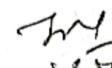
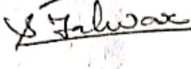


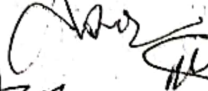




Minutes of the Meeting

A meeting of Internal Assessment committee was held on 03.05.2024 at 12:00 noon in the staff committee room. Following members were present in the meeting:

1. Dr. Jitendra Aggarwal 
2. Dr. Seema Talwar 
3. Prof. Sushil Madan (Staff Council Secretary) 
4. Ms. Dr. Dardona ()
5. Dr. Tarun 
6. Nishtha Srivastava 
7. Dr. Jayita Shukla 

Following points were discussed:

1. It was reported that the University of Delhi has sent a letter Ref. COE/Exam/2024/472 dated 26.04.2024 regarding online submission of Internal Assessment marks of Undergraduate Examinations (NEP and CBCS-LOCF) May/June 2024.
2. The last date for submission of IA marks online on the university exam portal is 20.05.2024
3. The hard copy (printout) of Internal Assessment marks duly signed by the students is to be submitted in Examination Wing along with the IAMC certificate duly signed by the members of the Internal Assessment Monitoring Committee (IAMC) of the College.
4. The last date to upload the Internal Assessment (Attendance, Class Test, Assignment Marks, etc.) by all the faculty members shall be May 11th, 2024 on the SPACE Portal. This would give the students adequate time to know their Internal Assessment and resolve any discrepancy with his/her concerned teacher.
5. As per University's directions, Teachers-in-charge should ensure the following:
 - (a) Faculty members must get the signatures of the students on the Internal Assessment Marks (with University Examination Roll No.) as uploaded on the SPACE Portal.

- (b) The moderated Internal Assessment records along with the minutes of the moderation meeting are to be submitted to the College Office by May 14th, 2024 for further uploading on the University Software.
6. It was decided to sent an e-mail to all the faculty members of the college regarding the above mentioned points along with the letter received from OSD Examinations, University of Delhi.
7. Committee will soon make a schedule for the departments to upload the IA marks on the University Exam portal.



UNIVERSITY OF DELHI
दिल्ली विश्वविद्यालय

Ref.COE/Exam/2024/472

26th April, 2024

The Principal/HOD

Sub: Online submission of Internal Assessment marks for the Undergraduate Examinations (NEP and CBCS-LOCF) May/June-2024.

Dear Sir/Madam,

The Semester examinations for II, IV, VI Semester Undergraduate Programme are to commence from May/June, 2024 as per date sheet notified on the university website.

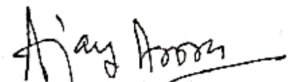
As per the past practice, you are requested to send the marks of Internal Assessment of the students of your college online as and when the portal for the same is opened. The last date for submission of the Internal Assessment marks online will be 20th May, 2024 till 5.00 p.m. Lines for uploading Internal Assessment marks shall be closed after 5.00 p.m.

The Hard Copy (printout) of Internal Assessment marks duly **signed by the students** shall be submitted to EDP Cell, Room No. 203, Examination Wing along with the IAMC-Certificate (copy enclosed) duly signed by the members of the Internal Assessment Monitoring Committee of the College by 20th May 2024. Correction/modification, if any, in the Internal Assessment marks entered online must be communicated to the office of the Controller of Examinations immediately to avoid any inconsistency in the result of the student.

It may be ensured that the Internal Assessment marks are sent only after detailed checking and their appropriate moderation.

Your support and cooperation in submission of timely, accurate and complete information for all students from your college will help us in smooth processing of results.

With regards,


Controller of Examinations

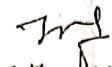
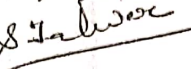
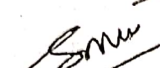

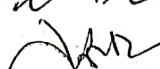


University of Delhi, Main Campus, Delhi-110 007 (India)
Tel. 27667725/27001000; Website : www.du.ac.in



17/3843/24
22/08/24

Minutes of the Meeting

A meeting of Internal Assessment committee was held on 10.05.2024 at 12:30 p.m. in the staff committee room. Following members were present in the meeting:

1. Dr. Jitendra Aggarwal 
2. Dr. Secma Talwar 
3. Prof. Subhi Madan  (Staff Council Secretary)
4. Ms. Dr. Dardana 
5. Dr. Tarun 
6. Nishtha Srivastava 
7. Dr. Jagla Shaker 

Following points were discussed:

1. It was discussed to inform all the faculty members that the list of students of AEC, SEC, VAC and GE papers has been updated on the SPACE portal.
2. Internal Assessment of VAC and SEC papers (wherever applicable) is to be uploaded on the SPACE Portal only.
3. The Internal Assessment report of all the papers (DSC, DSE, Core, VAC, SEC, AEC and GE) is to be downloaded from the SPACE portal after uploading the required data. Faculty members must get the signatures of the students on the IA sheets.
4. The Continuous Assessment in SEC and VAC papers (wherever applicable) is to be prepared in the excel format.
5. Departments will submit the Internal Assessment of all the papers along with Continuous Assessment in the college office latest by 14.05.2024 as notified earlier through email dated 03.05.2024.
6. The schedule for uploading of Internal Assessment Marks, Continuous Assessment Marks and Practical Marks on the University Portal was prepared.