

Ref.: MFE/HRD/2024

9th May, 2024

Ms. Dharamwati Verma,

Sub: Offer for the position of **Management Trainee**

Dear Dharamwati,

This has reference to the interview you had with us. We are pleased to know that you would like to be a member of this Team. We are pleased to offer you a position of 'Management Trainee – Sales' at MyForexeye Fintech Private Limited. This position would be based at **Delhi**.

The compensation and other benefits that you would be entitled to are stated in the enclosure to this letter. We expect you to join us on or before, **5th June 2024** at our premises:

Myforexeye Fintech Private Limited
B-23, 1st Floor, Sector 63, Noida - 201309

We welcome you and are delighted that you have chosen to be part of our team. We hope your association with us will be mutually beneficial, pleasant and fulfilling.

Sincerely,

Myforexeye Fintech Private Limited.



Mamta Verma

Manager - Human Resources

Myforexeye Fintech Private Limited

Gross Remuneration

Name	Dharamwati Verma	
Grade Nomenclature	Management Trainee	
Market Designation	Assistant Relationship Manager	
Department	Sales	
Location	Delhi	
Salary Break Up		
Compensation Heads	Annual Gross	Monthly Gross
	INR	INR
Basic	1,20,000	10,000
HRA	48,000	4,000
Special Allowance	51,432	4,286
Total Gross	2,19,432	18,286
Less: Employee PF	20,568	1,714
Net Take home salary	1,98,864	16,572
Add: Employer PF	20,568	1,714
(A) Total Fixed	2,40,000	20,000
(B) Variable PLI (Performance linked Indicator) Pay on Quartly Appraisal subject to overall performance and meeting budgets.	1,00,000	-
Total CTC (A+B)	3,40,000	-

Please Note:

1. One original education certificate or marksheet will be submitted with Myforexeye and shall be released after Probation period and your confirmation in the system.

Myforexeye Fintech Private Limited

Annexure-B

Terms and Conditions

1. Your date of Appointment will be subjected to completion of document collection process and background verification. Failing in background verification and document collection process will lead to termination.
2. Induction & training starts post satisfactory completion of documentation. Only relaxation will be to submit the relieving letter of last employer within 30 days of joining Myforexeye.
3. List of documents required: -
 - a. 1 passport size photograph with full name written on the reverse.
 - b. 1 cancelled cheque leaf (Original) with Full Name, Phone/Mobile number, Bank IFSC code written on the cheque.
 - c. PAN Card Copy (Self Attested) with Full Name.
 - d. Proof of address & Photo identification proof - Voter's ID card or Driving License or Passport Copy -self attested.
 - e. Signed acknowledged copy of the Offer Letter & Appointment letter -self attested.
 - f. Previous employer relieving
 - g. Experience letter
 - h. Last 3 months salary slips.
 - i. Photocopy of all educational certificates as mentioned in the section "Educational Qualification" in the resume at the time of interview- self attested.

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Myforexeye Fintech Private Limited