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NOIDA

To,

The Principal,

Shree College

Raja Garden N. Delhi - 27

Subject - Distribution of TT to all teachers

Dear Sir,

This is to inform you that we had a meeting on the 14th of Aug 2023.

The agenda of the meeting was to distribute the time table and the paper shares list.

All this was duly affected and the minutes of the meeting are enclosed for your perusal.

Thanking you

T. I. C. H. D. D. D.
A. O. A. D. D.

DB 16/08/23

Yours sincerely

A. J. D. D.

Yours faithfully

A meeting of the English department
was held on the 14th August 2023
The following members were present.

- | | | |
|---|----------------------|-------------------|
| 1 | Anyali Raman | Anyali Raman |
| 2 | Sonali Garg | Garg |
| 3 | B. Hangzo | Shang |
| 4 | L. Gitarani Devi | Shang |
| 5 | Ritu Madan | Lit |
| 6 | Priyanka Chakraborty | Shriyanti |
| 7 | Preeti Desai | Preeti |
| | Divya Madan | Divya |
| | Gurjani Kumar | |
| | Pranab Bora | C |
| | Sambuddha Jash | Gish |
| | Anjali | |

The agenda of the meeting was to distribute the timetables and to allocate paper sharers and paper coordinator list.

Both the timetable and paper sharers list was duly delivered to the teachers and uploaded on the website

Signature
Anjali Kumar

CPK