



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)



NAAC ACCREDITED "A" GRADE COLLEGE

SUPPORTING DOCUMENTS FOR 5.1.5

**THE INSTITUTION HAS A TRANSPARENT MECHANISM FOR TIMELY
REDRESSAL OF STUDENT
GRIEVANCES INCLUDING SEXUAL HARASSMENT AND RAGGING CASES**



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1. Implementation of guidelines of statutory/regulatory bodies

Guidelines and Policy Documents

- a. **ORDINANCE XV-B: Maintenance of discipline among Students of the University**
[ORDINANCE XV-B.pdf \(shivajicollege.ac.in\)](#)
- b. **ORDINANCE XV-C: Prohibition and Punishment for Ragging**
[ORDINANCE XV-C.pdf \(shivajicollege.ac.in\)](#)
- c. **ORDINANCE XV-D/The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)**
[ORDINANCE XV-D.pdf \(shivajicollege.ac.in\)](#)

2. Organization wide awareness and undertakings on policies with zero tolerance



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AFFIDAVIT BY THE PARENT/ GUARDIAN

- I, Mr./Mrs./Ms. _____ (Full name of the parent/ guardian) father/ mother/ guardian of _____ (Full name of the student with college roll number) having been admitted to _____, have received a copy of the UGC Regulations on Curbing the Menace of ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the regulations and am fully aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:
- My ward will not indulge in any behavior or act that may be constituted as ragging under the clause 3 of the Regulations
 - My ward will not participate in, or abet, or propagate, through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations
 - I hereby affirm that if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
 - I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:
Address:
Telephone /Mobile No.:

_____ (स्थान) _____ (महीना) _____ वर्ष में सत्यापित किया गया है।

साक्षी के हस्ताक्षर

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false, and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) _____ year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month) _____ year after reading the contents of this affidavit.

OATH COMMISSIONER

सत्यापन

सत्यापित किया गया है कि इस हलफनामे की सामग्री मेरे ज्ञान में है और शपथ पत्र का कोई भी हिस्सा झूठा नहीं है और उसमें कुछ भी छिपा हुआ या गलत नहीं है।

_____ (स्थान) _____ (महीने) _____ वर्ष में सत्यापित किया गया है।

साक्षी के हस्ताक्षर

इस शपथ पत्र की सामग्री को पढ़ने के बाद _____ वर्ष _____ (महीने) के _____ (दिन) पर मेरी उपस्थिति में सत्यतापूर्वक पुष्टि और हस्ताक्षर किए।

शपथ आयुक्त



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Shivaji College
(University of Delhi)



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AFFIDAVIT BY THE STUDENT

- I, _____ (Full name of the student with college roll number) s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ have received a copy of the UGC Regulations on Curbing the Menace of ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- I have, in particular perused clause 3 of the regulations and am fully aware as to what constitutes ragging
- I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- I hereby solemnly aver and undertake that:
 - I will not indulge in any behavior or act that may be constituted as ragging under the clause 3 of the Regulations
 - I will not participate in, or abet, or propagate, through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations
- I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force
- I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

_____ वर्ष _____ महीने _____ के इस दिन यह घोषणा की जाती है।

साक्षी के हस्ताक्षर

नाम:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) _____ year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month) _____ year after reading the contents of this affidavit.

OATH COMMISSIONER

सत्यापन

सत्यापित किया गया है कि इस हलफनामे की सामग्री मेरे ज्ञान में है और शपथ पत्र का कोई भी हिस्सा झूठा नहीं है और उसमें कुछ भी छिपा हुआ या गलत नहीं है।

_____ (स्थान) _____ (महीने) _____ वर्ष में सत्यापित किया गया है।

साक्षी के हस्ताक्षर

इस शपथ पत्र की सामग्री को पढ़ने के बाद _____ वर्ष _____ (महीने) के _____ (दिन) पर मेरी उपस्थिति में सत्यतापूर्वक पुष्टि और हस्ताक्षर किए।

शपथ आयुक्त





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(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE



Attendance Instruction

 **SHIVAJI COLLEGE** 
NAAC Accredited 'A' Grade
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IMPORTANT NOTICE

It is to notify that Admit Cards for Semester Examinations will not be issued to students, having less than 66.67% attendance.

Principal



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Shivaji College



(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE

Anti-Ragging Instruction

ZERO TOLERANCE TO RAGGING

Punishment for Ragging
Suspension / Expulsion / Cancellation of Degree / Penal Action

INFORM	CONTACT
<ul style="list-style-type: none"> Drop written complaint in the complaint box in your college Inform nearest PCR van Contact university information centre (Monday to Friday) during 9.00 am to 5.30 pm Use anti-ragging/himmat app Email to Proctor@du.ac.in, helpline@antiragging.in, infocentre@du.ac.in 	<p>2766 7221 Joint Control Room (North Campus)</p> <p>2411 9832 Joint Control Room (South Campus)</p> <p>2700 6900 University Information Centre (9:00 Am To 5:30pm)</p> <p>1800-180-5522 U.G.C. Anti-Ragging Helpline (Toll- Free- 24x7)</p> <p>100 Police</p>

Ragging in any form is strictly prohibited within premises of the Colleges, Departments, Hostels / Institutes and any part of Delhi University System

Anti-ragging Committee + Anti Ragging Squad, Shivaji College		
Prof. Darshan Malik (Convenor)	darshanmalik@yahoo.com	9711191055
Dr. A. K. Shukla	ashokshukl22@gmail.com	9971233102
Prof. Neena R. Wadehra	wadehranr@yahoo.com	9891672776
Dr. Vikas Sharma	vikaskaushik081@gmail.com	9210980227
Dr. Kiran Chaudhary	kchaudhary1@gmail.com	9650998578
Mr. Ashesh Kr. Jharwal	ashesh.math@gmail.com	9953030462



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Shivaji College



(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE

Anti-Ragging Instruction

Shivaji College, University of Delhi
Raja Garden, New Delhi - 110027

Say No to RAGGING

Don't Support RAGGING But Report

2023
JOIN HANDS TO MAKE CAMPUS RAGGING FREE

Withholding of Results

Cancellation of Admission

Debaring from Classes/Examination

Cancellation of Degree

Suspension

Expulsion

Prosecution for Criminal Act | Remember : Ragging is a Punishable Offence

INFORM

- Drop written complaint in the complaint box
- Inform nearest PCR van
- Use Anti-Ragging / Himmat App
- Email : proctor@du.ac.in
helpline@antiragging.in

CONTACT

- 27667221
- 2411 9832
- 1800-180-5522
- 112
- Joint Control Room (North Campus)
- Joint Control Room (South Campus)
- U.G.C. Anti-Ragging Helpline (Toll-Free - 24 x7)
- Police

Contact UGC Monitoring Agency i.e. Centre for Youth on Mobile No. 9818044577

Ragging in any form is strictly prohibited within premises of Colleges / Departments / Hostels / Institutes / any part of Delhi University System

Anti Ragging Week from 12th to 18th August, 2023

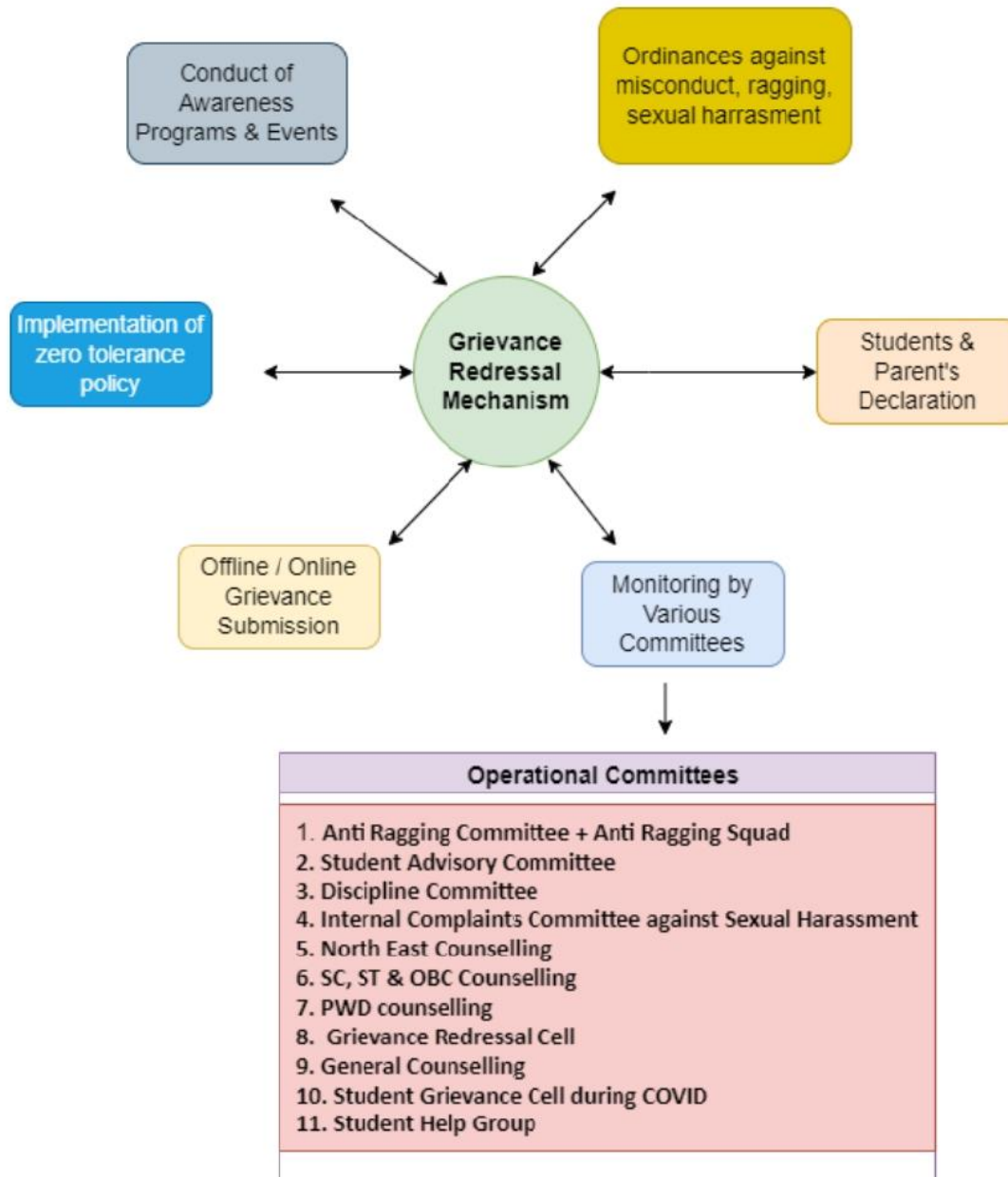
Mr. Manish Kumar Sachdeva (Convener)
Anti Ragging Committee
Contact-9818602672

Anti Ragging Committee Members
Prof. Shama Mitra Chenoy - 9873578704
Mr. Sumeet Singh Raheja - 9899368638
Ms. Nikita Gupta - 9716226360

Prof. Virender Bhardwaj (Principal)
Shivaji College
University of Delhi



3. Mechanisms for submission of online/offline students' grievances





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a) Student grievance form available on Shivaji College website



Shivaji College
(University of Delhi)
Ring Road, Raja Garden, New Delhi - 110027

Student Grievance Form

Member Type**
College Members Like Students, Parents Or Alumni

Grievance Type**
ADMISSION

Concerned Department**
COLLEGE OFFICE

Get Grievance Form

Personal Details

Enter Your Full Name**
Enter Your Name

Gender**
Select

College Roll Number
Enter Your College Roll Number

University Enrolment Number
Enter Your Enrolment Number

Grievance Details

Grievance Description**
Enter Grievance Description...

Upload Documents**
Choose file Browse

**You may select multiple files but select only JPG, JPEG, PNG, DOC, DOCX and PDF document for uploading.
**File size should be less than 500KB.
**All documents should be self attested.
**It is mandatory to upload a handwritten scanned application related to grievance other than documents.

Grievance Applied On**
mm/dd/yyyy

Communication Details

Mobile Number**
Enter Mobile Number

Email Id**
Enter Email Id

Communication Address with PIN Code**



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Shivaji College
(University of Delhi)



NAAC ACCREDITED "A" GRADE COLLEGE

Enter Communication Address...

Permanent Address with PIN Code**

Enter Permanent Address...

Country**

Enter Country Name

[Save Details](#) [Home](#)



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NAAC ACCREDITED "A" GRADE COLLEGE

b) Student grievance form available on DU website linked to Shivaji College website



Student Grievance Form

Personal Details

Full Name *

Enter Full Name

E-mail ID *

Enter your active Email-ID

Gender *

Select

Mobile No. *

Enter your 10 digit mobile number excluding country code Ex: 91xxxxxxxxxx

Enrolment Number *

Enter your Enrolment Number

Department *

---select---

Course *

---select---

Present Address

Address *

Enter Address

Mobile No. *

Enter your Mobile Number



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State *

---select---

Pin Code *

Enter your six digit area pincode

Permanent Address

Address *

Enter Address

Mobile No. *

Enter your Mobile Number

State *

---select---

Pin Code *

Enter your six digit area pincode

Grievance Details

Grievance Category *

---select---

Grievance Description (maximum 150 words) *

Write in brief of your grievance.

Want to Upload Document ? *

---select---



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Proposed Solution (Optional)

Proposed Solution (maximum 50 words)

Please write proposed solution.

Declaration

I hereby declare that the information/document provided above is correct. I shall be responsible for furnishing any wrong information/document.

Please check the box *

Captcha Verification

Type the Text

ichogoc

* Click on the text to change

Submit



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Timely redressal of the grievances through appropriate committees

a) Constituent - Committees formed for the session 2022-23

1. Anti Ragging Committee + Anti Ragging Squad

Prof. Darshan Malik (Convenor) till 30th Anti Ragging Committee November 2022.

After that charge will be taken over by Dr S.S.Rana

Dr. A. K. Shukla, Dr. Kiran Chaudhary, Mr. Ashesh Kumar Jharwal, Dr. Alka Mudgal, Dr. Usha Yadav
Dr. Himmat Singh Deora, Mr. Himanshu Mishra, Dr. Nitin Punit, Dr. Ashok Kumar Meena, Dr. Parveen
Bhardwa

2. Student Advisory Committee: Dr. Bharti (Convenor)

Dr. Rabinarayan Samantara, Dr. Sunita Gupta, Mr. Manish Kumar Sachdeva, Dr. Mamta, Dr.
Prabhavathi, Ms. Bhumika Bhavnani, Md. Irfan Alam, Dr. Priyanka, Dr. Malvika Singh, Dr. Virat, Mr.
Deepesh Singh, Mr. Narinder Kumar

3. Discipline Committee: Dr. Ramesh Kumar Malik (Convenor)

Dr. S.S. Rana, Prof. Shama Mitra Chenoy, Dr. P.K Sahu, Dr. Bhaskar Mohan Kandpal
Dr. Rajni Kanojia, Dr. Neena Khanna, Dr. Nand Gopal Giri, Mr. Uttam Kumar Sinha
Dr. Malvika Singh, Dr. Rakesh Roshan, Dr. Pallavi Aggarwal, Dr. Richa Arora, Dr. Shilpa Jain
Dr. Anubha, Dr. Nidhi Garg

4. Internal Complaints Committee against Sexual Harassment

Internal Complaints Committee against Sexual Harassment : Ms Nishtha Srivastava (Convenor)
Prof. Pratima Rani Sardar, Dr. Sunita Singh, Dr. Deepika Yadav, Ms. Nimita Kant, Dr. Prabuddh
Kumar Mishra, Ms. Divya Deep Yadav, Dr. Gyanendra Kumar Pandey



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5. North East Counselling : Dr. Chakpram Priyanka(Convenor)

Dr. L. Gitarani Devi, Mr. Jagdish Konthoujam, Mr. Pranav Bora

6. SC, ST & OBC Counselling : Ms. Nimita Kant (Convenor)

Dr Kiran Chaudhary, Ms. Mamta, Mr. Ashesh Kumar Jharwal, Mr. Manish Meena

7. PWD Counselling : Dr. Ramesh Malik (Convenor)

Dr. Vikas Sharma, Dr. Rajneesh, Ms. Gunjan Kumari

8. Grievance Redressal Cell : Dr. Kiran Bamel(Convenor) (for Admissions)

Dr. Deepika Yadav, Dr. Rahul Singhal, Dr. Vandana Katoch, Ms. Shweta, Ms. Monika
Ms. Harmanpreet Kaur, Dr. Anubha, Ms. Yogesh Kumari, Mr. K.K.S. Gautam, Mr. Mukesh
Mr. Nitesh, Ms. Soni, Mr. Ankush Kumar, Dr. Tarun, Dr. Ashok Kumar Meena, Ms. Preeti (political
Sc.)

9. General Counseling : Dr. Rabinarayan Samantara(Convenor) (for Admissions)

Dr. Neena Khanna, Dr. Misha Yadav, Dr. Bishnu Charan Satapathy
Dr. Sunil Yadav, Dr. Parveen Gahlyan

10. Student Help Group (COVID Related) : Prof. Ruchira Dhingra (Coordinator)

Dr. Vandana (Co-Coordinator)



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❖
❖ Minutes of Discipline Committee-

F14016/22
3/11/22 Minutes of meeting

A meeting of discipline committee was held on 3rd November, 2022 at 12 noon in Staff meeting room. The following members were present in the meeting -

1. Dr. Ramesh Kr Malik *Ramkr 3/11/22*
2. Dr. Ruchira Dhingra *Ruchira*
3. Dr. Deepthi *Deepthi*
4. Dr. Rakesh Roshan *Roshan*
5. Mr. Supriya Kamra *Supriya Kamra*

A.O. 3/11/22

The following agendas were discussed in the meeting -

1. The committee came across a poster regarding Freshers Party without the prior permission of the College authority. The poster mentions the words like Hookahs.
2. With regard to above, the committee decided to suspend Mr Saurabh Panwar and Mr. Rahul Rawat for till 15th November, 2022. They shall be allowed post 15th November, 2022 with the condition that they will bring their parents for interaction.
3. The committee highlighted the fact that no student can publish such kind of poster without prior permission of the authority and a notice shall be circulated for the same.

Supriya Kamra 3/11/22
Ramkr 3/11/22
Deepthi 3/11/22
Roshan 3/11/22



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Minutes of Discipline Committee-

P/4064/22 Minutes of Meeting
21/11/22

A meeting of discipline committee was held on 4th November, 2022 at 11:30 a.m in Staff meeting room. The following teachers were present -

9. UTTAM KUMAR SINHA
Uttam Kumar Sinha

1. Dr. Ramesh Kr. Malik Rmali 4.11.22
2. Prof. Ruchira Dhingra Ruchira
3. Dr. Neena Khanna N.Khanna
4. Prof. Shama Mitra Chetty SMC 4/11/22
5. Dr. Rajinder Singh Rajinder
6. Dr. Nidhi Garg Nidhi
7. Ms. Supriya Kamra Supriya Kamra
8. Dr. Deepika D. Deepika

A.O.
04/11/2022
Dr. Jitendra
Dr. Anubha

The following agendas were discussed in the meeting -

1. Committee discussed two different posters related to fresher's party of students without prior permission of the College authorities. Both posters included the name of Shivaji College at the top.
2. The posters also included the venue details of the lounges which were offering hukkah and other objectionable activities.
3. Consequently, the student organisers Aman Bhardwaj, Manish Vats, Tanzil and Aditya stand suspended till 15th November, 2022.

Rmali 21/11/22
Nidhi
Supriya Kamra
Uttam Kumar Sinha



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Minutes of Student advisory Committee-

NOTICE

25/04/2023.

A meeting of student advisory committee will be held on 28/04/2023 in the main staff room of the college at 11.30 am. Kindly make it convenient to attend.

Agenda:

To conclude the session 2022-23.

Bharti

Dr. Bharti
Associate Professor
Convenor
Student advisory committee

Mand
Palika
Pr. Sude
Sude
Mpachders



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Minutes of Student advisory Committee

A meeting of student advisory committee is held on 28/04/2023 in the main staff room of the college at 11:30 am. Following members attended the meeting:-

1. Dr. Bharti Bharti
2. Dr. Sunila Sunila
3. Dr. Manish Mpaendeva
4. Dr. Prabhavathi Pr. Dote.
5. Dr. Malika Malika
6. Dr. Manita Manita
7. Md. Irfan Alam Irfan

Minutes

Members were apprised about the work done by the committee during session 2022-23. Since no elections were scheduled by the university for session 2022-23, no work regarding the same was done.

In the month of April 2023, the committee received a request from a student regarding accidental insurance. The committee forwarded the request to the office to proceed as per rules.

Bharti



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Minutes of Grievance Redressal Cell

Minutes of Meeting

A meeting of the Grievance Redressal Cell (Admissions) members was held on 19th October 2022 at 10:00 pm in the staffroom. The members discussed about the work schedule and distribution to cater & resolve any issues related to UG applicants admission related Grievance. The following members were present during the discussion: Dr Vandana Katoch, Dr Deepika Yadav, Ms Monica, Ms Harmanpreet, Dr Anubha, Ms Soni, Mr Yogesh Yadav, Mr KKS Gaudon, Mr Mukesh Kumar, Mr Nitesh Kumar, Mr Ankush Kumar.

[Signature]

KKS Gaudon

[Signature]

DR DEEPIKA YADAV

[Signature]
Vandana Katoch

[Signature]
MUKESH KUMAR

[Signature]
(MONICA)

Soni
(SONI)

Harmanpreet Kaur
(HARMANPREET KAUR)

[Signature]
(Dr. Anubha)

[Signature]

(YOGESH KUMAR)

[Signature]
(DR. ANUBHA)

[Signature]
(NITESH KUMAR)

[Signature]
(ANKUSH KUMAR)

[Signature]
19/10/22
DR KIRAN BAMEL
CONVENER,
GRIEVANCE REDRESSAL CELL
(ADM. 2022-23)



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Minutes of Grievance Redressal Cell

Minutes of the Meeting

A meeting of the members of the Grievance Redressal Cell (Admission) was held on 30th Dec'2022 at 2:00 pm. The committee members reported that all the grievances received were resolved to the satisfaction of the applicants with coordination of TICs of all departments, College office staff and admission committee members. ~~The members~~

The following members attended the meeting and conveyed their satisfaction of successful completion of the admission process of academic session 2022-23.

Dr. Deepika Yadav Deepika Yadav
Dr. Vandana Katoch Vandana
Ms. Shweta
Ms. Monica Monica
Ms. Harmanpreet Kaur Harmanpreet Kaur
Dr. Anubha Anubha
Ms. Vijesh Kumari
Mr. KKS Gauran KKS Gauran
Mr. Mukesh Mukesh
Mr. Nitesh Nitesh
Ms. Soni Soni
Mr. Ankush Kumar Ankush Kumar
Dr. Tamin
Dr. Ashok Kumar Meera
Ms. Preeti (Political Sc.) Preeti

Kiran Bamel
30/12/2022
DR. KIRAN BAMEL
CONVENOR,
GRIEVANCE REDRESSAL CELL
(ADMISSION 2022-23)



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)
NAAC ACCREDITED "A" GRADE COLLEGE



Minutes of General Counseling

MINUTES OF THE GENERAL COUNSELLING COMMITTEE MEETING
(2022-2023) HELD ON 18/10/2022. Date:- 18/10/2022

A meeting of General Counselling Committee (for Admission) was held on 18/10/2022 at 11 AM in the College Staff Room.

The members discussed and decided upon the following admission related matters:

1. All members were assigned the responsibility to respond to candidates' queries regarding admission.
2. While responding to the students' queries, the members were asked to utilise official communication channels such as email, phone and online platforms.
3. The members were also urged to address the candidates' specific questions regarding the required documents, procedure to be followed etc. in a timely manner & provide a necessary guidance & support to the admission seekers.

The aforesaid meeting was attended by the following members of the Committee:

1. Dr. RABINARAYAN SAMANTARA (Convener) Rabinarayan Samantara
2. Dr. Bishnu Satapathy
3. Dr. Neena Khanna Nkhanna
4. Dr. Nisha Yadav Nisha
5. Dr. Parveen Gahlyan Parveen
- Dr. Sumil Yadav Sumil



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Minutes of General Counseling

Date 26 November 2022

Minutes of the General Counselling Committee 2022-2023
meeting held on 26 November 2022

In the general counselling committee meeting held on 26 November 2022, at 10:30 a.m. in the ^{staff} committee room, to discuss and deal with the following admission related issues.

- 1) The members attended to the prospective students' queries regarding valid documents required, the procedures to be followed relating to admission etc.
- 2) etc. In addition the following queries raised by the candidates were duly addressed:
 - a) Payment link not showing in the college's admission portal due to pending documents.
 - b) The cancellation of admission and adjustment fees against subsequent admission in some other college.
 - c) Latest OBC certificate / EWS certificate etc. to be uploaded and any undertaking that may be required to complete the process.
 - d) Queries regarding other details such as contact number of parents, bank details, aadhar details etc.

The following members attended the meeting:

1. Dr. RABINARAYAN SARANTARA Rabinarayan Sarantara
(Convener)
2. Dr. Bishnu Satapathy
3. Dr. Misha Yadav Misha
4. Dr. Sunil Yadav Sunil P
5. Dr. Parveen Gahlyan Parveen Gahlyan
6. Dr. Neena Khanna NKhanha



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Minutes of Anti- Ragging Committee

Mom

Date - 27/12/2022

A meeting of Anti-Ragging Committee was held in the Staff room on 27 Dec, 2022 at 12:30pm.

The following members were present

1. Dr. S.S. Rana (Convener) SR
2. Dr. Himanshu Desai HDS
3. Dr. Kuan Chandray KC
4. Dr. Alka Mudgal Alka

Following points were discussed.

1. First year students were informed about rules & regulation regarding anti-ragging student were advised to submit the signed affidavit regarding anti-ragging judgement circulated class room in the college.
2. The details of the anti-ragging committee members was displayed on flex at the entrance of college gate & help the student regarding awareness of prohibition / zero tolerance towards ragging.



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Minutes of Student Help Group

Date - 09/12/2022

A meeting of Student Help Group was held on 9th Dec, 2022 in the main staff room at 12:00 noon. The following are the members of the same:-

1. Prof. Ruchira Dheigre *Ruchira*
2. Dr. Vandana *Vandana*

Few students had queries regarding Admission process/Status and Course Structure, which was cleared by the coordinators over the phone.

Ruchira

Vandana



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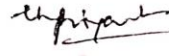


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Minutes of North East Students Counselling

MINUTES OF MEETING

A meeting of the members of the North East Students' Counselling Cell was held on Aug 4, 2022 in the staffroom ^{at 2:00 pm} to discuss matters related to students' grievances, if any. Members were apprised to bring to the notice of the cell if any student approaches for counselling in the academic session 2022-23.

Members present were :

Dr Chakram Priyanka, Convener 
Dr L. Gilani Devi 
Mr Pranab Dora 



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Minutes of North East Students Counselling

MINUTES OF MEETING

A meeting of the members of the North East Students' Counselling Cell was held on September 20, 2022 in the staffroom at 1:30 pm. Nominations from the students of Semester 3 & 5 were invited for selection of ^{North-East} student representative of ~~North East~~ for the academic session 2022-23. As there were only one student each nominated for the 3 ~~ways~~ respective posts of President, Secretary & Sports Secretary, the following students were therefore chosen as the student representatives.

- (1) Jimlung Libang - President
B.Sc (H) Biochemistry
Semester 5
- (2) L. Manikho Chacki - Sports Secretary
B.A. (H) English (H)
Semester 3
- (3) Yaichenbi Sanabem - Secretary
B.Sc. (H) Botany
Semester 3

Members present -

Dr Chakpram Priyankar, Convener Dr Priyankar

Dr L. Gilarani Devi Dr Gilarani

Mr Pranab Bora Dr Bora



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Minutes of North East Students Counselling

MINUTES

A meeting of the members of the North East Students' Counselling Cell was held on July 3, 2023 in the staffroom at 12 pm to discuss any matters related to student grievances as the academic session 2022-23 comes to a close. No grievances were reported until now.

Members present -

Dr Chakraborty Priyanka, Convenor - *Chakraborty*

Dr L. Gitanami Devi *Gitanami*

Mr Pranab Bora *Bora*