



HM AVIATION (P) LTD.

211, Ansal Classique Tower, Rajouri Garden,

New Delhi-110027 (INDIA) Phone: 011-41444748,

E-mail: info@hmaviation.net | www.hmaviation.net

INTERNSHIP OFFER LETTER

Date : 31/01/2024

To,

SHIVANI,

House No-11-B, Atlas Road, Teacher Colony,

Sonapat, Haryana – 131001

Dear Shivani,

We are pleased to offer you the position of Intern in our organization as SEO Intern with effect from 1st February, 2024.

Position Title: SEO Intern

Duration of the Internship: 3 MONTHS

Working Hours: 10:00 am – 06:00 pm (Monday to Saturday)

Stipend: Your monthly stipend for the internship will be Rs. 10,000/- for the 1st month & 12,000/- from the 2nd month

Place: 211, 2nd floor, Ansal Classique Tower, Rajouri Garden, New Delhi- 110027

Reporting: You will be reporting your daily detailed work report to Mr. Sahil.


Your duties and assignments will be assigned to you on daily basis and you will be responsible for safekeeping the company confidential information which includes data, passwords, digital content, website data and all other information related to the business.

Once you will complete your internship, you will share all the details required by the company. We welcome you to HM Aviation family and looking forward for a fruitful collaboration.


With best wishes,

HM Aviation Pvt. Ltd

Authorised signatory


HM Aviation Pvt. Ltd
HM Aviation Pvt. Ltd.

Accepted By


SHIVANI