

**Surajmal Memorial Education Society**  
C-4, Janak Puri, New Delhi – 110 058  
Telephone Nos. : 011-45656183/45037193

**Academic Committee 2024**

| S.No. | Name & Address                                                                                                            | Designation | Contact No.                                                                                        |
|-------|---------------------------------------------------------------------------------------------------------------------------|-------------|----------------------------------------------------------------------------------------------------|
| 1.    | Dr. Tejbir Singh Rana<br>C-403, Venus Apartments,<br>Sainik Vihar, Pitam Pura, Delhi-110034                               | Chairman    | 9818312789<br>011-27017668<br>011- 32101252                                                        |
| 2.    | Sh.Ajit Singh Chaudhary<br>D-53/G-2, Dilshad Colony,<br>Delhi-110095                                                      | Member      | 9810298208 (M)<br>011-22381698 (R)<br>secretary.smes@gmail.com<br>ajitsinghcouncillor241@yahoo.com |
| 3.    | Dr. Mahak Singh<br>C-6/143, Yamuna Vihar,<br>Delhi – 110053                                                               | Member      | 9891074759<br>011-30220592                                                                         |
| 4.    | Dr. Gajendra Singh<br>C-86, Millenium Apartments,<br>Plot E-10A, Sector-61,<br>Noida, UP-201301                           | Member      | 9971087591<br>0120-4337494<br>prof.gsingh@gmail.com                                                |
| 5.    | Sh. S.S.Solanki<br>A-29, Sector 19,<br>Dwarka, New Delhi-110075                                                           | Member      | 9911123576<br>011-28041558<br>crrit.secretart@gmail.com                                            |
| 6.    | Smt. Esha Jakhar<br>28, Shivji Marg, Westened Greens,<br>Rangpuri, Delhi-110037                                           | Member      | 9818596888<br>eshajakhar@gmail.com                                                                 |
| 7.    | Sh. Raghuvendra Mirdha<br>4A, Bhawani Singh Lane,<br>Jaipur-302006 (Rajasthan)                                            | Member      | 9610178888<br>0141- 2222033<br>mirdhaoffice@gmail.com                                              |
| 8.    | Dr. Sohanvir Singh Chaudhary<br>A-104, Winter Hills, Dwarka Mor<br>(Near Dwarka Mor Metro Station),<br>New Delhi – 110059 | Member      | 9868502844<br>8384034143<br>chaudhary38@hotmail.com                                                |
| 9.    | Dr. T.P. Singh<br>F 10, Amba Apartments, Plot No. 5,<br>Sector -10, Dwarka, Delhi-110075                                  | Member      | 011-25084046<br>9891177732<br>drtpsinghprdwk@gmail.com                                             |
| 10.   | Dr. R.K.Rana<br>Flat No. 408, plot No. 8,<br>Jhelum CGHS, Sector 5,<br>Dwarka, New Delhi -110075                          | Member      | 09896047181<br>rana.ramkanwar@gmail.com                                                            |
| 11.   | Sh.Brahm Pal Singh<br>Kothi "Monplaisir", Eastern Kachheri<br>Road, Meerut (UP) - 250001                                  | Member      | 9219502345<br>bpsingh@forte.ac.in                                                                  |



## SURAJMAL MEMORIAL EDUCATION SOCIETY (Regd.)

C-4, JANAK PURI, NEW DELHI- 110058

Phones : 011-45656183, 45037193

E-mail : principalmsi@yahoo.co.in, : kaptansushi@yahoo.com

**KAPTAN SINGH**  
(President)

Ref. No.: *SMES/2024/128/669*

9 January 2024  
Dated : .....

### Personal Attention

**All Faculty Members (By Name)**  
**MSI & MSIT**

Hope this communication finds you along with your family in best of spirits and New Year brings all round happiness in your life.

You are the main force behind academic achievements of the Institutes. You are also discharging responsibility as guides and mentors of students for their all-round growth and future success.

I consider you as torch bearers of MSI & MSIT and therefore request to put in your best efforts in the coming academic session by using your academic wisdom, hard work, resolution and vision to add to the academic quality of Institutes.

Kindly make self-introspection of your earlier academic achievements, identify your weak areas and take steps to strengthen them.

My wishes are with you.

Regards,

*[Signature]*  
**Kaptan Singh**  
President

### **Copy to**

1. Director MSIT
2. Director MSI

*[Signature]*  
**Kaptan Singh**  
President

### **Copy also to**

1. Sh. Ajit Singh Chaudhary, Secretary (SMES)
2. Sh. S.S. Solanki, Chairman – LA&DC (SMES)
- ✓ 3. Dr. Tejbir Singh Rana, Chairman – Academic Committee (SMES)

*[Signature]*  
**Kaptan Singh**  
President



# SURAJMAL MEMORIAL EDUCATION SOCIETY (Regd.)

C-4, JANAK PURI, NEW DELHI-110 058.

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E-mail : principalmsi@yahoo.co.in

45656183  
45037193

Ref. No. *SMES/2024/178/953*

Dated.....

17.09.2024

## NOTICE OF THE MEETING

It is for the kind notice of all the members that the next meeting of the Academic Committee of Surajmal Memorial Education Society will be held on Saturday, the 5<sup>th</sup> October 2024 at 11.00 a.m. in the Conference Room of Maharaja Surajmal Institute of Technology, C-4, Janakpuri, New Delhi – 110058.

The Agenda of the meeting will be as follows:-

1. To report the academic progress of MSI.
2. To report the academic progress of MSIT.
3. Report of the Placement Cell.
4. Report of the Research Centre.
5. Any other matter, with the permission of the Chair.

Members are requested to kindly make it convenient to attend the meeting.

*Dr. Tejbir Singh Rana*  
(Dr. Tejbir Singh Rana)

Chairman, Academic Committee

All Members of Academic Committee

Hon'ble President, SMES – for information

Directors: MSI, MSIT & Placement

Directors are requested to prepare and furnish report on time. They may also suggest any other point for inclusion in the Agenda.



# SURAJMAL MEMORIAL EDUCATION SOCIETY (Regd.)

C-4, JANAK PURI, NEW DELHI-110 058.

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45656/83  
45037193

Ref. No. SMES/2024/178/953

Dated.....

17.09.2024

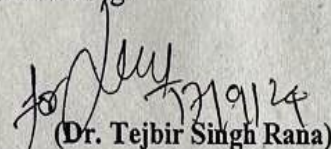
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(Dr. Tejbir Singh Rana)

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**KAPTAN SINGH**

(President)

Ref. No.: *SMES/23/90/477*

Date: *23/09/2023*

**Dr. Tejbir Singh Rana**

Chairman – Academic Committee,  
SMES

Sir,

Kindly carry out Performance Appraisal of the faculty members of MSI and MSIT on priority basis. If necessary, the present parameters in Performance Appraisal Proforma may be reviewed and revised for future.

Kindly constitute your team for this purpose.

Regards,

(Kaptan Singh)  
President (SMES)