



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं० / Ref. No. SHC/Adm./4148/17

दिनांक / Dated 29/12/2014

Ms. Jayita Thakur,
V-L-1, National Institute of Immunology,
Aruna Asaf Ali Road,
New Delhi - 110067

Ms. Jayita Thakur,

With reference to your application dated 21.09.2013, I am glad to inform you that on the recommendations of a duly constituted Selection Committee, it has been decided to offer you an appointment as Assistant Professor in the Department of Biochemistry, reserved for SC in Shivaji College on regular basis on the following terms & conditions subject to the ultimate result of the writ petition (Civil) No. 803 /2014 filed before the Hon'ble Delhi High Court by Delhi University SC/ST/OBC teachers forum and others V/s. University of Delhi and others, approval of the Governing Body of the College and the University of Delhi recognizing you as a teacher of the University: -

1. You will be on probation for a period of one year with effect from the date of your joining the duty and this probationary period may further be extended by not more than 12 months by the Governing Body.
2. You will draw a salary in the pay band of Rs. 15600-39100 + Grade Pay of Rs. 6000/- plus usual allowances i.e. D.A., H.R.A. & T.A. at the rates and according to the rules of University of Delhi in this regard.
3. You will be governed by the New Pension Scheme as applicable to all the new appointees from 01.01.2004 under statue 28-A of the Delhi University as amended from time to time.
4. You will be expected to do teaching (any paper of Biochemistry) and research work and such other work as may be assigned to you from time to time.



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(दिल्ली विश्वविद्यालय)
Shivaji College
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संदर्भ सं० / Ref. No.

दिनांक / Dated

5. You are expected to strictly follow the amendments to Ordinances XIII of the Ordinances of the University regarding workload of teachers. Your workload will be 40 hours a week for 30 working weeks in the academic year and you are expected to teach at least 16 hours in a week and minimum of 06 hours per week for research / allied activities.
6. In all matters relating to Group Insurance, Leave and conditions of services, you will be governed by the Ordinances and the Rules in force in University of Delhi from time to time.
7. You will be required to enter into an '**Agreement of Service**' with the College Governing Body immediately on joining the appointment. A copy of the form of agreement of Service will be made available to you at the time of your joining.
8. Your appointment will further be subject to your being found medically fit for which you are required to produce a fitness certificate from any one of the following: -
 - a) The Medical Officer-in-Charge, WUS Health Centre University of Delhi.
 - b) Professor/Asst. Directors/Associate Professors or Readers/ Sr. Research Officers/Asst. Professors of any of the Medical Colleges/Institution in Delhi or outside Delhi.
 - c) Any of the Senior or Junior Hony. Physicians/Surgeons attached to Lok Nayak JP Hospital, New Delhi.
 - d) Senior Staff Physicians/Surgeons of the CGHS/ESI.
 - e) Civil Surgeon or Dist. Medical Officer in India.
9. You will not be paid TA/DA/Conveyance Charges for joining duty.
10. In case you are already in employment in another organization, you should bring the relieving letter/NOC from your previous employer failing which you will not be allowed to join duty. You should also bring the Medical Fitness Certificate when you come for joining duty.




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(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं० / Ref. No.

दिनांक / Dated

11. The appointment will be subject to verification of your educational certificates, qualification, age, experience certificates from competent authority and other documents as mentioned in your application.
12. If the offer of appointment, on the above terms and conditions, is acceptable to you, you are requested to join at the earliest and report for duty to the Principal, Shivaji College along with all necessary documents including the medical fitness certificate.


(Dr. Shashi Nijhawan)
Principal

Copy for information to: -

1. Section Officer (Accounts), Shivaji College
2. Section Officer (Admn.), Shivaji College
3. Librarian, Shivaji College



Shivaji College

(University of Delhi)
RING ROAD, RAJA GARDEN,
NEW DELHI - 110027

Ref. No. PA/246/13
Dated 13/7/13

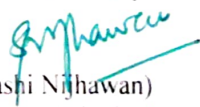
Ms. Jayita Thakur
Virology Lab-1,
National Inst. of Immunology,
Aruna Asaf Ali Marg,
N. Delhi - 110067
Dear Sir / Madam,

With reference to Selection Committee meeting held on 11.07.13 / Panel sent by the Head of the Bio-chemistry Department, Delhi University. I am to inform you that you have been appointed as Lecturer / Assistant Professor in the Department of Bio-chemistry purely on Ad-hoc basis (category: SC) against leave vacancy of — in this college on the following terms and conditions subject to the approval of the Governing Body of the College.

1. You will receive an initial pay in the scale of Rs. 15600-39100 + 6000 AGP + Allowances at the rates and according to the Rules in force in the Delhi University from time to time.
2. In all matter relating to leave conditions or service you will be governed by the ordinances and the Rules in force in the Delhi University from time to time.
3. The appointment is further subject to verification of your qualification / SC/ST/OBC & PH etc. certificates.
4. You are further advised to contact the Section Officer (Accounts) In the College for the purpose of opening a Saving Bank Account at the Central Bank of India, shivaji College Branch, Raja Garden, New Delhi-110 027.
5. For purpose of claiming House Rent Allowances, please apply for the same to the Section Officer (Accounts) and submit Rent Receipt / Application with in 10 days from the date of your joining the college service.
6. The application in as ad-hoc basis w.e.f. 24.07.13 to 23.05.13 or the date of Joining of permanent incumbent, whichever is earlier.

If the offer of appointment under the above terms and conditions is acceptable to you, please intimate your acceptance of the same and submit your joining report to the undersigned duly countersigned by the Teacher-in-charge / Section-in-Charge.

Yours truly,


(Dr. Shashi Nijhawan)
Principal

Copy to:

1. Section Officer (Accounts) / Section Officer (Admin.)
2. Personal File



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं० / Ref. No. PA/1172/13

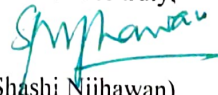
दिनांक / Dated 26/11/13

Ms. Jayita Thakur,
Virology Lab-1,
National Institute of Immunology,
Aruna Asaf Ali Marg, New Delhi-67
Dear Sir / Madam,

I am glad to inform you that you have been appointed as Lecturer / Assistant Professor in the Department of.....Bio-Chemistry purely on Ad-hoc basis (category:- SC.....) against leave vacancy of..... in this college on the following terms and conditions subject to the approval of the Governing Body of the College.

1. You will receive an initial pay in the scale of Rs. 15600-39100 + 6000 AGP + Allowances at the rates and according to the Rules in force in the Delhi University from time to time.
2. In all matter relating to leave conditions or service you will be governed by the ordinances and the Rules in force in the Delhi University from time to time.
3. The appointment is further subject to verification of your qualification / SC/ST/OBC & PH etc. certificates.
4. You are further advised to contact the Section Officer (Accounts) In the College for the purpose of opening a Saving Bank Account at the Central Bank of India, Shivaji College Branch, Raja Garden, New Delhi-110 027.
5. For purpose of claiming House Rent Allowances exemption, please apply for the same to the Section Officer (Accounts) and submit Rent Receipt / Application within 10 days from the date of your joining the college service.
6. The appointment is on ad-hoc basis w.e.f. 26.11.13 till the date of Joining of permanent incumbent according to 200 points roster.

If the offer of appointment under the above terms and conditions is acceptable to you, please intimate your acceptance of the same and submit your joining report to the undersigned duly countersigned by the Teacher-in-charge / Section-in-Charge.

Yours truly,

(Dr. Shashi Nijhawan)
Principal

Copy to:-

1. Section Officer (Accounts) / Section Officer (Admin.)
2. Personal File.



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं० / Ref. No. PA/1399/14

दिनांक / Dated 26/3/14

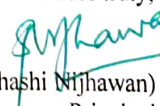
Ms. Jayita Thapar,
Virology Lab-1,
National Institute of Immunology,
Aruna Asaf Ali Marg New Delhi-67
Dear Sir / Madam,

This is with reference to appointment letter issued to you earlier (reference No. PA/1172/13 dated 26/11/13) in which as per point No 6, your appointment was on Ad-hoc basis w.e.f. 26/11/13 till the date of joining of permanent incumbent according to 200 points roster. Now you are hereby informed that irrespective of point No. 6, the validity period of your earlier appointment has expired on 25/03/14 and a new appointment letter is being issued to you.

You have been appointed as Assistant Professor in the Department of Bio-Chemistry purely on Ad-hoc basis (category:- SC) against leave vacancy of _____, in this college on the following terms and conditions subject to the approval of the Governing Body of the College.

1. You will receive an initial pay in the scale of Rs. 15600-39100 + 6000 AGP + Allowances at the rates and according to the Rules in force in the Delhi University from time to time.
2. In all matter relating to leave conditions or service you will be governed by the ordinances and the Rules in force in the Delhi University from time to time.
3. The appointment is further subject to verification of your qualification / SC/ST/OBC & PH etc. certificates.
4. You are further advised to contact the Section Officer (Accounts) In the College for the purpose of opening a Saving Bank Account at the Central Bank of India, Shivaji College Branch, Raja Garden, New Delhi-110 027.
5. For purpose of claiming House Rent Allowances exemption, please apply for the same to the Section Officer (Accounts) and submit Rent Receipt / Application within 10 days from the date of your joining the college service.
6. The appointment is on ad-hoc basis w.e.f. 27/3/14 To 22/5/14, or the date of Joining of permanent incumbent, whichever is earlier.

If the offer of appointment under the above terms and conditions is acceptable to you, please intimate your acceptance of the same and submit your joining report to the undersigned duly countersigned by the Teacher-in-charge / Section-in-Charge.

Yours truly,

(Dr. Shashi Mishra)
Principal

Copy to:-

1. Section Officer (Accounts) / Section Officer (Admin.)
2. Personal File.



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं०/Ref. No. 54/2340(Ciir)/14

दिनांक / Dated 21/07/14

Ms. Jayita Thakur,
Virology Lab 1,
National Institute of Immunology,
Aruna Asaf Ali Marg., New Delhi – 110067

Ms. Jayita Thakur,

I am glad to inform you that you have been appointed as Lecturer/ Assistant Professor in the Department of Biochemistry purely on Ad-hoc basis (category: - SC) against leave vacancy of **Not Applicable** in this college on the following terms and conditions: -

1. You will receive an initial pay in the scale of Rs. 15600-39100 + 6000 AGP + Allowances at the rates and according to the Rules in force in the University of Delhi from time to time.
2. In all matter relating to leave conditions or service, you will be governed by the ordinances and the Rules in force in the University of Delhi from time to time.
3. The appointment is further subject to the verification of your qualification/ SC/ ST/ OBC & PH etc. certificates.
4. You are further advised to contact the Section Officer (Accounts) in the College for the purpose of opening a Saving Bank Account at the Central Bank of India, Shivaji College Branch, Raja Garden, New Delhi – 110027.
5. For the purpose of claiming House Rent Allowances exemption, please apply for the same to the Section Officer (Accounts) and submit Rent Receipt/ Application within 10 days from the date of your joining in the college.
6. The appointment is purely on adhoc basis w.e.f. 21.07.2014 to 20.11.2014 or till the appointment permanent incumbent, whichever is earlier. **This appointment may be terminated with a notice of 24 hours from either side.** Further, your appointment is subject to the ultimate result of the writ petition (Civil) No. 803/2014 filed by Delhi University SC/ST/OBC teachers forum and others v/s. University of Delhi before the Hon'ble Delhi High Court and approval of the Governing Body of the College.

If the offer of appointment under the above terms and conditions is acceptable to you, please intimate your acceptance of the same and submit your joining report to the undersigned duly countersigned by the Teacher-In-charge/ Section-In-Charge.

Yours truly


Dr. Shashi Nijhawan
Principal

Copy to:

1. Section Officer (Admn.)
2. Section Officer (Accounts)
3. Personal File



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं०/Ref. No. S.H.C./Adm/4149/14

दिनांक/Dated 22.12.2014

Dr. Renu Baweja,
GD-15, Pitam Pura,
New Delhi - 110034

Dr. Renu Baweja,

With reference to your application dated 23.09.2013, I am glad to inform you that on the recommendations of a duly constituted Selection Committee, it has been decided to offer you an appointment as Assistant Professor in the **Department of Biochemistry**, in Shivaji College on regular basis on the following terms & conditions subject to the ultimate result of the writ petition (Civil) No. 803 /2014 filed before the Hon'ble Delhi High Court by Delhi University SC/ST/OBC teachers forum and others V/s. University of Delhi and others, approval of the Governing Body of the College and the University of Delhi recognizing you as a teacher of the University: -

1. You will be on probation for a period of one year with effect from the date of your joining the duty and this probationary period may further be extended by not more than 12 months by the Governing Body.
2. You will draw a salary in the pay band of Rs. 15600-39100 + Grade Pay of Rs. 6000/- plus usual allowances i.e. D.A., H.R.A. & T.A. at the rates and according to the rules of University of Delhi in this regard.
3. You will be governed by the New Pension Scheme as applicable to all the new appointees from 01.01.2004 under statue 28-A of the Delhi University as amended from time to time.
4. You will be expected to do teaching (any paper of Biochemistry) and research work and such other work as may be assigned to you from time to time.



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं० / Ref. No.

दिनांक / Dated

5. You are expected to strictly follow the amendments to Ordinances XIII of the Ordinances of the University regarding workload of teachers. Your workload will be 40 hours a week for 30 working weeks in the academic year and you are expected to teach at least 16 hours in a week and minimum of 06 hours per week for research / allied activities.
6. In all matters relating to Group Insurance, Leave and conditions of services, you will be governed by the Ordinances and the Rules in force in University of Delhi from time to time.
7. You will be required to enter into an 'Agreement of Service' with the College Governing Body immediately on joining the appointment. A copy of the form of agreement of Service will be made available to you at the time of your joining.
8. Your appointment will further be subject to your being found medically fit for which you are required to produce a fitness certificate from any one of the following: -
 - a) The Medical Officer-in-Charge, WUS Health Centre University of Delhi.
 - b) Professor/Asst. Directors/Associate Professors or Readers/ Sr. Research Officers/Asst. Professors of any of the Medical Colleges/Institution in Delhi or outside Delhi.
 - c) Any of the Senior or Junior Hony. Physicians/Surgeons attached to Lok Nayak JP Hospital, New Delhi.
 - d) Senior Staff Physicians/Surgeons of the CGHS/ESI.
 - e) Civil Surgeon or Dist. Medical Officer in India.
9. You will not be paid TA/DA/Conveyance Charges for joining duty.
10. In case you are already in employment in another organization, you should bring the relieving letter/NOC from your previous employer failing which you will not be allowed to join duty. You should also bring the Medical Fitness Certificate when you come for joining duty.



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं०/Ref. No.

दिनांक /Dated

11. The appointment will be subject to verification of your educational certificates, qualification, age, experience certificates from competent authority and other documents as mentioned in your application.
12. If the offer of appointment, on the above terms and conditions, is acceptable to you, you are requested to join at the earliest and report for duty to the Principal, Shivaji College along with all necessary documents including the medical fitness certificate.


(Dr. Shashi Nijhawan)
Principal

Copy for information to: -

1. Section Officer (Accounts), Shivaji College
2. Section Officer (Admn.), Shivaji College
3. Librarian, Shivaji College



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College

(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE



संदर्भ सं/Ref. No. *SH/Admn/991/16*

दिनांक/Dated *18/4/16*

Dr. Sunita Singh,
Assistant Professor,
Department of Biochemistry,
Shivaji College,
Ring Road, Raja Garden,
New Delhi – 110027

Dr. Sunita Singh,

I am glad to inform you that Governing Body of the College in its meeting held on 16.02.2016 vide its resolution no. 11 has confirmed your appointment as Assistant Professor, Department of Biochemistry w.e.f. the date of your appointment i.e. 22.12.2014.

With Best Wishes

Dr. Shashi Nijhawan
Principal

Copy to:

1. Personal File
2. Section Officer (Admn.)
3. Section Officer (Accounts)



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं० / Ref. No. SH/Adm/1404/15

दिनांक / Dated 22/05/15

TO WHOM IT MAY CONCERN

This is to certify that Dr. Sunita Singh is a permanent employee of this College since 22nd December, 2014 and is at present holding the post of Assistant Professor in Department of Biochemistry of this College.

This certificate is being issued at her request.


Dr. Shashi Nijhawan
Principal



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

संदर्भ सं० / Ref. No. SH/Admn/3710 / 22/11/14

दिनांक / Dated 22/11/14

Dr. Sunita Singh,
A-104, Durga Vihar,
East of Sainik Farms,
New Delhi – 110062

Dr. Sunita Singh,

I am glad to inform you that you have been appointed as Lecturer/ Assistant Professor in the Department of Biochemistry purely on Ad-hoc basis (category: - General) against leave vacancy of **Not Applicable** in this college on the following terms and conditions: -

1. You will receive an initial pay in the scale of Rs. 15600-39100 + 6000 AGP + Allowances at the rates and according to the Rules in force in the University of Delhi from time to time.
2. In all matter relating to leave conditions or service, you will be governed by the ordinances and the Rules in force in the University of Delhi from time to time.
3. The appointment is further subject to the verification of your qualification/ SC/ ST/ OBC & PH etc. certificates.
4. You are further advised to contact the Section Officer (Accounts) in the College for the purpose of opening a Saving Bank Account at the Central Bank of India, Shivaji College Branch, Raja Garden, New Delhi – 110027.
5. For the purpose of claiming House Rent Allowances exemption, please apply for the same to the Section Officer (Accounts) and submit Rent Receipt/ Application within 10 days from the date of your joining in the college.
6. The appointment is purely on adhoc basis w.e.f. **22.11.2014** to **19.12.2014** or till the appointment of permanent incumbent, whichever is earlier. **This appointment may be terminated with a notice of 24 hours from either side.** Further, your appointment is subject to the ultimate result of the writ petition (Civil) No. 803/2014 filed by Delhi University SC/ST/OBC teachers forum and others v/s. University of Delhi before the Hon'ble Delhi High Court and approval of the Governing Body of the College.

If the offer of appointment under the above terms and conditions is acceptable to you, please intimate your acceptance of the same and submit your joining report to the undersigned duly countersigned by the Teacher-In-charge/ Section-In-Charge.

Yours truly

Shashi Nijhawan
Dr. Shashi Nijhawan
Principal

Copy to:

1. Section Officer (Admn.)
2. Section Officer (Accounts)
3. Personal File

Self Attested
Sunita



Shivaji College

(University of Delhi)
RING ROAD, RAJA GARDEN,
NEW DELHI - 110027

To,

Dr. Sunita Singh,
A-104, Durga Vihar,
East of Sainik Farms,
New Delhi- 110 062

Ref. No. 2011/48/13

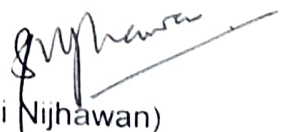
Dated 26/3/13

Dear Dr. Singh,

I am pleased to offer you an appointment as an Assistant Professor in the Department of Biochemistry purely on Ad-hoc basis (General Category) with effect from 26.03.13 to 22.05.13 or the date of appointment of a permanent incumbent, whichever is earlier, on a basic pay of Rs. 15,600/- plus usual allowances in the scale of pay of Rs. 15600-39100/-, A.G.P. 6000/-. The appointment is subject to the approval of the Governing Body of the College and the University of Delhi recognizing you as a teacher. The appointment is terminable on either side during the above period without any notice or without assigning any reason thereof.

If the offer of appointment is acceptable to you on the terms and conditions mentioned above, please join your duty immediately.

Yours sincerely,


(Dr. Shashi Nijhawan)
Principal

Self Attested
Sunita



Shivaji College

(University of Delhi)
RING ROAD, RAJA GARDEN,
NEW DELHI - 110027

Ref. No. PA/266/12

Dated 23/7/12

To


Dr. Sunita Singh,
A-104, Durga Vihar,
East of Sainik Farms,
New Delhi- 110 062

Dear Dr. Singh,

I am pleased to offer you an appointment as an Assistant Professor in the Department of Biochemistry purely on Ad-hoc basis (General Category) with effect from 23.07.12 to 22.11.2012 or the date of appointment of a permanent incumbent, whichever is earlier, on a basic pay of Rs. 15,600/- plus usual allowances in the scale of pay of Rs. 15600-39100/-, A.G.P. 6000/-. The appointment is subject to the approval of the Governing Body of the College and the University of Delhi recognizing you as a teacher. The appointment is terminable on either side during the above period without any notice or without assigning any reason thereof.

If the offer of appointment is acceptable to you on the terms and conditions mentioned above please join your duty immediately

Yours sincerely,


(Dr. Shashi Nijhawan)
Principal

Self Attested
Sunita



Shivaji College

(University of Delhi)
RING ROAD, RAJA GARDEN,
NEW DELHI - 110027

To,

Dr. Sunita Singh,
A-104, Durga Vihar,
East of Sainik Farms,
New Delhi- 110 062

Ref. No. PA/1148/13

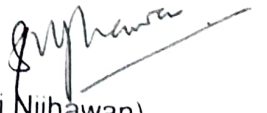
Dated 26/3/13

Dear Dr. Singh,

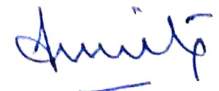
I am pleased to offer you an appointment as an Assistant Professor in the Department of Biochemistry purely on Ad-hoc basis (General Category) with effect from 26.03.13 to 22.05.13 or the date of appointment of a permanent incumbent, whichever is earlier, on a basic pay of Rs. 15,600/- plus usual allowances in the scale of pay of Rs. 15600-39100/-, A.G.P. 6000/-. The appointment is subject to the approval of the Governing Body of the College and the University of Delhi recognizing you as a teacher. The appointment is terminable on either side during the above period without any notice or without assigning any reason thereof.

If the offer of appointment is acceptable to you on the terms and conditions mentioned above, please join your duty immediately.

Yours sincerely,


(Dr. Shashi Nijhawan)
Principal

Self Attested





Shivaji College

(University of Delhi)
RING ROAD, RAJA GARDEN,
NEW DELHI - 110027

Ref. No. PA/725/12

Dated 24/11/12

To

Dr. Sunita Singh,
A-104, Durga Vihar,
East of Samik Farms,
New Delhi- 110 062

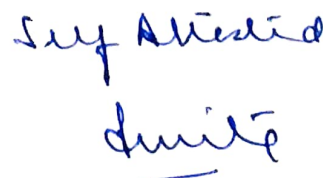
Dear Dr. Singh

I am pleased to offer you an appointment as an Assistant Professor in the Department of Biochemistry purely on Ad-hoc basis (General Category) with effect from 24.11.2012 to 23.03.2013 or the date of appointment of a permanent incumbent whichever is earlier on a basic pay of Rs. 15600/- plus usual allowances in the scale of pay of Rs. 15600-39100/-, A.G.P. 6000/- The appointment is subject to the approval of the Governing Body of the College and the University of Delhi recognizing you as a teacher. The appointment is terminable on either side during the above period without any notice or without assigning any reason thereof.

If the offer of appointment is acceptable to you on the terms and conditions mentioned above please join your duty immediately.

Yours sincerely


(Dr. Shashi Nijhawan)
Principal





Shivaji College

(University of Delhi)

RING ROAD, RAJA GARDEN,
NEW DELHI - 110027

Ref. No. PA / 1121 (4) / 11

Dated 23 / 3 / 12

To,

Dr. Sunita Singh,
A-104, Durga Vihar,
East of Sainik Farms,
New Delhi- 110 062

Dear Dr. Singh,

I am pleased to offer you an appointment as an Assistant Professor in the Department of Biochemistry purely on Ad-hoc basis with effect from 23.03.12 to 21.05.2012 or the date of appointment of a permanent incumbent, whichever is earlier, on a basic pay of Rs. 15,600/- plus usual allowances in the scale of pay of Rs. 15600-39100/-, A.G.P. 6000/-. The appointment is subject to the approval of the Governing Body of the College and the University of Delhi recognizing you as a teacher. The appointment is terminable on either side during the above period without any notice or without assigning any reason thereof.

If the offer of appointment is acceptable to you on the terms and conditions mentioned above, please join your duty immediately.

Yours sincerely,

(Dr. Shashi Nijhawan)
Principal, Shivaji College

Self Attested
Sunita



Shivaji College

(University of Delhi)
RING ROAD, RAJA GARDEN,
NEW DELHI - 110027



Ref. No. *PA/763/11*

Dated *22/11/11*

To,

Dr. Sunita Singh,
A-104, Durga Vihar,
East of Sainik Farms,
New Delhi- 110 062

Dear Dr. Singh,

I am pleased to offer you an appointment as an Assistant Professor in the Department of Biochemistry purely on Ad-hoc basis with effect from 22.11.11 to 21.03.12 or the date of appointment of a permanent incumbent, whichever is earlier, on a basic pay of Rs. 15,600/- plus usual allowances in the scale of pay of Rs. 15600-39100/-, A.G.P. 6000/-. The appointment is subject to the approval of the Governing Body of the College and the University of Delhi recognizing you as a teacher. The appointment is terminable on either side during the above period without any notice or without assigning any reason thereof.

If the offer of appointment is acceptable to you on the terms and conditions mentioned above, please join your duty immediately.

Yours sincerely,

[Signature]
(Dr. Shashi Nijhawan)
Principal, Shivaji College

Self Attested
Sunita



Shivaji College
(University of Delhi)
RING ROAD, RAJA GARDEN,
NEW DELHI - 110027



Ref. No. PA/405(a)/n

Dated 18/7/11

To Whomsoever It may concern

This is to certify that Dr. Sunita Singh has worked as an Assistant Professor in the Department of Bio-Chemistry purely on Ad-hoc basis during the following periods -

Period

- 1 03 09 07 to 30 09 07
- 2 16 10 07 to 07 12 07
- 3 08 12 07 to 22 12 07
- 4 08 01 08 to 30 04 08
- 5 16 07 08 to 30 09 08
- 6 16 10 08 to 23 12 08
- 7 09 01 09 to 30 04 09
- 8 16 07 09 to 30 09 09
- 9 16 10 09 to 23 12 09
- 10 08 01 10 to 30 04 10
- 11 21 07 10 to 20 11 10
- 12 23 11 10 to 22 03 11
- 13 24 03 11 to 07 06 11

(Dr. Shashi Nijhawan)
Principal

*Self Attested
Sunita*

देशबन्धु महाविद्यालय

(दिल्ली विश्वविद्यालय)

कालकाजी, नई दिल्ली - ११००१९

दूरभाष : २६४३९६५ फैक्स : २६४४९३९६

वेबसाईट : www.deshbandhucollege.ac.in

ई-मेल : dbcollege.du@gmail.com



DESHBANDHU COLLEGE

(University of Delhi)

KALKAJI, NEW DELHI-110019

Phone : 26439565 Fax : 26449396

Website : www.deshbandhucollege.ac.in

E-mail : dbcollege.du@gmail.com

June 15, 2013

To whom it may concern:

Certified that Dr. Sunita Singh worked as Lecturer on adhoc basis in the pay of Rs.8000-275-13500 (Pre-revised) in the Department of Bio-Chemistry as per the details given below:

From	To
21.11.2005	20.03.2006
22.3.2006	30.04.2006
17.07.2006	16.11.2006
18.11.2006	17.03.2007
20.03.2007	30.04.2007

She was also paid summer vacations salary for the period of 1.5.06 to 16.07.2006.


(Dr. Ajay K. Arora)

Officer on Special Duty
(Principal)





शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)

Shivaji College

(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE



संदर्भ सं०/Ref. No. SH/ADM/2397/24

दिनांक/Dated 10/12/2024

TO WHOM IT MAY CONCERN

This is to certify that below mentioned teachers are permanent employees of Department of Biochemistry, Shivaji College, University of Delhi. They are drawing salary in the pay scale of Academic Level 10 in the pay matrix, Rs.57700-182400/- (as per VIIth Pay Commission). The details of their teaching experience in the College are given as under:

S.No.	Name of the Employee	D.O.A (Adhoc)	D.O.A (Permanent)	Experience (in years and months)
1.	Dr. ABHIJEET MISHRA	10-Jan-2022	15-Sep-23	2 year(s), 5 month(s)
2.	Dr. USHA YADAV	24-July-2018	15-Sep-23	5 year(s), 11 month(s)
3.	Dr. SHVETAMBRI	-	15-Sep-23	9 month(s)


Prof. Virender Bhardwaj
Principal