



शिवजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)
NAAC ACCREDITED "A" GRADE COLLEGE



SUPPORTING DOCUMENTS FOR 7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard



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1. Link to Code of Conduct on College Website

[View Document](#)

The screenshot shows the Shivaji College website header and navigation menu. The header includes the college logo, name in Hindi and English, contact information (011-25116644, 011-25155551, shivajicollege.ac@gmail.com), and accreditation details (UNIVERSITY OF DELHI, ACCREDITED BY NAAC WITH 'A' GRADE, DBT STAR COLLEGE SCHEME). It also features logos for G20 and the University of Delhi. The navigation menu includes: Shivraj 350, Excellence Awards, Azadi ka Amrut Mahotsav, E-Learning Cell, Placement Cell, Star College Scheme, IQAC, CEDM, IGNOU Study Centre, HOME, ABOUT US, ACADEMICS, COMMITTEES, ADMISSION, ACCREDITATION, RESEARCH, STAFF, and STUDENT'S CORNER. The main content area shows an 'ABOUT US' sidebar with links to About the College, Vision & Mission, Governing Body, Principal's Message, Administration, and Annual Reports. The 'Policies' section lists: Code of Professional Ethics, Code of Conduct for Students, Internal Assessment Ordinances, ORDINANCE XV-B, ORDINANCE XV-C, ORDINANCE XV-D, and Environment Sustainability Policy.



2. Committees to Monitor Adherence to Code of Conduct

[View Document](#)

The various committees that help in implementing the code of conduct are:

- IQAC
- Internal Complaints Committee
- Discipline Committee
- Student Advisory Committee
- Anti-Ragging Committee
- Anti-Smoking Committee
- Cleanliness Cell
- Students Grievance Cell
- Students Grievance Cell (For Admissions)
- Student Help Group



Minutes of Meetings

- IQAC

Meeting of the IQAC Core Committee, the NEP Committee, and the Principal on July 21, 2022

A meeting of the IQAC Core Committee, the NEP Committee, and the Principal Prof. Shiv Kumar Sahdev was held on **July 21, 2022, at 11:00 AM** in the committee room to discuss the NEP questions given in the Revised AQAR Guidelines.

The NEP committee presented the first draft of responses to the 6 parts of NEP questions listed in the AQAR guidelines. The IQAC core committee and the Principal shared their observations on the responses framed by the NEP Committee.

The members would meet again next week to deliberate on the second draft of the response.

Members present in the meeting were:

Prof. Shiv Kumar Sahdev, Principal *Shiv*
Dr Aparna Jain, IQAC Convener *Aparna*
Dr Leisangthem Gitarani, IQAC *Leisangthem*
Dr Jeetendra Agrawal, IQAC *Jeetendra*
Ms Preeti Desodiya, IQAC *Preeti*
Dr Renu Baweja, NEP Committee *Renu*
Dr Sunita Singh, NEP Committee *Sunita*
Dr Shilpi Verma, NEP Committee *Shilpi*
Dr Nectu Rani, NEP Committee *Nectu Rani*
Mr Ashesh Kumar Jharwal, NEP Committee *Ashesh*
Mr Jitendra Singh, NEP Committee *Jitendra*
Dr Richa Arora, NEP Committee *Richa*
Dr Abhijeet Mishra, NEP Committee *Abhijeet*

21/07/2022



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- Internal Complaints Committee

[View Document](#)

- Anti-Smoking Committee (Screenshot of College website included)

The screenshot shows the website of Shivaji College, University of Delhi. The page is titled "Anti-Smoking Committee" and lists the following members:

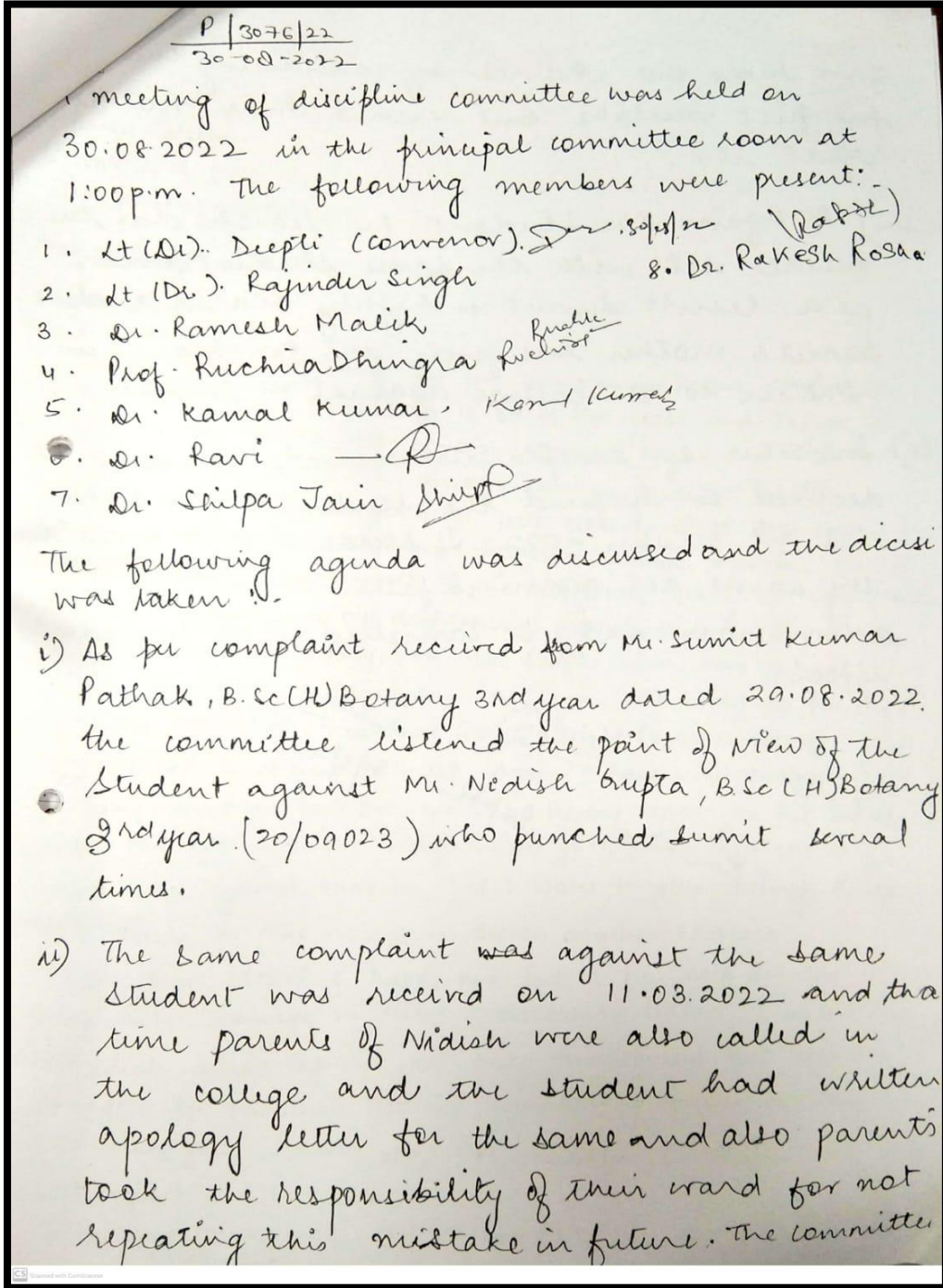
Name of Member	Mobile No.	Email Id
Mr. Manish Kumar Sachdeva Department of Zoology	9818602572	mksachdeva@gmail.com
Mr. Sumeet Singh Raheja Department of Economics	9899368638	raheja.sumeet@gmail.com
Dr. Smita Tripathi Department of Botany	9540393654	sm.trip@gmail.com
Dr. Shiv Shankar Gaur Department of Physics	9873452515	shivgaur11@rediffmail.com
Dr. Amit Kumar Department of Political Science	-	kumar.manoharpur@gmail.com



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• Discipline Committee



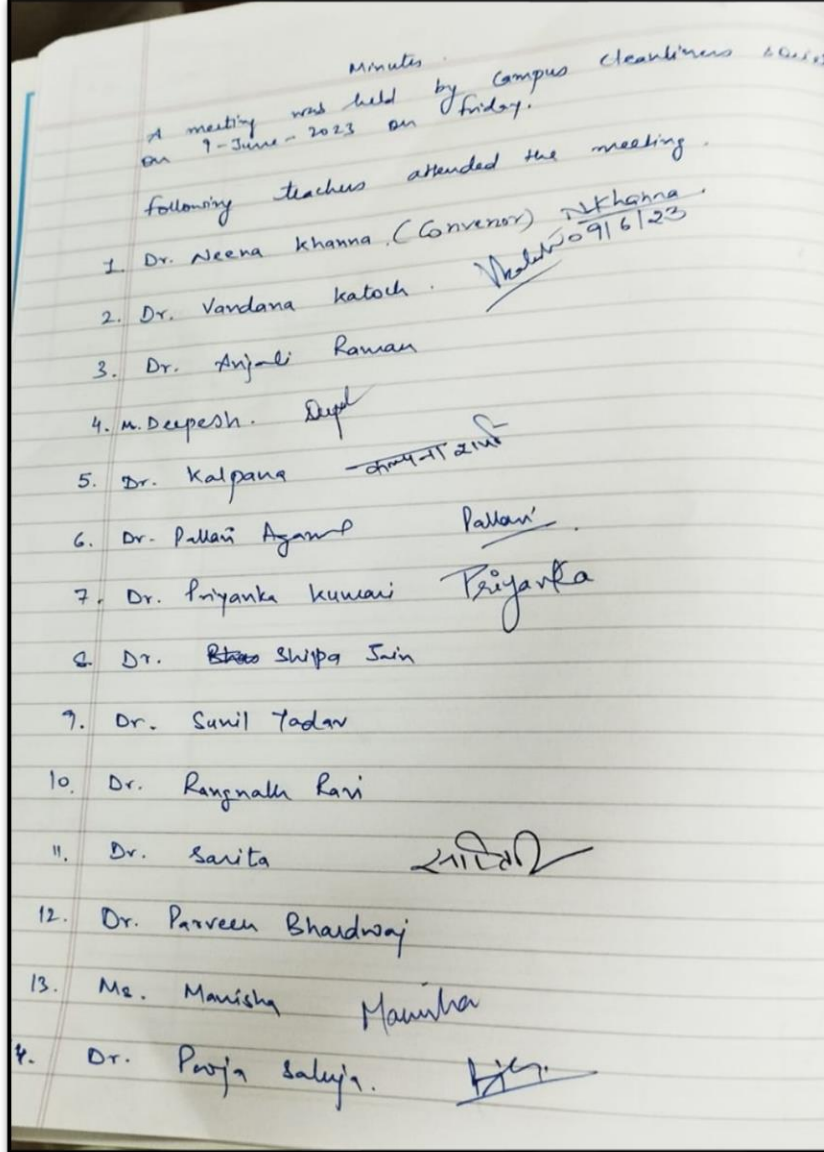


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- Cleanliness Committee





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contd..

classmate
Date _____
Page _____

15. Dr. Ritu Mishra
16. Dr. Mridula Bhardwaj
Agenda of the meeting.

In meeting it was decided that a group of two teachers will make rounds in their respective areas to check the cleanliness and if it was not found upto the mark, they will contact supervisor of cleanliness Ms. Meenakshi. (8587086340).

Mr. Kamlesh (9718527769)

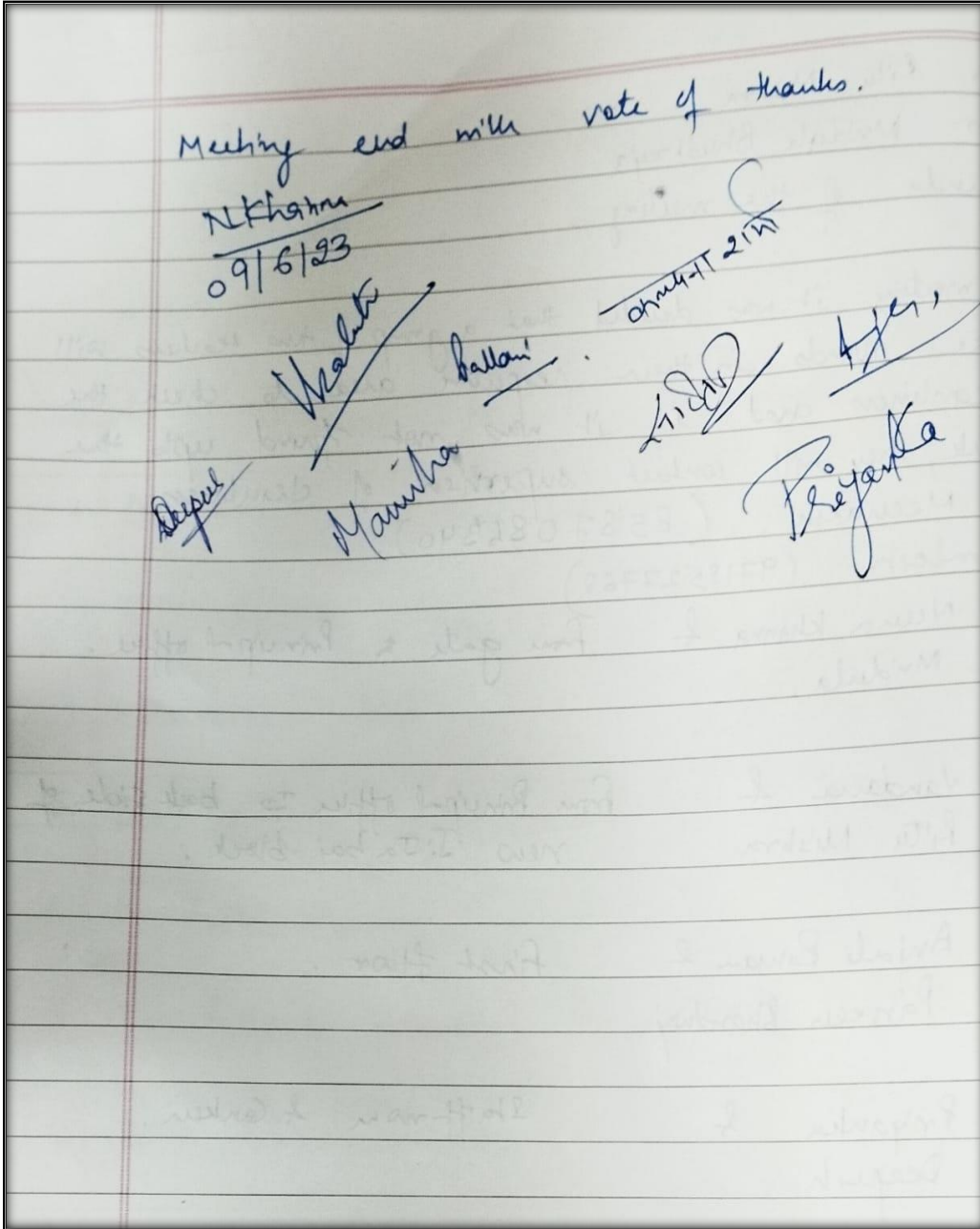
1. Dr. Neema Khanna & from gate to Principal office.
2. Dr. Mridula.
3. Dr. Vandana & from Principal office to back side of
4. Dr. Ritu Mishra new J.J. Bai block.
5. Dr. Anjali Rawan & first floor.
6. Dr. Parveen Bhardwaj
7. Dr. Pniyanka & Staff room & Canteen.
8. Dr. Deepesh
9. Dr. Pallavi & Second floor.
10. Dr. Suwil Yadav
11. Dr. Shilpa Jain & Periphery road from room-13
12. Dr. Pooja Sahuja & Principal office.
13. Dr. Sarita & LTR (Building)
14. Dr. Kalpana
15. Ms. Manisha & Dr. Ranganath Garden both.



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- Student Grievance Cell (For Admission)

Minutes of the Meeting

A meeting of the members of the Grievance Redressal Cell (Admission) was held on 30th Dec'2022 at 2:00 pm. The committee members reported that all the grievances received were resolved to the satisfaction of the applicants with coordination of TICs of all departments, College office staff and admission committee members. ~~The members~~

The following members attended the meeting and conveyed their satisfaction of successful completion of the admission process of academic session 2022-23.

Dr Deepika Yadav Deepika Yadav
Dr Vandana Katoch Vandana
Ms. Shweta
Ms. Monica Monica
Ms. Harmanpreet Kaur Harmanpreet Kaur
Dr. Anubha Anubha
Ms. Vijesh Kumari
Mr. KRS Gauran KRS Gauran
Mr. Mukesh Mukesh Mukesh Mukesh
Mr. Nitesh Nitesh
Ms. Soni Soni
Mr. Ankush Kumar Ankush Kumar
Dr. Tansen
Dr. Ashok Kumar Meera
Ms. Preeti (Political Sc) Preeti

Kiran Bameel
30/12/2022
DR KIRAN BAMEEL
CONVENOR,
GRIEVANCE REDRESSAL CELL
(ADMISSION 2022-23)



3. Code of Conduct Policy Document

- Code of Conduct for Professional Ethics

[View Document](#)

CODE OF PROFESSIONAL ETHICS

TEACHERS AND THEIR RESPONSIBILITIES

Whoever adopts teaching as a profession assumes the obligation to conduct himself or herself in accordance with the ideals of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

Teachers should:

- Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- Manage their private affairs in a manner consistent with the dignity of the profession;
- Seek to make professional growth continuous through study and research;
- Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- Maintain active membership of professional organizations and strive to improve education and profession through them;
- Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation.
- Participate in extension, co-curricular and extra-curricular activities including community service.



- Code of Conduct for Students

[View Document](#)

Code of Conduct for students

1. Be regular and complete all the requirements of your respective academic programme.
2. Ensure that the honour and reputation of the Institute is maintained at all times and everywhere.
3. Exhibit proper decorum and behaviour both on and off-campus.
4. Promote a safe and efficient climate through upholding values of academic integrity and respect for individual rights.
5. Deter from indulging in any and all forms of misconduct, such as acts of discrimination, destruction of institutional property or any other disruptive activity that affects the institution's interests and reputation.
6. Ensure responsible and careful use of social media to maintain and enhance the reputation of the institution.
7. Any act of theft, abuse or impingement of institutional property, facilities, campus provisions and work environment is a punishable offence.



4. Actions Conducted to highlight code of conduct

The following practices were fore grounded to strengthen the code of conduct

- Shivaji College organized a seminar on road safety in collaboration with Seva on 13th January, 2023

SHIVAJI COLLEGE
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NATIONAL SERVICE SCHEME

in collaboration with
SEVA, DELHI
organises a seminar on
ROAD SAFETY

SPEAKER:
SHRI MANOHAR MANOJ
Sr. Journalist, Author,
Reform Activist, Public Thinker

SPEAKER:
SHRI RAKESH KUMAR
Secretary, SEVA

SCAN TO REGISTER

TIME : 11 AM
DATE : 13 JANUARY, 2023
SHIVAJI COLLEGE

Prof. Ruchira Dhingra
Programme Officer

Prof. Shiv Kumar Sahdev
Principal





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- A cleanliness drive CLEAN INDIA 2.0 was organized on 12th October, 2022





- Shivaji College celebrated Vigilance Awareness Week from 26th October, 2023 to 1st November, 2023.

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National Service Scheme

VIGILANCE AWARENESS PLEDGE

" I pledge to contribute to the relentless efforts of Central Vigilance Commission and take enthusiastic participation in all awareness activities that help in curbing this. evil"

Prof. Mridula Budhraja
Programme Officer

[f](#) [ig](#) /nssshivaji

Prof. Shiv Kumar Sahdev
Principal



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- Shivaji College organized Orientation Day for students on 16th August, 2023

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WELCOMES FRESHERS
to
Orientation Programme
August 16, 2023
Time: 10:00 AM

Ms. Nimita Kant
Convener, Cultural Committee

Prof. Virender Bhardwaj
Principal

Organised by Cultural Committee

- A seminar was conducted on "Water Scarcity and Springshed Management in Indian Himalayan Region" on 24th April, 2023

Shivaji College
(University of Delhi)
NAAC accredited Grade 'A'

Centre for Environment and Disaster Management (CEDM)
presents
Seminar
on
"Water Scarcity and Springshed Management in Indian Himalayan Region"

Prof. Vinay Shankar Prasad Sinha
HOD & Professor
(Department of Natural and Applied Sciences,
TERI University)

Date: 24th April 2023
Venue: Google Meet
Time: 4pm onwards

Sarthak (7678266880)
Ansh Kumar
Student Coordinators

Co-convenors (Prog.), CEDM Members : Dr. Shailender Kumar, Dr. Virat Jolli, Dr. Ashwini Sharma.

Prof. Pratima Rani Sardar
Director, CEDM
&
Convenor (Prog.)

Dr. Preeti Tewari
Convenor (Prog.)

Prof. Shiv Kumar Sahdev
Principal



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- Shivaji College organized legal awareness session on ACID ATTACK on 30th January, 2023

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NATIONAL SERVICE SCHEME
is organising a
Legal Awareness Session
on
ACID ATTACK
THE CRIME, THE LAW, REGULATION AND COMPENSATION
under
SPARSH: Give Care & Not Scars

Mr Anurag Bindal
Legal Services Advocate
DLSA (West)

30 January, 2023
Shivaji College
12:00 PM Onwards

Prof. Ruchira Dhingra
Programme Officer

Prof. Shiv Kumar Sahdev
Principal





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- A play ANJAAN on Suicide Prevention Day was organized on September 9, 2022

The poster features a dark blue background with a pattern of small white dots. At the top, there are two circular logos: the National Service Scheme (NSS) logo on the left and the Shivaji College logo on the right. The central text reads: "SHIVAJI COLLEGE Accredited by NAAC with 'A' Grade UNIVERSITY OF DELHI NATIONAL SERVICE SCHEME is organising a play ANJAAM on SUICIDE PREVENTION DAY". Below this, there are three icons: a calendar icon for "9 September 2022", a location pin icon for "Shivaji College", and an alarm clock icon for "10:30 a.m.". At the bottom, there are two names: "Dr. Ruchira Dhingra Programme Officer" on the left and "Prof. Shiv Kumar Sahdev Principal" on the right. In the center of the bottom, there are social media icons for Instagram and Facebook, followed by the text "\NSSSHIVAJI".



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- A distinctive workshop and seminar was organized on SOCIETY, ABUSE AND GENDER on 1st November, 2022

WDC
Shivaji College

SHIVAJI COLLEGE
Accredited 'A' Grade by NAAC
(UNIVERSITY OF DELHI)

WOMEN'S DEVELOPMENT CELL
organises
SEMINAR
on
SOCIETY, ABUSE AND GENDER

1st November 2022
10:00 am

CONVENOR
Ms. Nishtha Srivastava

Distinguished Speaker

Ms. Shubhika
(CO-FOUNDER, IIPA)

Venue- Auditorium,
Shivaji College

PRINCIPAL
Prof. Shiv Kumar Sahdev

For queries, contact- Dheeraj (9817104270), Akshay (9643876033), Geeta (7428565149)

- A workshop on Legal Awareness was organized on 27th January, 2023

WDC
Shivaji College

SHIVAJI COLLEGE
ACCREDITED 'A' GRADE BY NAAC
UNIVERSITY OF DELHI
WOMEN'S DEVELOPMENT CELL

Organises
Workshop on
"LEGAL AWARENESS"

27TH JANUARY, 2023
11:00 am onwards

CONVENOR
Ms. Nishtha Srivastava

AUDITORIUM,
SHIVAJI COLLEGE

Speaker
Ms. Mansi Gupta
Advocate

Principal
Prof. Shiv Kumar Sahdev

For queries, contact- Dheeraj (9817104270), Akshay (9643876033), Geeta (7428565149)