj	Member Secretary	<i>[Signature]</i> 13/4/24
9. Ms. Mamta Sharma	Non-Teaching Staff Representative	<i>[Signature]</i> 13/4/24

At the outset, the Principal/ Member Secretary welcomed the new member Prof. B.W. Pandey, University Representative on the Governing Body of the college. The Member Secretary also welcomed the New Teachers' Representative – Dr. Smita Tripathi replacing Dr. Neetu Rani.

The Member Secretary thanked all previous/ outgoing members of the Governing Body – Prof. Rakesh Kumar (Former Chairman & University Representative) and Dr. Neetu Rani (Former Teachers' Representative (under less than 10 years' service category)) for their contribution in the College's Governing Body.

Minutes of meeting of the governing body dated: 13.04.2024



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2. Minutes of Formation of Staff Council Committees dated 29.04.2023 for the academic year 2023-24

Minutes of Staff Council Meeting held on 29th April 2023

1. The minutes of the Staff Council Meeting held on 7th September 2022 were confirmed
2. New Matters were reported by the Chair and details are attached herewith.
3. New Staff council committees were formed and the details are attached in the enclosed file.
4. Dr. Surbhi Madan was appointed as the New Staff Council secretary.
5. The meeting ended with vote of thanks to the Chair.



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Staff Council 2023-24

Teachers in Charge – 2023-24

TEACHERS IN-CHARGE: 2023-24		
Sr. No.	Department/ Course	Name of Teacher-in-charge
1.	Biochemistry	Dr. Sunita Singh
2.	Botany	Prof. Pratima Rani Sardar
3.	Business Economics	Ms. Suman Kharbanda
4.	Chemistry	Dr. Neena Khanna
5.	Commerce	Mr. Rajesh Kumar
6.	Computer Science	Mr. Rakesh Yadav
7.	Economics	Dr. Shivani Gupta
8.	English	Dr. Anjali Raman
9.	Environmental Studies	Dr. V. Prabhavathi
10.	Geography	Dr. Rajender Singh
11.	Hindi	Dr. Vikas Sharma
12.	History	Prof. Khurshid Khan
13.	Mathematics	Dr. Babita Gupta
14.	Physical Education	Mr. Gaurav Goel
15.	Physics	Prof. Arun Vir Singh
16.	Political Science	Dr. Surender Singh Rana
17.	Sanskrit	Dr. Meghraj Meena
18.	Zoology	Dr. Sunita Gupta
19.	B.A. Programme Course & Department of Sociology	Ms. Bhumika Bhavnani
20.	B.Com Programme	Dr. Ramesh Kumar Malik
21.	B.Sc. Programme (Life Sciences) Course	Dr. Deepika Yadav
22.	B.Sc. Physical Sciences (Chemistry) Course	Dr. Nand Gopal Giri



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ADMISSION COMMITTEE- 2023-24

Nodal Officer (Admission)	:	Dr. Aparna Jain
Admission Convener	:	Dr. Surbhi Madan
Co- Convener	:	Dr. Vikas Sharma Dr. Misha Yadav Dr. Deepti Dr. Mamta

ADMISSION IN-CHARGE

1. B.A. Programme	:	Ms. Bhumika Bhavnani (Convener) Prof. Amarjiva Lochan Dr. Sonali Garg Dr. Prabuddh Kumar Mishra Dr. Jyoti Sharma
2. B.Sc. Programme		
a) Life Science	:	Dr. Deepika Yadav (Convener) Dr. Vandana Katoch
b) B.Sc. Physical Sciences (with Chemistry)	:	Dr. Nand Gopal Giri (Convener) Dr. S.K. Yadav
c) B.Sc. Physical Sciences (With Computer Science)	:	Mr. Rakesh Yadav (Convener) Dr. Aparna Jain
3. B.Com Programme	:	Dr. Ramesh Kumar Malik
4. Honours Courses	:	All teachers-in-charge will do the admission for their respective departments



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**General Counseling
(for Admissions)**

:

Dr. Vandana Katoch (Convenor)

Dr. Kiran Bamel
Dr. Rakesh Roshan
Dr. Bishnu Charan Satapathy
Dr. Sunil Yadav
Dr. Parveen Gahlyan
Dr. Tarun
Ms. Preeti

**Grievance Redressal Cell
(for Admissions)**

:

Dr. Bharti (Convenor)

Dr. Deepika Yadav
Dr. Rahul Singhal
Dr. Vandana Katoch
Ms. Harmanpreet Kaur
Ms. Yogesh Kumari
Mr. K.K.S. Gautam
Mr. Mukesh
Dr. Ritu Meena
Ms. Soni
Mr. Ankush Kumar
Dr. Ashok Kumar Meena

**Equal Opportunity Cell
(For Admissions)**

1. SC, ST & OBC Counselling

:

Dr. Misha Yadav (Convenor)

Dr. Kiran Chaudhary
Ms. Mamta
Mr. Ashesh Kumar Jharwal
Mr. Manish Meena

2. North East Counselling

:

Ms. S. Hangzo (Convenor)

Dr. L. Gitarani Devi
Mr. Pranav Bora
Dr. Rangnath Ravi

3. PWD Counselling

:

Dr. Ramesh Malik (Convenor)

Dr. Vikas Sharma
Dr. Rajneesh
Dr. Gunjan Kumari
Dr. Amit Kumar



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STAFF COUNCIL COMMITTEES 2023-24

College Nodal Officer	:	Dr. Neetu Rani
Public Information Officer	:	Dr. Rahul Singhal
Assistant Public Information Officer	:	Mr. Hemant Lamba, Admin Officer
Nodal Officer of various National Ranking	:	Dr. Surbhi Madan
Nodal Officer for G-20.	:	Dr. Vandana
Nodal Officer for Har Ghar Dhyam	:	Dr. Jyoti Sharma
Meditation Ambassador	:	Dr. Jyoti Sharma
Nodal Officer for Udhmodhya Foundation	:	Dr. Vandana
Nodal Officer for DU Centenary Celebration:	:	Dr. Bharti
Nodal Officer for Azadi Ka Amrit Mahotsav	:	Ms. Nimita Kant
Nodal Officer for Bio-compositing Unit and Vermicomposting	:	Dr. Vijay Kumar
Liaison Officers	:	Dr. Meghraj Meena (Under SC/ST) Dr. Deepti (Under OBC) Prof. Mridula Bhudraja (Under EWS)
Academic Coordinators	:	Ms. Anshu Chopra (Convenor) Dr. Aparna Jain Dr. L. Gitarani Devi
Internal Assurance Quality Cell (IQAC)	:	Dr. Aparna Jain (Convenor) Dr. L. Gitarani Devi (Co-Convenor) Ms. Anshu Chopra Ms. Preeti Sharma Ms. Nimita Kant Dr. Jeetendra Aggarwal

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Dr. Jayita Thakur
Ms. Preeti Desodiya

Senior Administrative Officers:-

Secretary, Staff Council – Dr. Surbhi Madan
Dr. Rahul Singhal (Bursar)
Mr. Hemant Lamba (Administrative Officer - Administration)
Mr. Praveen Kumar (Administrative Officer - Accounts)

Committee for Various National Ranking : **Dr. Surbhi Madan (Convenor)**
Dr. Prabuddh Mishra
Ms. Abha Vasal
Dr. Aeshna Nigam
Dr. Bharat Ratnu
Ms. Harmanpreet
Ms. Shilpa Jain
Ms. Urvashi Sahitya

Time Table Committee : **Dr. Vandana (Convenor)**
Dr. Prabhavathi
Dr. Bharti
Dr. Kiran Bamel
Ms. Ritu Madan
Dr. Bharat Ratnu
Dr. Kanchan
Ms. Monika

Workload Committee : **Dr. Surbhi Madan (Convenor)**
Mr. Rakesh Yadav (for Science Courses)
Dr. Babita Gupta (for Commerce, BBE, Mathematics and Economics Courses)
Prof. Khurshid Khan (for Arts Courses)

Ex Officio Member: Convenor, Time Table Committee: **Dr. Vandana**
Ex Officio Member : Convenor, Academic Coordinator : **Ms. Anshu Chopra**
Ex- Officio Member: Previous Convenor, Work load Committee: **Mr. Mahendra Kumar Meena**

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General Purchase Committee : **Dr. Ramesh Malik (Convenor)**
Mr. Mahendra Meena
Dr. Sonali Garg
Dr. Neetu Rani
Mr. Jitender Singh
Dr. Malvika Singh
Dr. Vijay Kumar
Dr. Deepika
Ms. Supriya Kamna
Ms. Manisha Rani
Mr. Skand Priya

Ex Officio Member: Bursar: Dr. Rahul Singhal

Ex Officio Member: Convenor, Development Committee – Ms. Nimita Kant

Development Committee : **Ms. Nimita Kant (Convenor)**
Prof. Darshan Pandey
Dr. Jeetender Aggarwal
Mr. Mahendra Kumar Meena
Dr. Manish Kumar Sachdeva
Dr. Aeshna Nigam
Dr. Ankita Dua

Ex Officio Member: Bursar: Dr. Rahul Singhal

Ex Officio Member: Convenor Purchase Committee – Dr. Ramesh Malik

Student Advisory Committee : **Mr. Mahendra Kumar Meena (Convenor)**
Dr. Rabinarayan Samantara
Dr. Kiran bamel
Dr. Jeetender Aggarwal
Dr. Shivani Gupta
Ms. Bhumika Bhavnani
Dr. Vikrant Kumar
Dr. Malvika Singh
Dr. Virat Jolli
Mr. Deepesh Singh
Mr. Narinder Kumar



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General Grievance Redressal Committee :	Dr. P.K. Sahu (Convenor) Dr. Nishtha Srivastava (Co-Convenor) Ms. Anshu Chopra Mr. Mahendra Kumar Meena Dr. Anuradha Mal Mr. Hemant Lamba, Admin Officer
Examination Committee :	Dr. Rajinder Singh (Superintendent) Mr. Manish Kumar Sachdeva (Deputy Superintendent) Dr. Sunita Singh (Deputy Superintendent) Mr. Rajesh Kumar (Deputy Superintendent)
Canteen Committee :	Mr. Sumeet Singh Raheja (Convenor) Prof. Ruchira Dhingra Prof. Mridula Bhudraja Dr. Sunil Yadav Dr. Kiran Chaudhary Dr. Ramesh Kumar Malik Md. Irfan Alam Dr. Deepika Ms. Nikita Gupta Ms. Harmanpreet Kaur Mr. Narinder Kumar Mr. Shiv Shankar Gaur Ms. Shruti Goyal Ms. Rachna Soni Dr. Ravi
Library Committee :	Mr. Rakesh Yadav (Convenor) Dr. Meghraj Meena Dr. Nand Gopal Giri Dr. Rajneesh Dr. Uttam Kumar Sinha Dr. Sonal Dr. Vikrant
Garden Committee :	Dr. Prabhavathi (Convenor) Dr. Seema Talwar Dr. Mamta Dr. Nupur Mondal

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Dr. Devender Singh Meena
Mr. Narinder Kumar
Dr. Pallavi Aggarwal
Mr. Ritesh Bansal
Dr. Jitendra Kumar Chaudhary
Dr. Abhijeet Mishra
Dr. Deepshikha Chatterjee

Discipline Committee

: **Dr. Preeti Tiwari (Convenor)**
Prof. Khurshid Khan
Dr. Rabinarayan Samantra
Dr. Neetu Singh
Dr. Sunita Gupta
Dr. Nishtha Srivastava
Dr. Ravi
Dr. Prabuddh Kumar Mishra
Dr. Nand Gopal Giri
Dr. Malvika Singh
Dr. Rangnath Ravi
Ms. Rachna Soni
Ms. Ekta Raman
Dr. Nupur Mondal
Dr. Ashok kumar Meena
Mr. Skand Priya

Ex Officio Members:

Convenor, Student Advisory Committee: Mr. Mahendra Kumar Meena

N.C.C. In-charge (Boys Division) Lt. (Dr.) Rajinder Singh

N.C.C. In-charge (Girls Wing) Lt. (Dr.) Deepti

N.S.S. In-charge : Prof. Ruchira Dhingra

Sports In-charge : Mr. Guarav Goel

Fee Concession Committee

: **Prof. Virender Bhardwaj (Convenor)**
Prof. Mridula Bhudraja (Co- Convenor)
Prof. Ruchira Dhingra (Co-Convenor)
Dr. Sukhram
Mr. K.K.S. Gautam
Dr. Ritu Meena
Ms. Manisha
Ms. Ritu (Sanskrit Department)
Mr. Ankush Kumar

Ex Officio Member: Bursar: Dr. Rahul Singhal

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Placement Cell

: **Dr. Prabuddh Mishra (Convenor)**
Dr. Jayita Thakur (Co-convenor)
Dr. Kiran Chaudhary
Dr. Sunita Singh
Dr. Nishtha Srivastava
Dr. Virat
Dr. Ashwini Sharma
Dr. Devender Singh Meena
Dr. Parveen Gahliyan
Dr. Nidhi Tyagi
Mr. Nitesh Kumar
Dr. Bharat Ratnu
Dr. Chhavi Sharma
Ms. Monika
Dr. Usha Yadav
Ms. Urvashi Sahitya
Ms. Abha Vasal
Dr. Sambuddha Jash
Dr. Ashwani Sharma
Dr. Sonal

Magazine & Prospectus Committee

: **Dr. Sonali Garg (Convenor)**
Dr. Sambudha Jash
Ms. Meenakshi Yadav
Dr. Kuldeep Singh
Ms Ritu Mishra

Cultural Committee

: **Ms. Nimita Kant (Convenor)**
Dr. Preeti Tewari
Ms. Vanitha Chawla
Dr. Sambuddha Jash
Mr. Pranab Bora
Ms. Supriya Kamna
Dr. Aeshna Nigam
Dr. Jitendra Kumar Chaudhary
Dr. Ankita Dua
Dr. Rakesh Roshan
Dr. Tsewang
Dr. Nidhi Garg
Dr. Ravi (Chemistry)

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Women Development Cell	: Dr. Nishtha Srivastava(Convenor) Prof. Mridula Budhraja (Co-convenor) Prof. Ruchira Dhingra Dr. Deepika Yadav Dr. Priyanka (Physics) Dr. Smita Tripathi (Botany) Dr. Gunjan Kumari Dr. Ritu (Sanskrit) Dr. Manisha (Commerce) Dr. Sarita Dr. Nidhi Garg Dr. Ritu Meena Dr. Neetu Singh Dr. Pooja Saluja
Internal Complaints Committee	: Dr. Nishtha Srivastava(Convenor) Prof. Ruchira Dhingra Prof. Mridula Bhudraja Dr. Rahul Singal Dr. Nidhi Tyagi
Website Committee	: Ms. Suman Kharbanda(Convenor) Dr. Preeti Tewari Dr. Deepika Yadav Ms. Vanitha Chawla Ms. Abha Vasal Ms. Urvashi Sathya Ms. Chhavi Dr. Deepshikha Chatterjee Ms. Harmanpreet Kaur Dr. Priyanka Kumari Ms. Rashmi Singh Dr. Preetika Dhawan Ms Neetu Verma
Eco Club	: Dr. Vijay Kumar (Convenor) Dr. Neetu Singh Dr. Vandana Katoch Dr. Bishnu Satapathy Dr. Preeti Tewari Dr. Seema Talwar Dr. Smita Tripathi

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Dr. Nupur Mondal
Dr. Ravinder Singh
Dr. Deepika
Dr. Tsewang
Dr. Virat
Dr. Ashwini Sharma
Dr. Pooja Saluja
Dr. Anurag Maurya

Internal Assessment Committee : **Dr. Jayita Thakur (Convenor)**
Dr. Sunita Singh
Dr. Usha
Dr. Aeshna Nigam
Dr. Ankita Dua

NSS : **Prof. Ruchira Dhingra (Convenor)**
Prof. Mridula Bhudraja (Co-Convenor)
Dr. Sarita
Mr. K.K.S Gatum
Dr. Ritu Meena
Ms. Ritu Mishra
Dr. Sunil Yadav
Mr. Pranab Kumar Bora
Dr. Pooja Saluja
Dr. Shilpa Jain
Ms. Manisha
Mr. Ankush Kumar

NCC
Boy's Division : **Lt (Dr.) Rajinder Singh**
Girl's Wing : **Lt (Dr.) Deepti**

E - Cell & Incubation Centre : **Mr. Rajesh Kumar (Convenor)**
Dr. Vijay Kumar
Ms. Manisha Rani
Ms. Vanitha Chawla
Ms. Harmanpreet Kaur
Ms. Monika
Ms. Supriya Kamna

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Mr. Ritesh Bansal
Dr. Himmat Singh Deora

TEDxShivajicollege	:	Dr. Misha Yadav (Convenor) Dr. Bharti Dr. Deepika Yadav Dr. Smita Tripathi Dr. Vandana Dr. Anurag Maurya Dr. Nupur Mondal Dr. Sonal Dr. Nidhi Garg Dr. Vikrant Kumar Dr. Jitendra Kumar Chaudhary
SPADE	:	Dr. Kiran Chaudhary (Convenor) Ms. Vanitha Chadha Dr. Sarita Ms. Monika Ms. Supriya Kamna Ms. Shweta Dr. Chhavi Dr. Amita handa Ms. Ritu Mishra
Finance and Investment Cell	:	Dr. Kiran Chaudhary (Convenor) Mr. Rajesh Kumar Ms. Nikita Gupta Ms. Shruti Goyal Mr. Deepesh Singh Mr. Mohan Kumar Ms. Neetu Verma
Literary Society	:	Dr. Divya Madaan (Convenor) Dr. Shivani Gupta Ms. Bhumika Bhavnani Dr. Sambuddha Jash Dr. Bharat Ratnu Dr. Kanchan Mr. Nitesh Kumar

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		Ms. Shruti Goyal Ms. Nikita Gupta
e-News Letter (Bi-Annual)	:	Dr. Divya Madaan (Convenor) Dr. Sambuddha Jash Mr. Pranab Bora
College Annual Day.	:	Dr. Divya Madaan (Convenor) Dr. Usha Yadav Ms. Vanitha Chadha Dr. Ankita Dua Dr. Aeshna Nigam Ms. Harmanpreet Kaur Dr. Avneet Singh Dr. Ashwani Dr. Arvinder Kaur Dr. Sambuddha Jash Ms. Meenakshi Yadav
Enactus	:	Ms. Suman Kharbanda (Convenor) Dr. Chhavi Sharma (Co- Convenor) Ms. Vanitha Chadha Ms. Supriya Kamna Ms. Shweta Ms. Monika
Enabling Unit	:	Dr. Rajneesh (Convenor) Dr. Ramesh Malik Dr. Vikas Sharma Dr. Gunjan Dr. Rajinder Singh Dr. Rajkumari Dr. Arvinder Kaur Mr. Skand Priya
Official Language Implementation Committee: (Rajbhasha Committee)		Dr. Jyoti Sharma (Nodal Officer) Dr. Vikas Sharma (Co-Coordinator) Prof. Ruchira Dhingra Dr. Meghraj Meena Mr. Manish Kumar Sachdeva Dr. Kiran Bamel Dr. Sonal Dr. Bharat Ratnu

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Dr. Seema Talwar

Mr. Kuldeep

Ms. Harmanpreet

Ms. Urvashi
Dr. Sambuddha Jash
Dr. Arvinder Kaur

Mr. Hemant Lamba, Administrative Officer, Admn (Co-Coordinator)

Mr. Praveen Kumar, Administrative Officer, Finance (Co-Coordinator)

Mr. Bhupender Singh (Officiating Librarian)

Mr. Pradeep Sharma (Senior Assistant)

Ms. Himanshi (Senior Assistant)

Mr. Afroz Khan (Assistant)

SPACE Committee

: **Ms. Anshu Chopra (Convenor)**
Ms. Preeti Sharma (Co-convenor)
Dr. Jeetendra Aggarwal
Ms. Abha Vasal
Dr. Richa Arora
Dr. Avneet Singh
Dr. Chhavi Sharma
Dr. Harmanpreet
Mr. Afroz Khan (Assistant)

Remedial Cell

: **Dr. Preeti Desodiya (Convenor)**
Dr. Gunjan Kumari
Dr. S. Hangzo
Dr. Seema Talwar
Dr. Himmat Singh Deora
Dr. Usha Yadav
Dr. Tarun
Mr. Afroz Khan

Society Audit Committee

: **Ms. Preeti Sharma (Convenor)**
Dr. Sunita Singh
Ms. Preeti Desodia



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Laboratory Physical Verification Committee:	Dr. Rakesh Yadav (Convenor) Prof. Arun Vir Singh Mr. Manish Sachdeva Mr. Manish Kumar Meena Dr. Renu Baweja Dr. P.K. Sahu
College Technical Committee	: Mr. Rakesh Yadav (Convenor) Prof. Arun Vir Singh Ms. Preeti Sharma Dr. Babita Gupta
Value Added Courses Committee	: Ms. Preeti Sharma (Coordinator) Ms. Anshu Chopra (Co-coordinator) Dr. Anuradha Mal Dr. Surbhi Madan Dr. Avneet Singh
E-Learning Cell	: Ms. Preeti Sharma (Coordinator) Ms. Anshu Chopra (Co-Coordinator) Mr. Rajesh Kumar Dr. Smita Tripathi Dr. Jeetendra Aggarwal Ms. Abha Vasal Dr. Avneet Singh Ms. Yogesh Kumari Dr. Ritu Meena
Alumni Relations Cell	: Prof. Darshan Pandey (Convenor) Dr. Smita Tripathi Dr. Avneet Singh Dr. Bharat Ratnu Dr. Ashwani Sharma Dr. Ankita Dua Ms. Harmanpreet Kaur Dr. Usha Yadav Dr. Alka Mudgal Mr. Ashish Dhingia Mr. Afroz Khan

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**DISHA – The Civil Services Society
of Shivaji College**

: **Prof. Darshan Pandey (Convenor)**
Dr. Vikas Sharma
Dr. Prabuddh Kumar Mishra
Ms. Preeti (Political Science)
Dr. Bishnu Charan Satapathy
Dr. Tarun Kumar(Hindi)
Dr. Bharat Ratnu
Dr. Nidhi Garg
Mr. Mohan Kumar
Mr. Ankush Kumar
Dr. Sambudha Jash
Ms. Supriya Kamna
Md. Irfan Alam

Ex Officio Member: Mr. Hemant Lamba, Administrative Officer

**College Research
and Innovation Cell**

: **Dr. Kumari Priyanka (Convenor)**
Dr. Lalita Rana
Dr. Renu Baweja
Dr. Nidhi Tyagi
Dr. Neetu Rani
Dr. Kiran Bamel
Dr. Prabuddh Kr. Mishra
Dr. S.S.Gaur
Dr. Bhasha Sharma
Dr. Preetika Dhawan
Dr. Priyanka Verma
Dr. Devender Singh Meena
Dr. Ravindra Singh

Centre for Promotion of Inclusivity

: **Dr. L. Gitarani Devi (Convenor)**
Dr. Preeti Tewari
Prof. Khurshid Khan
Ms. Ritu Madan
Dr. Chakpram Priyanka
Ms. Preeti Desodiya
Dr. Gunjan
Mr. Skand Priya
Ms. Harmanpreet

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Vidya Vistar Scheme (V2)

: Dr. Sunita Singh (Convenor)

Dr. Jayita Thakur
Dr. Siamlianvung Hangzo
Dr. Prabuddh Kr. Mishra
Dr. Richa Arora
Dr. Usha Yadav
Dr. Seema Talwar
Dr. Nidhi Garg
Dr. Shilpa Jain
Dr. Neeti Goel
Dr. Nidhi Garg

DBT Sponsored Star College Scheme

: Dr. Renu Baweja (Coordinator)

Department of Biochemistry:

Dr. Renu Baweja, SCS Coordinator
Dr. Jayita Thakur, SCS Convener
Dr. Sunita Singh, SCS Co-convener
Dr. Usha Yadav, SCS Co-convener

Department of Botany:

Dr. Anuradha Mal, SCS Convener
Prof. Pratima Rani Sardar, SCS Co-convener
Dr. Deepshikha, SCS Co-convener
Dr. Anurag Maurya, SCS Co-convener

Department of Chemistry:

Dr. P. K. Sahu, SCS Convener
Dr. Nand Gopal Giri, SCS Co-convener
Dr. Richa Arora, SCS Co-convener

Department of Zoology:

Dr. Deepika Yadav, SCS Convener
Ms. Nimita Kant, SCS Co-convener
Dr. Ankita Dua, SCS Co-convener
Dr. Jitendra Kumar Chaudhary, SCS Co-convener

All other faculty members of the departments of Biochemistry, Botany, Chemistry, Zoology, Shivaji College



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Institutional Ethics Committee : Professor Padmashree Mudgal (Expert)

(Department of Biochemistry, DRC)

Dr. Sunita Singh (Convenor)

Dr. Jayita Thakur

Dr. P.K.Sahu

Dr. V. Prabhavathi

Dr. Renu Baweja

Dr. Deepika Yadav

Dr. Usha Yadav

Dr. Anurag Maurya

Dr. Nidhi Garg

Sports Committee

: Mr. Gaurav Goel (Convenor)

Prof. Shama Mitra Chenoy

Prof. Virender Bhardwaj

Dr. Sukhram

Dr. Amita Handa

Dr. Sunita Gupta

Dr. Uttam Kumar Sinha

Dr. Priyanka Kumari

Dr. Rangnath Ravi

Dr. Abhijeet Mishra

Dr. Avneet Singh

Dr. Alka Mudgal

Solar Panel Cell

: Prof. Mridula Budhraja (Convenor)

Prof. Ruchira Dhingra

Dr. Jitender Aggarwal

Dr. Ashesh Kumar Jharwal

Ms. Manisha

Dr. Kuldeep Singh

Anti Ragging Committee

: Dr. Manish Kumar Sachdeva

Prof. Shama Mitra Chenoy

Dr. Malvika Singh

Mr. Sumeet Singh Raheja

Ms. Nikita Gupta

Ex Officio Members:

Convenor, Student Advisory Committee: Mr. Mahendra Kumar Meena

N.C.C. In-charge : Lt. (Dr.) Rajinder Singh(Boys Division),

Lt. (Dr.) Deepti (Girls Wing)

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N.S.S. In-charge : Prof. Ruchira Dhingra

Anti-smoking Committee : **Mr. Manish Kumar Sachdeva (Convenor)**
Mr. Sumeet Singh Raheja
Dr. Smita Tripathi
Dr. Shiv Shankar Gaur
Dr. Amit Kumar

Campus Cleanliness Committee : **Dr. Neena Khanna (Convenor)**
Dr. Vandana Katoch
Dr. Anjali Raman
Dr. Shilpa Jain
Dr. Priyanka Kumari
Dr. Sunil Yadav
Mr. Deepesh Singh
Dr. Ranganath Ravi
Dr. Sarita
Dr. Kalpna Sharma
Dr. Parveen Bhardwaj
Ms. Manisha
Dr. Kuldeep

Social Media Team : **Ms. Anshu Chopra (Coordinator)**
Dr. Ankita Dua
Dr. Aeshna Nigam
Dr. Richa Arora

Media Coordinator : **Prof. Darshan Pandey (Hindi)**
Dr. Divya Madan (English)

RUDRA- Fitness Society : **Dr. Bharti (Convenor)**
Dr. Vandana Rajpal
Dr. Avneet Singh
Dr. Amita Handa
Dr. Devender Singh Meena
Mr. Hemant Lamba

Add-on Courses Committee : **Dr. Babita Gupta (Coordinator)**

Staff Council Secretary : **Dr. Surbhi Madaan**

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Minutes of Restructuring of the Staff Council Committees dated 11.12.2023

Minutes of the staff council meeting held on 11th December 2023

1. Minutes of the staff council meeting held on 29th April 2023 were confirmed.
2. Matters arising out of minutes- Nil
3. Forty three newly appointed faculty members from various departments were introduced and welcomed.
4. Admission status (2023-24) (as on 6th December 2023) was reported.
5. Result analysis for 2022-23 was presented in the meeting. After due deliberations, it was mentioned that ER cases should be included in calculating the pass percentage. A committee comprising of Academic Audit convener, IQAC coordinator and Staff council secretary (in coordination with respective TICs) was constituted to look into this matter.
6. The house was informed of the activities undertaken and proposed, under Shivraj-350 (celebrating the 350th anniversary of coronation of Shivaji Maharaj) by convener of the event Ms. Nimita Kant. The chair further emphasised on the significance and magnitude of the event. It was reiterated that in the academic session 2023-24 all departments and committees must organise an event related to the legacy of Shivaji Maharaj.
7. IQAC coordinator deliberated upon the International conference being organised by the IQAC on 24-25 February 2024 (tentative dates) in collaboration with Shaikshik Foundation (an outfit of ABRSM). The house authorised the chair to constitute various committees in this regard.
8. The review committee for restructuring of staff council committees, constituted by the chair (ref. notification dated 3/10/2023), presented the report before the house. After due deliberations, it was decided that committees/cells will be headed by convener and the centres will be headed by coordinator. It was decided that the composition of CEDM should be from related departments namely Geography and Environmental Studies. Other department faculties may also be included as members. Senior faculty from Geography, Prof. Tejbir Singh Rana will look after as the coordinator of this centre.
Further, it was decided to constitute an Examination centre in the college for work related to Examination/Evaluation. Dr. Preeti Tewari shall look after the centre as coordinator.
9. In view of NEP 2020, the house decided to allow migration of students as per Delhi University rules w.e.f. the session 2024-25.
10. Any other matter: Principal reported various matters to the house. He expressed concern about smooth conduct of classes. Principal shared the status of new academic block (Jijabai Academic Block) and other related matters.
11. The meeting ended with vote of thanks to the chair.

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Restructured Staff Council 2023-24 dated 11.12.2023

	Committee	Faculty	Department	Role	Remarks
1	College Nodal Officer	Dr. Neetu Rani	Mathematics	Nodal Officer	Includes AISHE data
2	PIO	Prof. Rahul Singhal	Chemistry	Nodal Officer	
3	Liaison Officers	Dr. Meghraj Meena	Sanskrit	Convener	SC/ST
		Dr. Deepti	Mathematics	Convener	OBC
		Prof. Mrudula Bhudraja	Mathematics	Convener	EWS
		Prof. Surbhi Madan	Mathematics	Convener	
		Dr. Vikas Sharma	Hindi	co-convener	
		Dr. Misha Yadav	Botany	co-convener	
		Dr. Deepti	Mathematics	co-convener	
		Dr. Mamta	Physics	co-convener	
		Ms. Abha Vasal	Computer Science	Member	
		Dr. Vanitha Chadha	Commerce	Member	
		Mr. Nitesh Kumar	Mathematics	Member	
		Dr. Sunil Yadav	Chemistry	Member	
		Ms. Bhumika Bhavnani	Economics	Convener	
		Dr. Sonali Garg	English	Member	B.A. Program
		Dr. Prabuddh Kumar Mishra	Geography	Member	
		Dr. Jyoti Sharma	Hindi	Member	
		Dr. Deepika Yadav	Zoology	Convener	B.Sc. Programme LS
		Prof. Rahul Singhal	Chemistry	Member	
		Dr. Nand Gopal Giri	Chemistry	Convener	B.Sc. Programme PS
		Dr. S.K. Yadav	Physics	Member	
		Mr. Rakesh Yadav	Computer Science	Convener	B.Sc. Programme APS
		Dr. Aparna Jain	Mathematics	Member	
4	Admission Committee				

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		Dr. Ramesh Kumar Malik	Commerce	Convener	B.Com Programme
		Dr. Bharti	Physics	Convener	
		Dr. Vandana Katoch	Chemistry	Member	
		Dr. Bishnu Charan Satapathy	political science	Member	
		Mr. Ritesh Bansal	Commerce	Member	
		Ms. Yogesh Kumari	Computer Science	Member	
		Mr. Ankush kumar	Mathematics	Member	
		Mr. Krishan Kant Singh Gautam	Computer Science	Member	
		Dr. Misha Yadav	Botany	Convener	
		Dr. Kiran Chaudhary	Commerce	Member	
		Mr. Manish Kumar Meena	Mathematics	Member	
		Ms. Siamlianvung Hangzo	English	Convener	
		Dr. L. Gitarani Devi	English	Member	
		Dr. Rajneesh	Sanskrit	Convener	
		Ms. Gunjan Kumari	English	Member	
		Dr. Amit Kumar	political science	Member	
5	Academic Audit and Advisory committee (AAAC)	Dr. Suman Kharbanda	Commerce	Convener	
		Dr. Renu Baweja	Biochemistry	Member	
		Dr. Sukhram	Sanskrit	Member	
		Dr. Deepika Yadav	Zoology	Ex Officio	
		Prof. Rahul Singhal	Chemistry	Ex Officio	
		Ms. Harmanpreet Kaur	Commerce	Member	

6	National Rankings Committee	Prof. Surbhi Madan	Mathematics	Convener	
		Dr. Pawan Kumar	Botany	Member	
		Ms. Abha Vasal	Computer Science	Member	
		Dr. Aeshna Nigam	Zoology	Member	
		Dr. Kiran Chaudhary	Commerce	Member	
		Dr. Shilpa Jain	Chemistry	Member	
		Ms. Urvashi Sahitya	BBE	Member	
		Dr. Tarun	Hindi	Member	
7	Time-Table Committee	Dr. Vandana	Mathematics	Convener	
		Prof. Prabhavathi	Botany	Member	
		Dr. Bharti	Physics	Member	
		Dr. Kiran Bamel	Botany	Member	
		Mrs. Ritu Madan	English	Member	
		Dr. Bharat Ratnu	Geography	Member	
		Dr. Kanchan Sethi	Hindi	Member	
		Dr. Sonal	History	Member	
8	Workload Committee	Ms. Monika	Commerce	Member	
		Prof. Surbhi Madan	Mathematics	Convener	
		Mr. Rakesh Yadav	Computer Science	Member	
		Dr. Babita Gupta	Mathematics	Member	
		Prof. Khurshid Khan	History	Member	
		Dr. Vandana	Mathematics	Ex-officio	
9	General Purchase Committee	In coordination with TICs of concerned departments			
		Dr. Ramesh Malik	Commerce	Convener	
		Dr. Himmat Singh Deora	political science	Member	
		Dr. Sonali Garg	English	Member	
		Dr. Neetu Rani	Mathematics	Member	
		Mr. Jitendra Singh	Mathematics	Member	
		Prof. Vijay Kumar	Botany	Member	
		Dr. Kanchan Sethi	Hindi	Member	
		Mr. Rahul Mishra	Political Science	Member	

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10	Development Committee	Mr. Gaurav Goel	Physical Education	Convenor	
		Prof. Darshan Pandey	Hindi	Member	
		Ms. Nimita Kant	Zoology	Member	
		Dr. Jeetender Aggarwal	Hindi	Member	
		Dr. Ravi	political science	Member	
		Mr. Manish Kumar Sachdeva	Zoology	Member	
		Dr. Sukhram	Sanskrit	Member	
		Dr. Rajneesh	Sanskrit	Member	
11	Discipline and Student Advisory committee	Dr. Rajender Singh	Geography	Convenor	
		Prof. Khurshid Khan	History	Member	
		Prof. Rabinarayan Samantra	Commerce	Member	
		Prof. Sunita Gupta	Zoology	Member	
		Dr. Nishtha Srivastava	History	Member	
		Dr. Nand Gopal Giri	Chemistry	Member	
		Dr. Rajneesh	Sanskrit	Member	
		Dr. Meghraj Meena	Sanskrit	Member	
		Dr. Bhaskar Mohan Kandpal	Chemistry	Member	
		Mr. Ashesh Kr. Jharwal	Mathematics	Member	
		Dr. Ravi	political science Science	Member	
		Mr. Skand Priya	History	Member	
		Dr. Ashwani Sharma	Environmental Studies	Member	
		Dr. Rangnath Ravi	Chemistry	Member	
		Dr. Neeru Sharma	Physics	Member	
		Dr. Sukhram	Sanskrit	Member	
		Mr. Nagendra	Sanskrit	Member	
		Ms. Rachna Soni	Commerce	Member	
		Ms. Ekta Raman	Geography	Member	
		Mr. Mahendra Kumar Meena	Chemistry	Member	
12	General Grievance Redressal Committee	Dr. Rajinder Singh	Commerce	Ex-officio	NCC Boys
		Dr. Deepti	Mathematics	Ex-officio	NCC Girls
		Prof. Ruchira Dhingra	Hindi	Ex-officio	NSS
		Mr. Gaurav Goel	Physical Education	Ex-officio	Sports
		Dr. Rajinder Singh	Geography	Convenor	Discipline convener
		Prof. Tejbir Singh Rana	Geography	Member	IQAC Coordinator
		Dr. Suman Kharbanda	Commerce	Member	AAAC coordinator
		Dr. Preeti Tewari	Geography	Coordinator	
		Dr. Rajinder Singh	Commerce	Superintendent	
				Deputy Superintendent	
		Mr. Manish Kumar Sachdeva	Zoology	Deputy Superintendent	
		Dr. Sunita Singh	Biochemistry	Deputy Superintendent	
13	Examination Centre	Mr. Rajesh Kumar	Commerce	Superintendent	
		Mr. Anil Awastya	political science	Member	
		Dr. Surendra Kumar	Physics	Member	
14	Canteen Committee	Mr. Sumeet S. Raheja	Economics	Convenor	
		Dr. Ravi	political science	Member	
		Dr. Chakpram Priyanka	English	Member	
		Dr. Ravindra Singh	Physics	Member	
		Dr. Shiv Shankar Gaur	Physics	Member	
		Dr. Alka Mudgal	Physics	Member	
		Mr. Nihal Kumar Bairwa	Physics	Member	
		Md. Irfan Alam	Economics	Member	
		Ms. Rachna Soni	Commerce	Member	

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15	Library Committee	Mr. Rakesh Yadav	Computer Science	Convener	
		Dr. Rajneesh	Sanskrit	Co-convener	
		Prof. Rabinarayan Samantra	Commerce	Member	
		Dr. Nand Gopal Giri	Chemistry	Member	
		Mr. Uttam Kumar Sinha	Mathematics	Member	
		Dr. Sonal	History	Member	
16	Environment and Sustainability Committee (Garden committee, Eco club, Energy Audit, Vermicompost unit, Biocomposting unit, Paper recycle unit, Solar Panel Committee, Solid Waste Management)	Prof. Prabhavathi	Botany	Convener	
		Prof. Vijay Kumar	Botany	Co-convener	Eco-club
		Ashwini Sharma	Environmental Studies	Co-convener	Energy Audit and other units
		Dr. Vandana Katoch	Chemistry	Member	
		Dr. Bishnu Satapathy	political science	Member	
		Dr. Seema Talwar	Botany	Member	
		Dr. Anurag Maurya	Botany	Member	
		Dr. Ravindra Singh	Physics	Member	
		Dr. Tsewang	Zoology	Member	
		Dr. Pooja Saluja	Chemistry	Member	
		Dr. Mamta	Physics	Member	
		Mr. Rahul Mishra	political science	Member	
		Dr. Devender Singh Meena	Botany	Member	
		Mr. Narinder Kumar	Chemistry	Member	
		Dr. Pallavi Aggarwal	Chemistry	Member	
		Mr. Ritesh Bansal	Commerce	Member	
		Dr. Jitendra kumar Chaudhary	Zoology	Member	
		Dr. Abhijeet Mishra	Biochemistry	Member	
		Mr. Ashesh Kumar Jharwal	Mathematics	Member	
		Ms. Manisha	Commerce	Member	

17	Fee Concession Committee	Dr. Sukhram	Sanskrit	Convener	
		Prof. Mridula Bhudraja	Mathematics	Co-convener	
		Prof. Ruchira Dhingra	Hindi	Member	
		Dr. Anil Krishan Aggarwal	Chemistry	Member	
		Mr. Krishan Kant Singh Gautam	Computer Science	Member	
		Dr. Ritu Meena	Computer Science	Member	
		Ms. Manisha	Commerce	Member	
		Mr. Ankush kumar	Mathematics	Member	
		Prof. Rahul Singhal	Chemistry	Member	
18	Placement and Internship Cell	Dr. Kiran Chaudhary	Commerce	Convener	
		Dr. Jayita Thakur	Biochemistry	Co-convener	
		Dr. Rajender Singh	Geography	Member	
		Dr. Devender Singh Meena	Botany	Member	
		Dr. Parveen Gahliyan	Chemistry	Member	
		Dr. Nidhi Tyagi	Physics	Member	
		Mr. Nitesh Kumar	Mathematics	Member	
		Dr. Chhavi Sharma	Commerce	Member	
		Ms. Monika	Commerce	Member	
19	Editorial Committee (Magazine, Prospectus, e-news letter, Annual Report)	Ms. Urvasi Sahitya	Business Economics	Member	
		Dr. Meghraj Meena	Sanskrit	Convener	
		Mrs. Ritu Madan	English	Member	
		Dr. Anjali Raman	English	Member	
		Dr. Arvinder Kaur	Hindi	Member	
		Dr. Babli	Hindi	Member	
		Dr. Tarun	Hindi	Member	
		Mr. Nagendra	Sanskrit	Member	
		Ms. Anshula Upadhyay	English	Member	
		Dr. Debosmita Paul	English	Member	
		Dr. Nidhi Tyagi	Physics	Member	

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20	Cultural Committee (Includes Orientation day, Azadi Ka Amrit Mahotsav, TEDx and other cultural activities of time bound events like Shivratri 350 etc.)	Ms. Nimita Kant	Zoology	Convener	
		Dr. Misha Yadav	Botany	Co-convener	TED-x
		Dr. Preeti Tewari	Geography	Member	
		Dr. Vanitha Chadha	Commerce	Member	
		Dr. Debosmita Paul	English	Member	
		Dr. Aashna Nigam	Zoology	Member	
		Dr. Jitendra Kumar Chaudhary	Zoology	Member	
		Dr. Ankita Dua	Zoology	Member	
		Dr. Rakesh Roshan	Zoology	Member	
		Dr. Tsewang	Zoology	Member	
		Dr. Smita Tripathi	Botany	Member	
		Dr. Anurag Maurya	Botany	Member	
		Dr. Vikrant Kumar	Sociology	Member	
		Dr. Rajni Kanojia	Chemistry	Member	
		Dr. Chhavi Sharma	Commerce	Member	
		Dr. Nidhi Garg	Zoology	Member	
		Dr. Ranganath Ravi	Chemistry	Member	
21	Women Development Cell	Dr. Sonal	Economics	Member	
		Dr. Nishtha Srivastava	History	Member	
		Prof. Mridula Budhraj	Mathematics	Convener	
		Prof. Ruchira Dhangra	Hindi	Co-convener	
		Dr. Deepika Yadav	Zoology	Member	
		Dr. Smita Tripathi	Botany	Member	
		Ms. Gunjan Kumari	English	Member	
		Dr. Shwetambri	Biochemistry	Member	
		Dr. Babli	Hindi	Member	
		Ms. Manisha	Commerce	Member	
		Dr. Nidhi Garg	Zoology	Member	
		Dr. Ritu Meena	Computer Science	Member	
		Dr. Neetu Singh	Zoology	Member	
		Dr. Pooja Saluja	Chemistry	Member	

22	Internal Complaints Committee	Prof. Surbhi Madan	Mathematics	Convener	
		Mrs. Ritu Madan	English	Co-convener	
		Dr. Anil Krishan Aggarwal	Chemistry	Member	
		Ms. Neha Bhat	Non-Teaching	Member	
		Ms. Pooja Ujjainwal	Non-Teaching	Member	
		Ms. Sumitha S.	Advocate	Member	
		Bhawna	Student (B.Sc. (H) Mathematics Sem I)	Member	
		Muskan	Student (B.A. (H) Hindi Sem III)	Member	
23	ICT Support Committee (Space, Website, Technical Support)	Nishtha	Student (B.Com (H) Sem V)	Member	
		Ms. Anshu Chopra	Economics	Convener	
		Ms. Preeti Sharma	Computer Science	Co-convener	Space
		Prof. S.K. Yadav	Computer Science	Co-convener	Technical Support
		Dr. Suman Kharbanda	Commerce	Co-convener	Website
		Prof. Arun Vir Singh	Physics	Member	
		Dr. Jeetendra Aggarwal	Mathematics	Member	
		Ms. Abha Vasal	Computer Science	Member	
		Dr. Richa Arora	Chemistry	Member	
		Dr. Chhavi Sharma	Commerce	Member	
		Ms. Himanshi Saini	English	Member	
		Ms. Urvasi Sahitya	Business Economics	Member	
24	Internal Assessment Monitoring Committee	Dr. Priyanka Kumari	Chemistry	Member	
		Ms. Neetu Verma	Physics	Member	
		Prof. Tejbir Singh Rana	Geography	Ex-officio	IQAC Coordinator
		Dr. Jayita Thakur	Biochemistry	Convener	
		Dr. Sunita Singh	Biochemistry	Member	Science
		Dr. Usha	Biochemistry	Member	
		Ms. Bhumiika Bhavnani	Economics	Member	Human/MS. Ities
		Mr. Rajesh Kumar	Commerce	Member	Commerce
		Prof. Surbhi Madan	Mathematics	Member	Staff-council secretary
		Prof. Rahul Singhal	Chemistry	Member	Bursar

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25	NSS (to include Har Ghar Dhyan, Meditations, Clean Campus)	Prof. Ruchira Dhingra	Hindi	Convener			
		Prof. Mridula Budhreja	Mathematics	Co-convener			
		Dr. Neena Khanna	Chemistry	Co-convener	Clean Campus Committee		
		Dr. Vandana Katoch	Chemistry	Member			
		Dr. Anjali Raman	English	Member			
		Dr. Babli	Hindi	Member			
		Dr. Priyanka	Hindi	Member			
		Dr. Sunil Yadav	Chemistry	Member			
		Dr. Ritu Meena	Computer Science	Member			
		Dr. Pooja Saluja	Chemistry	Member			
		Dr. Shilpa Jain	Chemistry	Member			
		Ms. Manisha	Commerce	Member			
		Mr. Ankush kumar	Mathematics	Member			
		Mr. Krishan Kant Singh Gautam	Computer Science	Member			
		Mr. Deepesh Singh	Chemistry	Member			
26	Udmodhya Entrepreneurship Development Cell (EDC and Enactus)	Dr. Ranganath Ravi	Chemistry	Member			
		Dr. Suman Kharbanda	Commerce	Convener			
		Mr. Rajesh Kumar	Commerce	Co-convener			
		Prof. Vijay Kumar	Botany	Member			
		Dr. Vandana	Mathematics	Member			
		Dr. Himmat Singh Deora	political science	Member			
		Ms. Manisha Rani	Commerce	Member			
		Dr. Vanitha Chadha	Commerce	Member			
		Ms. Harmanpreet Kaur	Commerce	Member			
		Ms. Monika	Commerce	Member			
		Mr. Ritesh Bansal	Commerce	Member			
		Dr. Chhavi Sharma	Commerce	Member			
		27	College Annual Day Committee	Dr. Divya Madaan	English	Convener	
				Dr. Ashwanti Sharma	EVS	Member	
				Dr. Arvinder Kaur	Hindi	Member	
Dr. Vanitha Chadha	Commerce			Member			
Dr. Ankita Dua	Zoology			Member			
Dr. Aashna Nigam	Zoology			Member			
Ms. Anshula Upadhyay	English			Member			
Ms. Himanshi Saini	English			Member			
28	Inclusion Committee (CFPI, Enabling Unit and North-east cell)	Dr. Rajneesh	Sanskrit	Convener			
		Ms. Siamlianvung Hangzo	English	Co-convener	North east cell		
		Dr. L. Gitarani Devi	English	Co-convener	CFPI		
		Ms. Gunjan Kumari	English	Member			
		Mr. Mahesh	Hindi	Member			
		Mr. L. Thansanga	Physics	Member			
		Mr. Tayenjam Priyokumar Singh	Political Science	Member			
		Ms. Anshula Upadhyay	English	Member			
		Mr. Manish Kumar Meena	English	Member			
		Mr. Skand Priya	History	Member			
29	Rajbhasha Committee	Dr. Jyoti Sharma	Hindi	Nodal Officer			
		Dr. Meghraj Meena	Sanskrit	Member			
		Dr. Seema Talwar	Botany	Member			
		Dr. Arvinder Kaur	Hindi	Member			
		Mr. Dhara Singh	political science	Member			
		Dr. Ankita Dua	Zoology	Member			
		Ms. Urvasi	BBE	Member			
		fs	English	Member			
		Ms. Rachna Soni	Commerce	Member			
		Other Officials, as per requirement					

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30	Remedial Committee	Ms. Preeti Desodiya	English	Convenor	
		Dr. Aparna Jain	Mathematics	Member	
		Dr. Raj Kumari	Hindi	Member	
		Ms. Gunjan Kumar	English	Member	
		Dr. Seema Talwar	Botany	Member	
		Dr. Himmat Singh Deora	political science	Member	
		Dr. Usha Yadav	Biochemistry	Member	
		Dr. Nidhi Tyagi	Physics	Member	
		Dr. Shvetambri	Biochemistry	Member	
31	General Stock and Lab Physical Verification Committee	Dr. Sandeep Kumar	Hindi	Member	
		Mr. Rakesh Yadav	Computer Science	Convenor	
		Prof. Arun Vir Singh	Physics	Member	
		Mr. Manish Kumar Sachdeva	Zoology	Member	
		Mr. Manish Kumar Meena	Mathematics	Member	
32	Alumni Relations Committee	Dr. Renu Baweja	Biochemistry	Member	
		Dr. Prasanta Kumar Sahu	Chemistry	Member	
		Prof. Darshan Pandey	Hindi	Convenor	
		Dr. Ashwani Sharma	EVS	Co-convenor	
		Dr. Smita Tripathi	Botany	Member	
		Dr. Bharat Ratnu	Geography	Member	
		Dr. Ankita Dua	Zoology	Member	
		Ms. Harmanpreet Kaur	Commerce	Member	
		Dr. Usha Yadav	Biochemistry	Member	
33	College Research and Innovation & Institutional ethics Committee	Dr. Alka Mudgal	political science	Member	
		Prof. Kumari Priyanka	Mathematics	Convenor	A. College Research and Innovation
		Dr. Prabuddh Kumar Mishra	Geography	Co-convenor	
		Prof. Prabhavathi	Botany	Member	
		Dr. Kiran Bamel	Botany	Member	
		Dr. Prabuddh Kr. Mishra	Geography	Member	
		Dr. Renu Baweja	Biochemistry	Member	B. Institutional Ethics Committee
		Dr. Nidhi Tyagi	Physics	Member	
		Ms. Anshula Upadhyay	English	Member	
		Dr. Abhijeet Mishra	Biochemistry	Member	
		Dr. Devender Singh Meena	Botany	Member	
		Prof. Rabinarayan Samantra	Commerce	Convenor	
		Dr. Kiran Chaudhary	Commerce	Member	
		Dr. Reena Kumari	Sanskrit	Member	
		Dr. Sunita Singh	Biochemistry	Member	
		Dr. Jayita Thakur	Biochemistry	Member	
		Dr. Prasanta Kumar Sahu	Chemistry	Member	
		Padamshree Mudgal	Department of Biochemistry, DRC	Expert	
		Other Officials, as per requirement			
34	Vidya Vistar Scheme	Dr. Sunita Singh	Biochemistry	Convenor	
		Dr. Jayita Thakur	Biochemistry	Member	
		Ms. Siamianvung Hangzo	English	Member	
		Dr. Richa Arora	Chemistry	Member	
		Dr. Nidhi Garg	Zoology	Member	
		Dr. Shilpa Jain	Chemistry	Member	
		Dr. Neeti Goel	Physics	Member	

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35	DBT Sponsored Star College Scheme	Dr. Renu Baweja	Biochemistry	SCS Coordinator	All other faculty members of the Departments of Biochemistry, Botany, Chemistry, Zoology, Shivaji College
		Dr. Jayita Thakur	Biochemistry	SCS Convener	
		Dr. Sunita Singh	Biochemistry	SCS Co-convener	
		Dr. Usha Yadav	Biochemistry	SCS Co-convener	
		Dr. Anuradha Mal	Botany	SCS Convener	
		Prof. Pratima Rani Sardar	Botany	SCS Co-convener	
		Dr. Anurag Maurya	Botany	SCS Co-convener	
		Dr. Prasanta Kumar Sahu	Chemistry	SCS Convener	
		Dr. Nand Gopal Giri	Chemistry	SCS Co-convener	
		Dr. Richa Arora	Chemistry	SCS Co-convener	
		Dr. Deepika Yadav	Zoology	SCS Convener	
		Ms. Nimita Kant	Zoology	SCS Co-convener	
		Dr. Ankita Dua	Zoology	SCS Co-convener	
		Dr. Jitendra kumar Chaudhary	Zoology	SCS Co-convener	
36	Anti-Ragging Committee	Mr. Manish Kumar Sachdeva	Zoology	Convener	
		Prof. Shama Mitra Chenoy	History	Member	
		Dr. Lalita rana	Geography	Member	
		Mr. Sumeet S. Raheja	Economics	Member	
		Ms. Nikita Gupta	Economics	Member	
		Dr. Babli	Hindi	Member	
		Dr. Shobha	Physics	Member	
		Mr. Mahendra Kumar Meena	Chemistry	Ex-officio	
		Dr. Rajinder Singh	Commerce	Ex-officio	
		Dr. Deepti	Mathematics	Ex-officio	
		Prof. Ruchira Dhingra	Hindi	Ex-officio	

37	Shivaji Academic Enrichment Centre (Disha-the civil services society, Literary society, SPADE and academic activities of time bound events like Seminar, Conference, FDP, Workshop etc.)	Prof. Khurshid Khan	History	Convener	
		Prof. Darshan Pandey	Hindi	Co-convener	Disha
		Dr. Divya Madaan	English	Co-convener	Literary
		Dr. Kiran Chaudhary	Commerce	Co-convener	Spade
		Dr. Vikas Sharma	Hindi	Member	
		Dr. Tarun Kumar	Hindi	Member	
		Mr. Mohan Kumar	political science	Member	
		Dr. Shivani Gupta	Economics	Member	
		Ms. Bhumika Bhavani	Economics	Member	
		Dr. Amita Handa	Physical Education	Member	
		Mr. Nagendra Kumar	Sanskrit	Member	
		Ms. Priyanka Ojha	Botany	Member	
		Dr. Pawan Kumar	Botany	Member	
		Dr. Shvetambri	Biochemistry	Member	
		Mr. Nitesh Kumar	Mathematics	Member	
		Ms. Nikita Gupta	Economics	Member	
		Dr. Vanitha Chadha	Commerce	Member	
		Ms. Monika	Commerce	Member	
38	Sports Committee (including Rudra Fitness)	Mr. Gaurav Goel	Physical Education	Convener	
		Dr. Amita Handa	Physical Education	co-convener	
		Mr. Kushik	political science	Member	
		Mr. Mahesh	Hindi	Member	
		Mr. Nihal Kumar Bairwa	Physics	Member	
		Dr. Sandeep Kumar	Hindi	Member	
		Dr. Priyanka Sharma	Hindi	Member	

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39	Add-on & Value Added Courses Committee	Ms. Anshu Chopra	Economics	Convenor	
		Dr. Babita Gupta	Mathematics	Co-convenor	Add-on
		Ms. Preeti Sharma	Computer Science	Co-convenor	Value Added
		Dr. Anuradha Mal	Botany	Member	
		Dr. Vikrant Kumar	Sociology	Member	
		Dr. Gunjan Sirohi	Botany	Member	
		Mr. Parath Kumar Kasana	Physics	Member	
		Dr. Shobha	Physics	Member	
40	Media Cell: (Print, Electronic, Social Media Platforms.)	Mr. Anil Awasiya	Physics	Member	
		Ms. Anshu Chopra	Economics	Convenor	
		Prof. Darshan Pandey	Hindi	Co-convenor	Print media
		Prof. Shiv Kumar Sahdev	Mathematics	Member	
		Dr. Divya Madaan	English	Member	
		Ms. Neetu Verma	Physics	Member	
		Dr. Surendra Kumar	Physics	Member	
		Mr. Parath Kumar Kasana	Physics	Member	
		Mr. Dhara Singh	political science	Member	
		Dr. Neeru Sharma	Physics	Member	
		Dr. Ankita Dua	Zoology	Member	
		Dr. Aeshna Nigam	Zoology	Member	
41	NCC : Girls & Boys Unit	Dr. Richa Arora	Chemistry	Member	
		Dr. Rajinder Singh	Commerce	Boy's Division	
		Dr. Deepti	Mathematics	Girl's Wing	
		Mr. Nagendra Kumar	Sanskrit	Member	
		Mr. Kushik Kumar	political science	Member	
		Dr. Priyanka Sharma	Hindi	Member	
		Dr. Babli	Hindi	Member	
42	Centre for Environment & Disaster Management	Prof. Tejbir Singh Rana	Geography	Coordinator	
		Dr. Prabuddh Kumar Mishra	Geography	co-coordinator	
		Prof. Pratima Rani Sardar	Botany	Member	
		Mr. Uttam Kumar Sinha	Mathematics	Member	
		Dr. Yogender Singh	Environmental Science	Member	
		Dr. Kiran Bamel	Botany	Member	
		Mr. Parath Kumar Kasana	Physics	Member	
		Dr. Neeru Sharma	Physics	Member	
		Dr. Amit Kumar	political science	Member	
		Prof. S.K. Yadav	Physics	Convenor	
43	Anti-smoking Committee	Dr. Lalita Rana	Geography	Member	
		Mr. Manish Kumar Sachdeva	Zoology	Member	
		Mr. Sumeet S. Raheja	Economics	Member	
		Dr. Shiv Shankar Gaur	Physics	Member	

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3. Formation of IQAC Core Committee and NAAC-SSR Committee



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संदर्भ सं० / Ref. No. दिनांक / Dated ..13/09/2023

NOTIFICATION

This is to notify that following is the re-structured Internal Quality Assurance Cell (IQAC) of Shivaji College (University of Delhi) (as per NAAC guidelines):

Chairperson

- Prof. Virender Bhardwaj, Principal

Member, Management

- Chairman, Governing Body

Coordinator of IQAC

- Prof. Tejbir Singh Rana, Department of Geography

Co-coordinator of IQAC

- Mrs. Suman Kharbanda, Associate Professor, Department of Commerce

Teachers Representatives

- Dr. Renu Baweja, Associate Professor, Department of Biochemistry
- Dr. Kiran Bamel, Associate Professor, Department of Botany
- Dr. Jeetendra Aggarwal, Associate Professor, Department of Mathematics
- Dr. Prabuddh Kumar Mishra, Assistant Professor, Department of Geography
- Ms. Preeti Desodiya, Assistant Professor, Department of English
- Dr. Shivani Gupta, Assistant Professor, Department of Economics

Special Invitees

- Prof. Amarjiva Lochan (Department of History, Shivaji College)
Joint Dean, International Relations, University of Delhi
- Dr. Aparna Jain, Associate Professor, Department of Mathematics (Shivaji College)


Senior Administrative Officers

- Dr. Surbhi Madan (Secretary, Staff Council)
- Dr. Rahul Singhal (Bursar)
- Mr. Hemant Lamba (Administrative Officer- Administration)
- Mr. Parveen Kumar (Administrative officer- Accounts)

The nominees from the Local Society/Trust, Students, Alumni and Employer/Industrialists/ Stakeholders will be decided in the meeting of IQAC.

This notification shall come into force with immediate effect.

All concerned are to note for necessary action.


 Prof. Virender Bhardwaj
Principal

राजा गार्डन, रिंग रोड, नई दिल्ली - 110027 / Raja Garden, Ring Road, New Delhi - 110027 • ऑफिस/Off.: 011-25116644
टेलीफैक्स / Telefax: 011-25116644 • ई-मेल/E-mail: shivajicollege.ac@gmail.com • वेब/Website: www.shivajicollege.ac.in

Notice for restructuring of IQAC core committee.







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4. Notice for Appointment of Bursar

		<p>शिवाजी कॉलेज (दिल्ली विश्वविद्यालय) <i>Shivaji College</i> (University of Delhi) NAAC ACCREDITED "A" GRADE COLLEGE</p>	
संदर्भ सं./Ref. No. _____		दिनांक/Dated 19/01/2024	
<p align="center"><u>NOTIFICATION REGARDING APPOINTMENT OF BURSAR, SHIVAJI COLLEGE</u></p>			
<p>It is to notify that Dr. Kiran Chaudhary, Associate Professor, Department of Commerce, Shivaji College (University of Delhi) has been appointed as Bursar, Shivaji College (University of Delhi) for a period of two years, with effect from 20.01.2024.</p>			
<p>This issues with the approval of the Competent Authority.</p>			
<p align="right"> Prof. Virender Bhardwaj Principal</p>			
<p>Copy to:</p> <ol style="list-style-type: none">1. Administrative Officer, Admn. Section2. Administrative Officer, Accounts Section3. Mr. Ratan Deep — for uploading on the College Website4. Dr. Kiran Chaudhary5. Prof. Rahul Singhal, Ex Bursar			



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5. Appointment of officiating librarian

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दिनांक: 10.08.2021

स्थानापन्न पुस्तकालयाध्यक्ष की नियुक्ति के संबंध में अधिसूचना

सभी संबंधितों से यह नोट करने का अनुरोध किया जाता है, कि श्री भूपेंद्र सिंह, व्यावसायिक सहायक, ने शिवाजी कॉलेज (दिल्ली विश्वविद्यालय) में कार्यवाहक पुस्तकालयाध्यक्ष के रूप में कार्यभार संभाला है। 10.08.2021।

NOTIFICATION REGARDING APPOINTMENT OF OFFICIATING LIBRARIAN

All concerned are requested to note that Mr. Bhupender Singh, Professional Assistant has taken over charge as Officiating Librarian, Shivaji College (University of Delhi) w.e.f. 10.08.2021.

शिव कुमार सहदेव
प्रोफेसर शिव कुमार सहदेव/ Professor Shiv Kumar Sahdev
कार्यवाहक प्राचार्य/ Officiating Principal






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6. Notice for Appointment of Public Information Officer (PIO)

	<p>शिवजी कॉलेज (दिल्ली विश्वविद्यालय) <i>Shivaji College</i> (University of Delhi) NAAC ACCREDITED "A" GRADE COLLEGE</p>	
संदर्भ सं० / Ref. No.	दिनांक/Dated 04/01/2024	
<p><u>NOTIFICATION REGARDING APPOINTMENT OF PUBLIC INFORMATION OFFICER, SHIVAJI COLLEGE</u></p> <p>It is to notify that Dr. Deepika Yadav, Associate Professor, Department of Zoology, Shivaji College (University of Delhi) has been appointed as Public Information Officer (PIO), Shivaji College (University of Delhi) with effect from 05.01.2024.</p> <p style="text-align: right;"> Prof. Virender Bhardwaj Principal</p> <p>Copy to:</p> <ol style="list-style-type: none">1. Administrative Officer, Admn. Section2. Administrative Officer, Accounts Section3. Mr. Ratan Deep – for uploading on the College Website4. Dr. Deepika Yadav5. Prof. Rahul Singhal, Ex PIO <p>राजा गार्डन, रिंग रोड, नई दिल्ली-110027/Raja Garden, Ring Road, New Delhi - 110027 • ऑफिस/Off.: 011-25116644 टेलीफैक्स/Telefax: 011-25155551 • ई-मेल/E-mail: shivajicollege.ac@gmail.com • वेब/Website : www.shivajicollege.ac.in</p>		



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7. Departmental committee formation 2022-2023: sample
Department of Botany

Department of Botany (Shivaji College)
Departmental Committees (2023-24)

- 1. Internal time table committee**
Dr. Seema Talwar
Dr. Anurag Maurya
Dr. Gunjan Sirohi
Dr. Pawan Kumar
Ms. Priyanka Ojha
Dr. Devender Singh Meena
- 2. Student progression committee/alumni committee**
Prof. Anuradha Mal
Prof. Pratima Rani Sardar
Dr. Smita Tripathi
Dr. Misha Yadav
Dr. Seema Talwar
Dr. Anurag Maurya
Dr. Gunjan Sirohi
Dr. Pawan Kumar
Dr. Priyanka Ojha
Dr. Devender Singh Meena
- 3. Internal Assessment moderation committee**
Prof. Vijay Kumar
Prof. Pratima Rani Sardar
Prof. Prabhavathi V
- 4. Internal documentation and audit committee**
Prof. Pratima Rani Sardar
Prof. Prabhavathi
Dr. Seema Talwar
Dr. Anurag Maurya
Dr. Pawan Kumar
Dr. Priyanka Ojha
Dr. Devender Singh Meena
- 5. Departmental Purchase committee**
Prof. Anuradha Mal
Prof. Vijay Kumar
Prof. Pratima Rani Sardar
Prof. Prabhavathi
Dr. Smita Tripathi
Dr. Kiran Bamel
Dr. Misha Yadav



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- Dr. Anurag Maurya
Dr. Pawan Kumar
Dr. Priyanka Ojha
Dr. Devender Singh Meena
6. **Lab Maintenance committee.**
Dr. Seema Talwar
Dr. Anurag Maurya
Dr. Pawan Kumar
Dr. Priyanka Ojha
7. **Committee for Botanical Society (Fragrance)**
Prof. Anuradha Mal
Prof. Vijay Kumar
Prof. Pratima Rani Sardar
Prof. Prabhavathi V
Dr. Smita Tripathi
Dr. Kiran Bamel
Dr. Misha Yadav
Dr. Seema Talwar
Dr. Anurag Maurya
Dr. Gunjan Sirohi
Dr. Pawan Kumar
Dr. Priyanka Ojha
Dr. Devender Singh Meena
8. **Library Committee**
Prof. Anuradha Mal
Prof. Vijay Kumar
Prof. Pratima Rani Sardar
Dr. Smita Tripathi
Dr. Kiran Bamel
Dr. Misha Yadav
Dr. Seema Talwar
9. **Mentor-Mentee committee**
Dr. Seema Talwar
Dr. Pawan Kumar
Dr. Priyanka Ojha
Dr. Devender Singh Meena
10. **Results Analysis**
Prof. Prabhavathi
Dr. Seema Talwar
Dr. Pawan Kumar
Dr. Priyanka Ojha
Dr. Devender Singh Meena



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Department of Biochemistry

Department of Biochemistry

The meeting of the faculty members of Department of Biochemistry was held on August 14, 2023 at 2.30 pm in the Department. The following members attended the meeting:

- Dr. Jayita Thakur
- Dr. Renu Baweja
- Dr. Sunita Singh (TIC)
- Dr. Usha Yadav
- Dr. Abhijeet Mishra

The minutes of the meeting are as follows:

The departmental committees were formed. The details along with the members of different committees are as follows:

S. No.	Name of the committee	Members
1.	Internal Time Table Committee	Dr. Sunita Singh Dr. Usha Yadav Dr. Abhijeet Mishra
2.	Student Progression Committee/Alumni	Dr. Jayita Thakur Dr. Abhijeet Mishra Dr. Usha Yadav
3.	Internal Moderation Committee	Dr. Jayita Thakur Dr. Renu Baweja Dr. Sunita Singh
4.	Internal Documentation Committee	All the faculty members



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Department of Computer Science

Minutes of Meeting

A meeting of the faculty members of department of computer science was held on 14th August, 2023 at 11.30 am in department room.

The following members were present:-

1. Mr. Rakesh Yadav
2. Ms. Preeti Sharma
3. Ms. Abha Vasal
4. Mr. K.K.S. Gautam
5. Ms. Yogesh Kumari
6. Dr. Ritu Meena

(Handwritten signatures of the members)

The following were discussed:-

1. The timetable committee of college prepared the time table of odd semester (I, III and V). Also, individual timetable was distributed and allocated to each faculty members.
2. The various departmental committee were formulated as follows:

Committee	Members
Internal Timetable committee	Mr. Rakesh Yadav Mr. KKS Gautam Ms. Yogesh Kumari
Internal Documentation Committee	Ms. Preeti Sharma Ms. Abha Vasal Mr. KKS Gautam
Student Progression committee/ Alumni Committee	Ms. Preeti Sharma Ms. Abha Vasal Mr. KKS Gautam
Student Advisory Committee	Ms. Yogesh Kumari Ms. Abha Vasal Dr. Ritu Meena
Workshop and Technical fest	Convener (TIC) All faculty members
Internal Moderation Committee	All faculty members

3. The teachers were requested to prepare academic teaching plan of their respective subjects and update the same on SPACE Portal.
4. The meeting concluded with a vote of thanks to the chair.



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Department of Hindi

Date 15/06/2023

आज दिनांक 15 जून 2023 को 12:30 बजे हिन्दी विभाग की बैठक सम्पन्न हुई।
बैठक के मुख्य कार्यवृत्त -

1. पाठ्यक्रम और आंतरिक मूल्यांकन
2. ऑडिट संबंधी दस्तावेजों की तैयारी
3. वर्ष 2023-24 के लिए समितियों का निर्माण
4. कोई अन्य विषय - अनपेक्षित केन्द्र

बैठक में उपस्थित सदस्यों के हस्ताक्षर:-

डा. सर्वेश कुमार डूबे	सहसंचालक
प्रो. कविश दीग्रा	सचिव
प्रो. विवेक भारद्वाज	निर्वाहक
डा. ज्योति शर्मा	समिति
प्रो. दर्शन पांडेय	सहसचिव
डा. राजकुमारी	सहसचिव
डा. सारिता	सहसचिव
डा. कंचन	सहसचिव
डा. प्रवीण भारद्वाज	सहसचिव
डा. तंवी	सहसचिव
डा. कल्पना	सहसचिव
डा. अरविन्द कौर	सहसचिव
	(निर्वाहक)
	डा. विकास शर्मा
	पुष्पा
	हिन्दी विभाग

बैठक के मुख्य बिंदु:-

1. सभी सदस्यों से उनके IV, V, VI सेमेस्टर के जुड़न पेजों के पाठ्यक्रम, आंतरिक मूल्यांकन आदि बिंदुओं पर विस्तार से चर्चा की गई।
2. कॉलेज ऑडिट के लिए सेमेस्टर I, IV, V पर चर्चा की गई। सभी सदस्यों को ऑडिट संबंधी दस्तावेज



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स्पेल पर अपलोड करने का करारा गया।	
3. वर्ष 2023-24 के लिए समितियों का निर्माण किया गया।	
4. अकादमिक कैलेंडर तैयार किया गया।	
वर्ष 2023-24 अकादमिक कैलेंडर	
1. अभिबिंबास कार्यक्रम	अगस्त 2023
2. हिन्दी दिवस	14 सितम्बर 2023
3. विश्व हिन्दी दिवस	10 जनवरी 2024
4. अंतर्राष्ट्रीय मातृभाषा दिवस	21 फरवरी 2024
5. विभागीय वार्षिकोत्सव	मार्च / अप्रैल 2024
वर्ष 2023-24 के लिए बनाई गई समितियों का विवरण निम्नलिखित है:-	
1. समय-सारणी समिति :-	डॉ. विनायक शर्मा, डॉ. राजकुमारी, डॉ. कंचन
2. छात्र उपलब्धि समिति :-	डॉ. कंचन, डॉ. कल्पना
3. पूर्व छात्र प्रत्योत्तर समिति :-	डॉ. प्रो. दर्शन पाण्डेय, डॉ. सरिता, डॉ. अरविंदर
4. अंतरिम मुख्यालय समिति :-	डॉ. वीरेंद्र भारद्वाज, डॉ. विनायक शर्मा, डॉ. ज्योति क. शर्मा



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5. दस्तावेज समिति - डॉ. ज्योति शर्मा, डॉ. तरुणा, डॉ. प्रवीण शर्मा
6. मेंटर मेंटरी समिति (पी.जी. मेंटर) - डॉ. तरुणा
7. परीक्षा परिणाम विश्लेषण समिति - डॉ. सरिता, डॉ. कल्पना, डॉ. अरविन्द
8. साहित्य संग्रह (द्वारा कार्यकर्ता/विद्यार्थी समिति) - डॉ. विनायक शर्मा, डॉ. राजकुमारी, डॉ. कंचन, डॉ. प्रवीण
9. विभागीय गतिविधियों का व्यौरा समिति - डॉ. सरिता, डॉ. कल्पना
10. स्पेस अपलोड समिति - डॉ. तरुणा, डॉ. प्रवीण
(मिनट्स अपलोड - डॉ. प्रवीण)
11. मीडिया रिपोर्ट लेखन - प्रो. दर्शन पाण्डेय, डॉ. तरुणा
12. वर्कलोड समिति - डॉ. विनायक शर्मा, प्रो. दर्शन पाण्डेय, डॉ. राजकुमारी, डॉ. कंचन
13. विभागीय सम्मान अवसर प्रमोद समिति - डॉ. विनायक शर्मा, डॉ. सरिता
14. छात्रों से सम्बन्धित समस्याओं के समाधान हेतु समिति - डॉ. कंचन, डॉ. सरिता
15. विभागीय समस्याओं की उपलब्धियों के विवरण हेतु समिति - डॉ. अरविन्द
16. विद्यार्थियों संबंधी कार्यक्रम हेतु समिति (सुवागत/विद्विषागरे, शैक्षणिक भ्रमण इत्यादि) - डॉ. विनायक शर्मा, प्रो. दर्शन पाण्डेय, डॉ. तरुणा, डॉ. प्रवीण, डॉ. कल्पना, डॉ. अरविन्द, डॉ. कंचन, डॉ. राजकुमारी, डॉ. विनायक शर्मा
- (मह) डॉ. विनायक शर्मा
प्रमोद
हिंदी विभाग



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Date 28/12/2023

आज दिनांक 28/12/23 को प्रातः 11:30 बजे विभागीय बैठक सम्पन्न हुई।
बैठक के कार्यवृत्त

1. आंतरिक मूल्यांकन संबंधी कार्य
2. विभागीय समितियों का पुनर्निर्माण
3. अन्य विषय

बैठक में उपस्थित सदस्यों के विवरण

डॉ. रेनिरा डोंगरा	हस्ताक्षर
डॉ. दर्शन पाण्डेय	हस्ताक्षर
डॉ. विनायक शर्मा	हस्ताक्षर
डॉ. ज्योति शर्मा	हस्ताक्षर
डॉ. राजकुमारी	हस्ताक्षर
डॉ. कंचन	हस्ताक्षर
डॉ. लक्ष्मी	हस्ताक्षर
डॉ. संदीप कुमार	हस्ताक्षर
डॉ. अरविन्द	हस्ताक्षर
श्री. महेश कुमार	हस्ताक्षर
श्री. वसन्ती	हस्ताक्षर

बैठक के मुख्य बिंदु

1. आगामी क्षेत्र में होने वाले आंतरिक मूल्यांकन (ऑडिट) के मुख्य बिंदुओं हेतु सदस्यों को कार्य सौंपा गया।
- अनालिसिस के लोडर → डॉ. विनायक शर्मा
- विभागीय समितियों के निर्माण संबंधी विवरण → डॉ. कंचन
- प्रश्न पत्रों का विवरण → डॉ. कंचन, डॉ. वसन्ती
- समय-सारणी विवरण → डॉ. कंचन, डॉ. वसन्ती
- प्रस्तावित एवं संपूर्ण स्थापन योजना → डॉ. विनायक शर्मा
- मैटर-मैट्रीज समूहों का निर्माण, बैठक के कार्यवृत्त,



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1. स्नातकोत्तर अतिरिक्ति (P.J) समूह और उनके कार्यवाहक संस्था
कार्य → डॉ. लक्ष्मी
परिणाम विश्लेषण → डॉ. अरविन्द नार, सुनी. प्रियंका
मिड-सेमेस्टर - प्रोग्रेस / उत्कृष्ट एवं कमजोर विद्यार्थियों
के लिए उद्योग गण नदम → डॉ. संदीप मीणा
आंतरिक मूल्यांकन - प्रति (आयरी नं. और दिनांक सहित)
डॉ. विनायक शर्मा
विद्यार्थियों की उपलब्धियाँ - श्री मेहता
काज कार्यवाहिका - श्री मेहता
विभागीय गतिविधियाँ - डॉ. संदीप
एड-आन कोर्स - डॉ. ज्योति शर्मा
विभागीय सदस्यों की उपलब्धियाँ - डॉ. अरविन्द,
डॉ. प्रियंका
पूर्व काज प्रमोष्ठ - श्री दर्शन पाण्डेय
ऑडिट परफार्मा / रिजल्ट तैयार करने का कार्य - श्री मेहता
2. विभाग में नए सदस्य जुड़ने पर विभागीय
समितियों (वर्ष 2022-23) का पुनर्गठन इस
प्रकार किया गया है:-
 - (i) समय-व्यवस्था समिति - डॉ. विनायक शर्मा,
डॉ. राजकुमारी, डॉ. कंचन, डॉ. लबली
 - (ii) काज उपलब्धि समिति - श्री मेहता
 - (iii) पूर्व काज प्रमोष्ठ समिति - श्री दर्शन पाण्डेय
 - (iv) आंतरिक मूल्यांकन समिति - डॉ. विनायक शर्मा,
डॉ. ज्योति शर्मा, श्री दर्शन पाण्डेय
 - (v) दस्तावेज समिति - डॉ. ज्योति शर्मा, श्री मेहता
 - (vi) परीक्षा परिणाम विश्लेषण समिति - डॉ. अरविन्द,
सुनी. प्रियंका



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Department of Chemistry

Chemistry Department's Committees for the session 2023- 24

S. No.	Committee	Name of Faculty
1.	Library	Dr. Rajni Kanojia
		Mr. Mahendra Kr. Meena
		Dr. Rahul Singhal
		Dr. Vandana Katoch
		Mr. Narinder Kumar
		Dr. Bhasha Sharma
2.	Chemical Purchase	Dr. P. K. Sahu
		Dr. Neena Khanna
		Dr. Bhaskar M. Kandpal
		Mr. Deepesh Singh
		Dr. Shilpa Jain
		Dr. Sunil Yadav
		Dr. Priyanka Kumari
3.	Equipment Purchase	Dr. Rangnath Ravi
		Dr. Anil Krishan Aggarwal
		Dr. P. K. Sahu
		Dr. Bhaskar M. Kandpal
		Dr. Nand Gopal Giri
		Dr. Richa Arora
		Dr. Pooja Saluja
		Dr. Pallavi Agarwal
4.	Time table and workload	Dr. Parveen Gahlyan
		Dr. Bhasha
		Dr. Bhaskar Mohan Kandpal
		Dr. Neena Khanna
5.	Moderation and documentation	Dr. Nand Gopal Giri
		Dr. Bhaskar Mohan Kandpal
		Dr. Neena Khanna
6.	Cultural	Dr. Nand Gopal Giri
7.	Student progression and alumni	All faculty members of the department.
		All faculty members of the department.

N. Khanna