



शिवजी कॉलेज  
(दिल्ली विश्वविद्यालय)  
*Shivaji College*  
(University of Delhi)



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**SUPPORTING DOCUMENT FOR 7.2.1**

**Describe two best practices successfully implemented by the Institution  
as per NAAC format provided in the Manual**

**Best Practice I: Community Outreach and Growth**

**Best Practice II: Promotion of Inclusivity**



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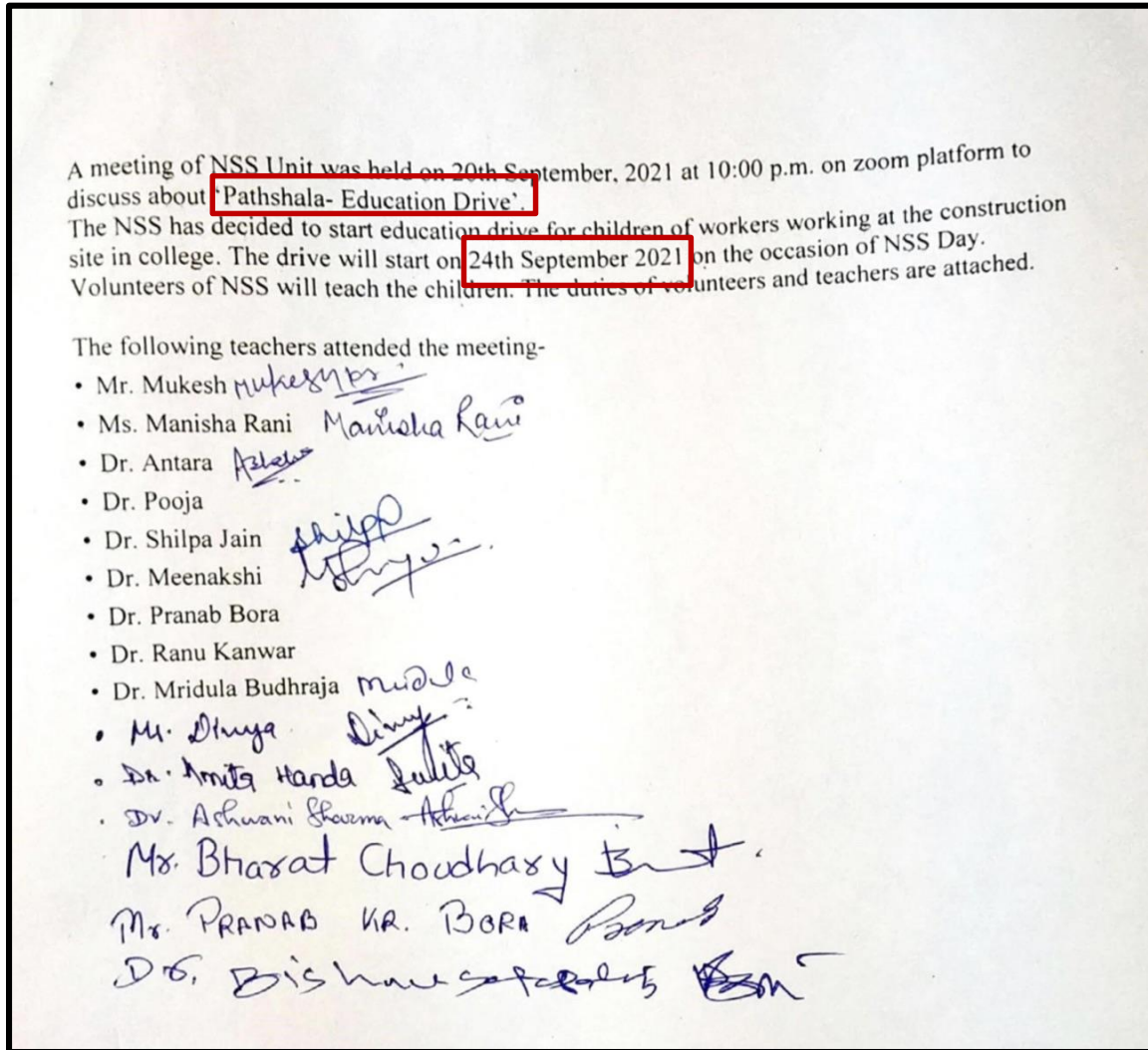
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Best Practice I: Community Outreach and Growth

1. Education Drive



\*Minutes of Meeting for organizing an Education Drive from 24<sup>th</sup> September 2021

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shivaji College*

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## Education Drive Report

Under the aegis of IQAC, NSS Shivaji College started a month long initiative named 'PATHSHALA-A Step Towards Better India' on 24th September 2021. The primary purpose was to teach the children of construction workers of our own college building so that basic education can be given to them in order to motivate their parents to provide them with schooling. 38 NSS Volunteers participated in the drive.

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**NATIONAL SERVICE SCHEME**  
on the occasion of  
**NSS DAY**  
has taken an initiative

**पाठशाला- A Step towards Better India**

**24th September 2021**  
**11:00 a.m.**  
**College Premises**

Prof. Mridula Budhraja  
Programme Officer

**NSSSHIVAJI**

Prof. Shiv Kumar Sahdev  
Principal

\*Education Drive Poster

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shiv Kumar Sahdev*

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\*NSS Volunteers with children of construction workers during teaching session.

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## 2. Visit to Vidhwa Ashram, Vrindavan

A meeting of HSS unit was held on 12<sup>th</sup> April 2022 at 11:30 am in staff room. Following teachers were present in the meeting :

Prof. Ruchita - Ruchita  
Prof. Msidula Msidula  
Mr. Mukesh Kumar Mukesh Kumar  
Ms. Manisha Manisha  
Ms. Ritu - Ritu  
Dr. Savita Savita  
Dr. Pooja Sahay Pooja Sahay  
Dr. Divya Singh Divya Singh  
Dr. Radheyshyam Radheyshyam  
Dr. Shilpa Jain Shilpa Jain

Following points were discussed in the meeting :

- ① A day trip to widow ashram, Vrindavan will be organised on 14<sup>th</sup> April 2022. 43 students and 6 teachers along with Shankar as helper will visit widow ashram.
- ② Since we have received refusal from GEM, for travelling purpose, 'Rising Travel', Mansarovar garden, New Delhi, was contacted and vendor was agreed on a price of Rs. 23000 plus parking charges extra for 50 seater AC bus.
- ③ Food collection drive will be organised in college campus till 13<sup>th</sup> April 2022. Collected food items and sanitary pads will be distributed in widow ashram, Vrindavan.

\*Minutes of Meeting to discuss about Visit to Vidhwa Ashram, Vrindavan on 14<sup>th</sup> April 2022.

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shilpa Jain*

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### Report on Visit to Vidhwa Ashram, Vrindavan

The NSS unit of Shivaji College organised an educational trip to Vrindavan on 14th April 2022 with 40 NSS Volunteers and 7 teachers. The journey began enthusiastically and after reaching Vrindavan, teachers and NSS Volunteers went for donation drive at the Shyama Dasi Vidhwa Ashram. The people at the ashram shared their experiences and gave their blessings.



\*NSS Volunteers and Faculty Members interacting with widows of Vidhwa Ashram, Vrindavan to address their societal challenges.

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shivaji Sandhu*

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### 3. Covid Vaccination Camp

दिल्ली विश्वविद्यालय स्वास्थ्य केन्द्र  
(पश्चिमी दिल्ली परिसर)  
शिवाजी महाविद्यालय  
नई दिल्ली - 110027  
दूरभाष : 011-25105659

फाईल संख्या  
Ref. No. : DUHC/WD/.....

DELHI UNIVERSITY HEALTH CENTRE  
(West Delhi Campus)  
Shivaji College,  
New Delhi - 110027  
Phone : 011-25105659

दिनांक 04/8/2022  
Dated .....

**Vaccination Report**

Detail of beneficiaries vaccinated at WUS Health Centre, Shivaji College during Jan 2022 to July 2022.

Vaccine used: includes Covaxin, Covishield and Corbevax

Month	Vaccinated
January	4495
February	2421
March	1415
April	1597
May	970
June	1136
July	1210
<b>Total</b>	<b>13244</b>

Total vaccinations in said period - 13244

04/8/2022  
डॉ० त्रिवेन्द्र चुम्बक  
D. Trivendra Chumbak  
(दिक्रिया अधिकारी प्रभारी)  
(Medical Officer Incharge)  
इन्क्यू.यू.एस्त. हेल्थ सेंटर (पश्चिम)  
W.U.S. Health Center  
Raja Garden New Delhi-27

\*Covid Vaccination Report showing number of beneficiaries vaccinated at WUS Health Centre, Shivaji College.

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shivaji Sandhu*

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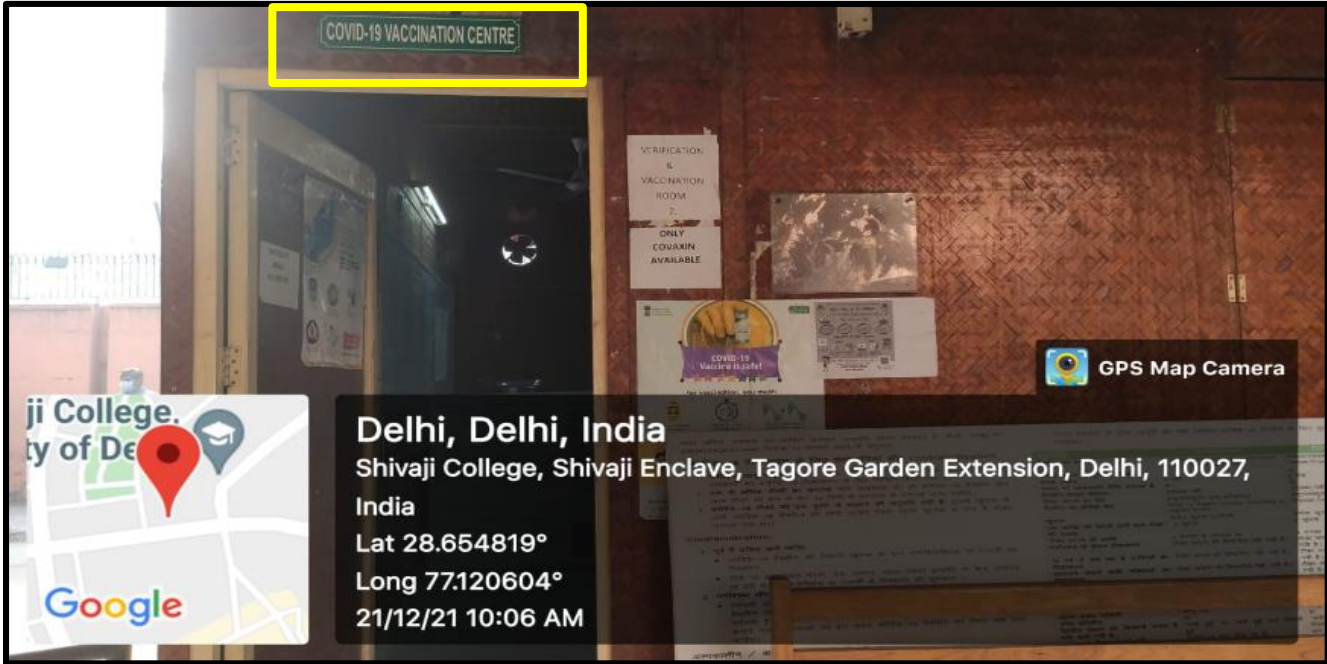


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\*Covid-19 Vaccination Centre at Shivaji College.

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*Shivaji Sandhu*

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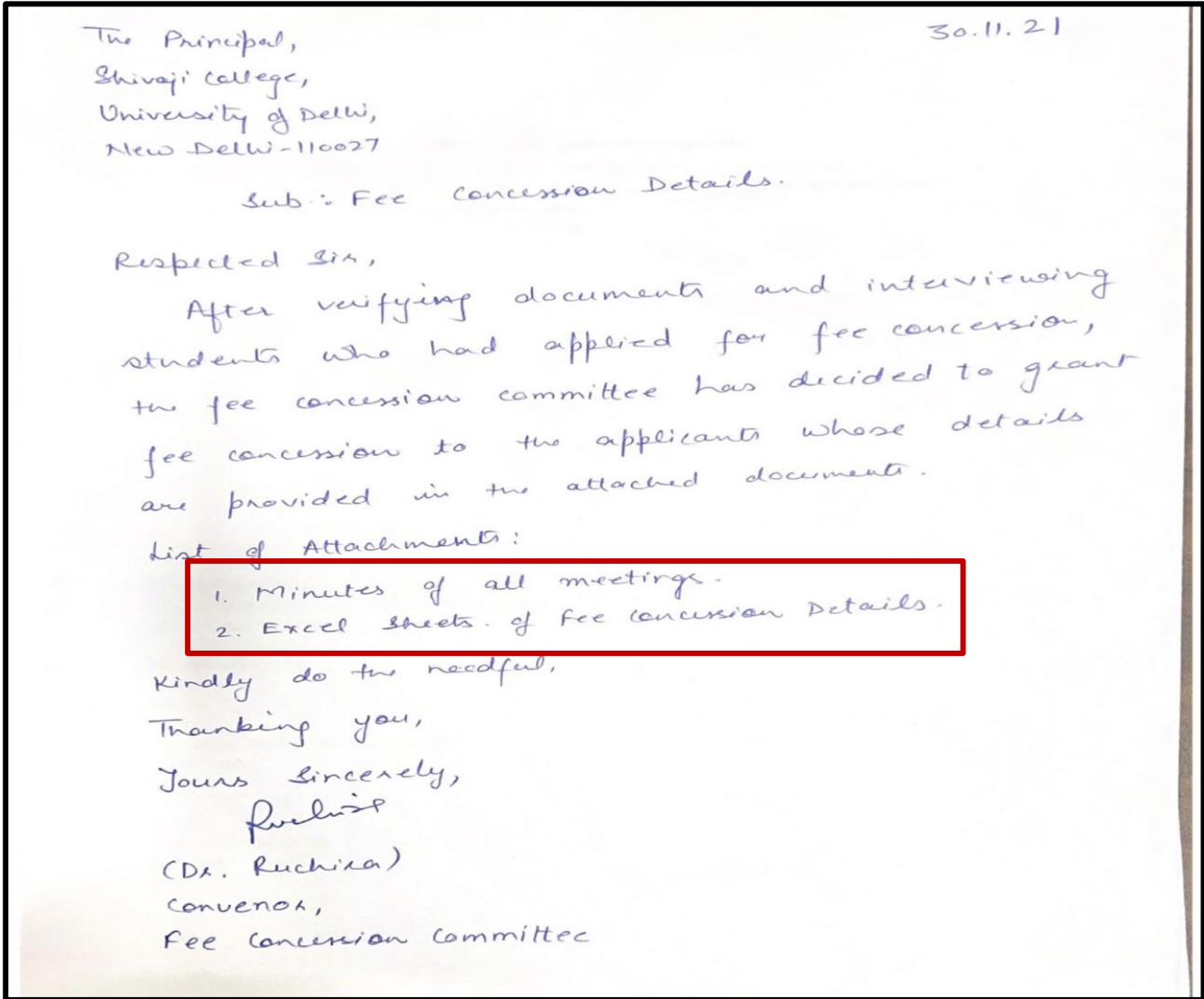
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**Best Practice II: Promotion of Inclusivity**

**1. Fee Concession of Rs. 2041000/- for easy access to education.**



\*Covering letter of Fee Concession Documents submitted.

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shivika Saha*

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# शिवाजी कॉलेज

(दिल्ली विश्वविद्यालय)

## Shivaji College

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305	Anjali Gupta	19/09074	BOTANY	alpha	20970	8000	
306	Suraj	20/51012	BCOM H	alpha	17250	6500	
307	Vikash kumar	19/43060	SANSKRIT	alpha	15850	6000	
308	Neha kumari	19/43002	SANSKRIT	alpha	15850	6000	
309	VIKASH CHAUHAN	20/33034	HINDI H	alpha	15850	6000	
310	Dilkhush Kumar yadav	19/17068	MATHS	alpha	19770	7500	
311	Anjali	19/49124	BA PROG	alpha	15650	6000	
312	Sumit pal	20/01896	MA POL SCI	alpha	14870	5500	
313	Preeti	20/33005	HINDI H	alpha	15850	6000	
314	MANJEET SINGH	19/33038	HINDI H	alpha	15850	6000	
315	Vishal	20/63001	PHY SCI	beta	19970	5500	
316	Neha	20/33058	HINDI H	alpha	15850	6000	
317	Yogesh	19/17085	MATHS	alpha	19770	7500	
318	Deepak	19/49212	BA PROG	alpha	15650	6000	
319	saurabh kumar	19/49174	BA PROG	alpha	15650	6000	
320	Pankaj Sharma	20/49266	BA PROG	alpha	15650	6000	
321	Radha	20/33014	HINDI H	alpha	15850	6000	

*Handwritten signatures: madda, Ruchita, Manisha, Pankaj, Anjali, Nishi, Kishantam*

NOTE: THERE MAY BE FEW DUPLICATE ENTRIES

STUDENTS APPLIED	541
STUDENTS APPEARED	373
ALPHA (40% - ROUND DOWN TO THE NEAREST MULTIPLE OF 500)	267
BETA (30% - ROUND UP TO THE NEAREST MULTIPLE OF 500)	54
<b>TOTAL CONCESSION</b>	<b>2041000</b>

*Handwritten signatures: Pankaj, Manisha, Ruchita, Nishi, Kishantam*

\* Screenshot of excel sheet showing total amount of fee concession.

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shivaji Sandhu*

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## 2. Pad Donation Drive

A meeting of NSS unit was held on 4th March 2022 at 12 p.m. in staff room to discuss celebration of International Women's Day on 8th March 2022.

The following teachers attended the meeting:

Dr. Ruchira रुचिरा  
Dr. Mridula  
Ms. Dinya Dinya  
Amits अमिता  
Dr. Radhesyam रधेश्याम  
Dr. Pooja Saluja पूजा  
Dr. SARITA सारिता  
Mr. MUKESH Kumar मुकेश कुमार  
Dr. Shilpa Jain शिल्पा  
Ms. Manisha Manisha

Following decision were made:

1. As Dr. Mridula Budhraj is on CCL, so Prof. Ruchira will be convener of NSS till the joining of Dr. Mridula and International Women's Day will be celebrated under the convenership of Prof. Ruchira.
2. On 8th March 2022, NSS volunteers will distribute Sanitary Napkins to women residing in slums near Rajouri Garden market and Raghbir Nagar.
3. Teachers and volunteers will donate sanitary napkins.
4. Awareness will be created regarding menstrual hygiene amongst women, for which the volunteers will interact with these women.

Dinya Dinya  
Amits अमिता  
Dr. Ruchira रुचिरा  
Dr. Pooja Saluja पूजा  
Dr. SARITA सारिता  
Mr. MUKESH Kumar मुकेश कुमार  
Dr. Shilpa Jain शिल्पा  
Ms. Manisha Manisha

\*Minutes of Meeting for organizing Pad Donation Drive on 8th March 2022 at Rain-Basera and Slum areas near college campus.

Attested by the Principal,  
Shivaji College (University of Delhi)

Shilpa Jain

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## Pad Donation Drive Report

The NSS unit of Shivaji College conducted a 'Sanitary Pad distribution Drive- SAPNA' on 8<sup>th</sup> March 2022 to increase awareness about its use and inculcate the importance of sanitary hygiene. Rain-Basera and Slum areas near to college campus were covered. More than 100 Sanitary pads were distributed, the volunteers spoke about the importance of sanitary napkins and the diseases associated with using a cloth during menstruation. 27 NSS Volunteers participated in drive.

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**University of Delhi**  
**National Service Scheme**  
On the occasion of  
**WOMEN'S DAY**  
Organises  
**SAPNA-**  
**"A Menstrual Pad Drive"**  
(Under the aegis of IQAC)

**8th March 2022**  
**11:00 A.M**  
**Rajouri garden slums**

**CONTACT**  
Juhi- 9971513101  
Suyesh- 9630059625

Prof. Mridula Budhraja  
Programme Officer

Prof. Ruchira Dhingra  
Co-ordinator

Prof. Shiv Kumar Sahdev  
Principal

\*Pad Donation Drive Poster

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shiv Kumar Sahdev*

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\*Sanitary Pads Distribution at Ren Basera

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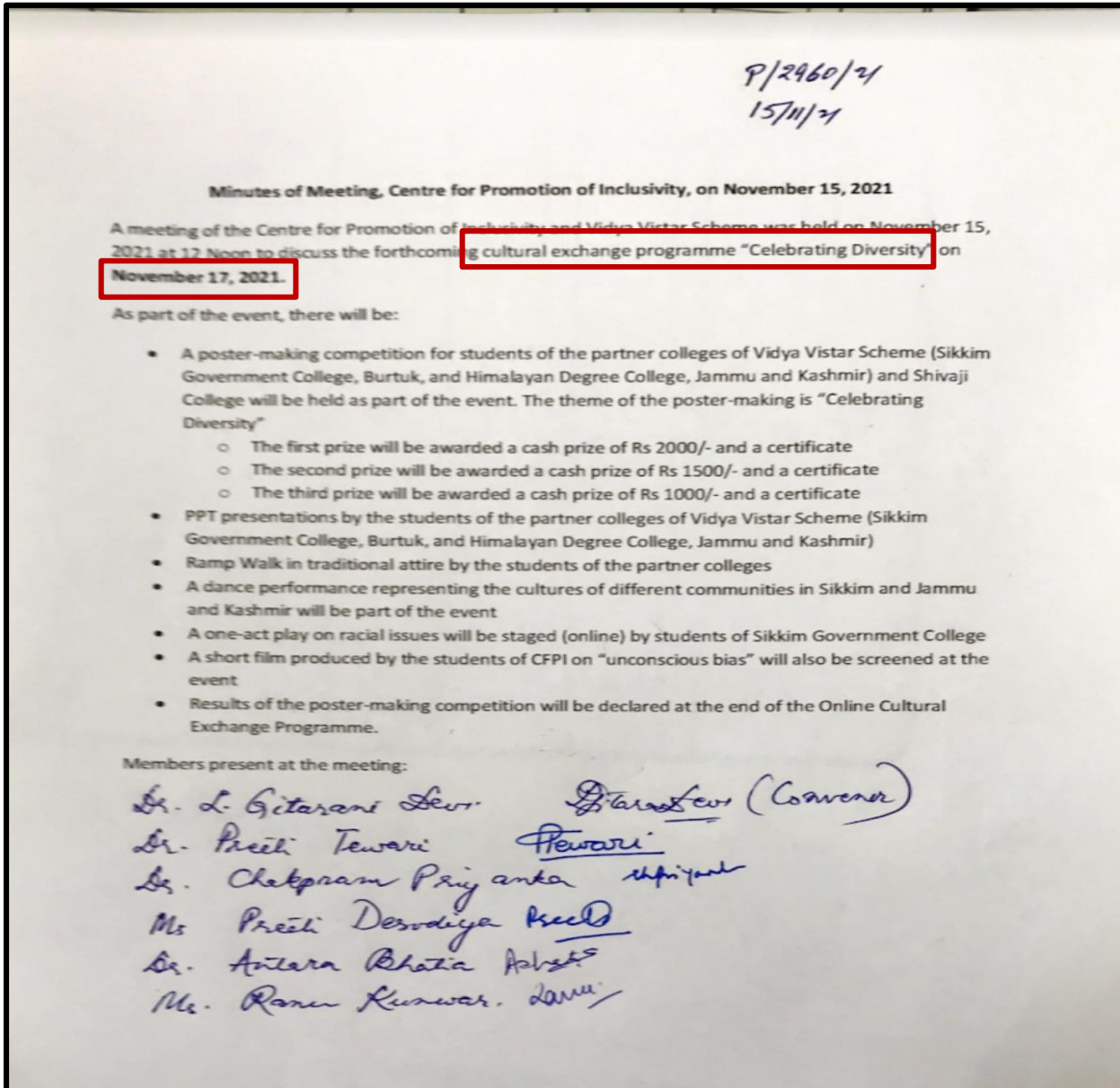


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### 3. Events by Centre for Promotion of Inclusivity (CFPI)



\*Minutes of Meeting for organizing Cultural Exchange Programme on 17<sup>th</sup> November 2021.

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## Report on Cultural Exchange Programme

An online 'Cultural Exchange Programme' was organized on 17th November 2021 by Centre for Promotion of Inclusivity (CFPI), Shivaji College under the Vidya Vistar Scheme, University of Delhi. The main aim of this programme was to raise cultural awareness and remove culture-based mistrust among the different communities. The main activities were: presentation, ramp-walk, song and dance performance, short film screening and results declaration of poster making competition (Vinimay). Approx 100 participants attended the programme.

**CENTRE FOR PROMOTION OF INCLUSIVITY**  
(Under the aegis of IQAC)  
**SHIVAJI COLLEGE, UNIVERSITY OF DELHI**  
NAAC Accredited Grade 'A'

**&**  
**Vidya Vistar Scheme**  
In Collaboration with  
**Sikkim Govt. College, Burtuk & Himalyan Degree College,**  
**Jammu and Kashmir**  
Presents

**CELEBRATING DIVERSITY**  
**Cultural Exchange Programme**

**Activities**

- Presentation
- Rampwalk
- Dance Performance
- One-Act Play
- Short film screening
- Result declaration of poster Making Competition

For further queries, contact:  
Simran Rathi: +919910668628  
Harshita Meena: +919310144283

CONVENER  
DR. SUNITA SINGH  
VIDYA VISTAR SCHEME

CONVENER  
DR. L. GITARANI DEVI  
CENTRE FOR PROMOTION OF INCLUSIVITY

PATRON  
PROF. SHIV KUMAR SAHDEV  
SHIVAJI COLLEGE

\* Cultural Exchange Programme Poster

Attested by the Principal,  
Shivaji College (University of Delhi)

*Shivaji Sahdev*

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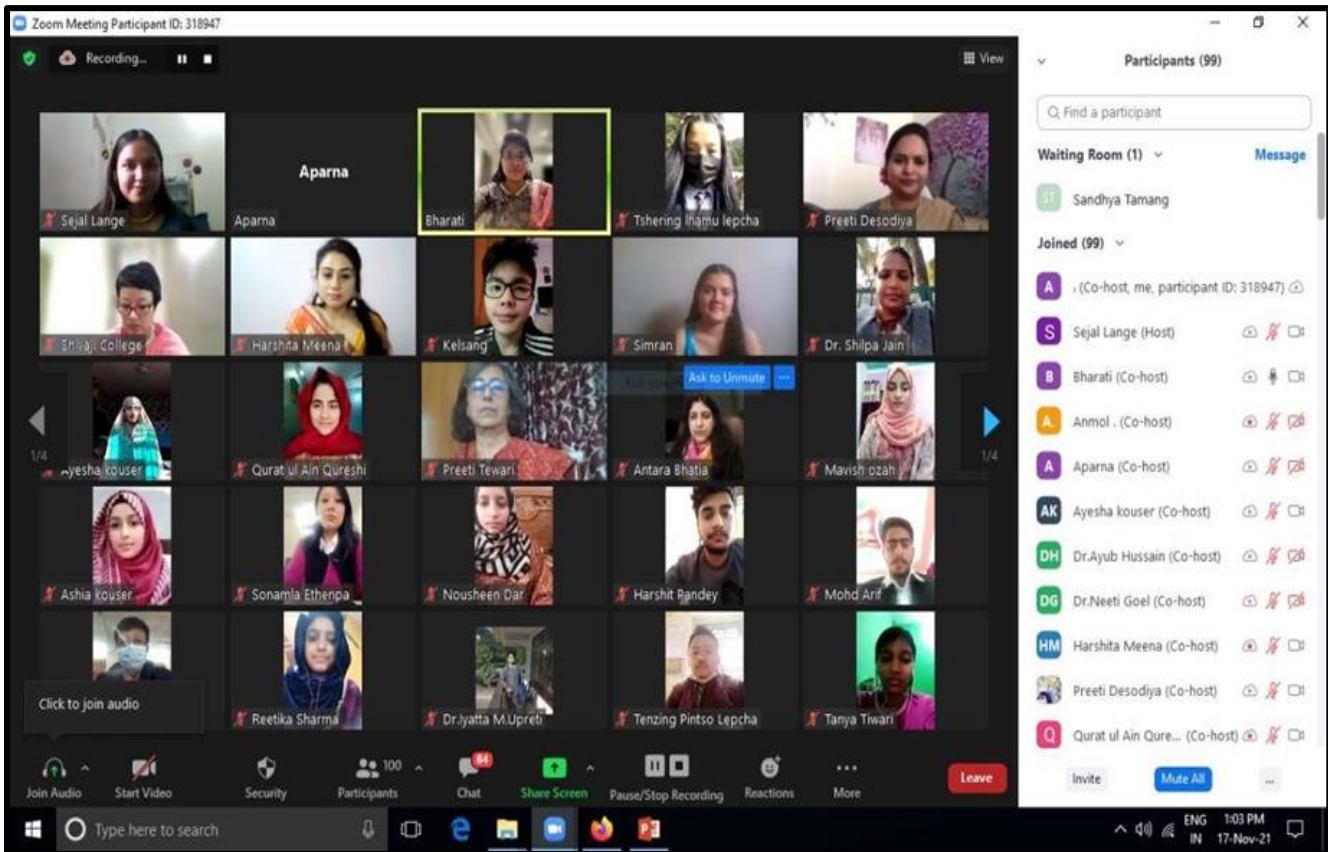


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\*Glimpse of the session during Cultural Exchange Programme

Attested by the Principal,  
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