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All communications should be addressed to
the Secretary by designation and not by name



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

F. No. 1-4/2017(DC)

March, 2018

The Principal
Shivaji College
Ring Road, Raja Garden
New Delhi-110 027

Sub: Finalisation of R.E.2017-18-reg.

29 MAR 2018

Sir/Madam,

On the basis of Revised Budget Estimates submitted by the college for the year 2017-18, I am directed to inform you that the R.B.E.2017-18 of your College under Revenue has been fixed as per details given below:-

Sl. No.	HEAD	R.E. recommended by UGC for 2017-18
		2017-18 (Rs.) in lakhs
1.	Salary(Maintenance + OBC)	3522.61
	Opening Balance	1888.23
	Management Share	133.65
	Net Salary Payable	1500.73
2.	Pension and Retirements Benefits	502.80
3.	Non-Salary	40.00
4.	7 th CPC Arrears	1195.49

1. The UGC shall admit the expenditure within the above allocation as per UGC norms.
2. Re-appropriation of funds from one head i.e Salary, R.B. & Pension and Non-Salary items to other head is not permissible under any circumstances and expenditure should not exceed the allocation/ceiling under each head.
3. The resultant vacancies, if any, arise due to retirement, death etc. in r/o Non-Teaching post should be filled up by the college with the prior approval of UGC as per norms.
4. Keeping in view the instruction issued by Finance Ministry, Govt. of India from time to time to follow the austerity measures to reduce the Non-Salary expenditure and other related matters, the college is requested to reduce the Non-Salary expenditure.
5. The College shall incur the expenditure strictly within the Budget allocation as approved by UGC (item-wise) and submit the details expenditure incurred during the year 2017-18 upto 31/03/2018 by 27/04/2018 positively to this office under Revenue.
6. It may be noted that the College shall strictly follow the instruction given by the M/HRD which has already conveyed to college vide letter No. 11-1/2007(CU) dt. 18/01/2018 in r/o Non-teaching Staff and No. 1-8/2017(DC) dt. 22/03/2018 in r/o teaching staff for disbursing the 7th CPC arrears to Teaching & Non-Teaching staff.
7. The accounts of the College will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2017.
8. The unspent balance if any lying with the college may refunded to UGC through RTGS within a week from the date of receipt of letter.

ISSUED
etc

Yours faithfully,

(Dr. Shalini)
Education Officer